

HOLLY L. WOLCOTT  
CITY CLERK

SHANNON D. HOPPE  
EXECUTIVE OFFICER

# City of Los Angeles CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
CITY CLERK

BUSINESS IMPROVEMENT DISTRICT  
DIVISION  
200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
(213) 978-1099  
FAX: (213) 978-1130

PATRICE LATTIMORE  
DIVISION MANAGER

[clerk.lacity.org](http://clerk.lacity.org)

June 18, 2019

Honorable Members of the City Council  
City Hall, Room 395  
200 North Spring Street  
Los Angeles, California 90012

Council District 12

REGARDING: THE CHATSWORTH BUSINESS IMPROVEMENT DISTRICT FIRST  
AMENDMENT TO ADMINISTRATION CONTRACT - **REVISED**

Honorable Members:

On September 5, 2018, the City Council (Council File No. 13-0765) adopted Ordinance 185786 to confirm the annual assessment for the 2018-2019 operating year of the Chatsworth Business Improvement District. Additionally, Council authorized execution of a contract (No. C-132720) with Chatsworth B.I.D., Inc., for the administration of the Chatsworth BID. On May 31, 2019, the BID's 2018-2019 operating year ended and Contract No. C-132720 expired.

However, due to unforeseen circumstances, the BID was unable to expend all budgeted assessment funds within the 2018-2019 operating year, resulting in \$79,961.60 remaining in the BID's trust fund account administered by the City Clerk.

In order to allow for additional time for the Chatsworth BID to expend the remaining funds in accordance with the adopted annual budget, authorization is needed to extend the BID's 2018-2019 operating year and execute a First Amendment to Contract C-132720 to December 31, 2019.

## RECOMMENDATIONS

1. APPROVE the extension of the 2018-2019 operating year for the Chatsworth BID to December 31, 2019.
2. AUTHORIZE and INSTRUCT the City Clerk to execute a First Amendment to contract No. C-132720 with the CHATSWORTH B.I.D., Inc. to extend the original contract term to December 31, 2019, subject to the approval of the City Attorney as to form and legality.

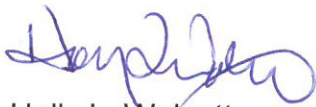
Honorable Members of the City Council  
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3. AUTHORIZE the City Clerk to make any clarifications or technical corrections to effectuate the intent of this Council Action.

FISCAL IMPACT

There is no impact on the General Fund

Sincerely,



Holly L. Wolcott  
City Clerk

HLW:SDH:PL:RKS:ev

Attachments:

Draft First Amendment to Contract Number C-132720 between the City of Los Angeles and CHATSWORTH B.I.D., Inc.