

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: June 24, 2013

CAO File No. 0220-04520-0021

Council File No. 13-0798

Council District: All

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Transmittal from the Mayor dated June 19, 2013; referred for report on June 20, 2013

Subject: **FISCAL YEAR 2010 REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM – CONTRACTING AUTHORITY**

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### SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to contract with 3Di, Inc. to enhance the Los Angeles Housing Department's Safety Assessment Module (SAM) and its mobile component, Mobile SAM. Funding for the contract will be provided by the United States Department of Homeland Security Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program (FY10 RCPGP).

The Council authorized the Mayor's Office to accept the FY10 RCPGP in the amount of \$3,570,000 for the grant performance period of August 1, 2010 to April 30, 2013 on behalf of the City of Los Angeles and the Los Angeles – Long Beach – Riverside Urban Areas on December 6, 2011. Since then, the performance period end date has been extended to September 30, 2013.

The FY10 RCPGP provided funding in the amount of \$150,000 to the Los Angeles Housing Department (LAHD) to contract for the Regional Disaster Housing Planning project. On November 20, 2012, the Council authorized the Mayor's Office to increase funding for the Regional Disaster Housing Planning project by \$291,000, from \$150,000 to \$441,000. The Mayor's Office executed an agreement with Innovative Emergency Management, Inc. (IEM) in the amount of \$370,000 in support of the Regional Disaster Housing Planning project. IEM is responsible for preparing various reports related to the re-housing of displaced residents and the rebuilding of housing following a catastrophic disaster in the Los Angeles – Long Beach – Riverside RCPGP region. In addition, IEM will design, organize, and conduct a one-day workshop (a minimum of five separate occasions) to train participants on how to use the Disaster Housing Planning Guide to develop their own local disaster housing plans.

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The Mayor's Office requests to utilize the remaining contractual services funding in the amount of \$71,000 to contract with 3Di, Inc. for the contract term of May 6, 2013 to September 19, 2013. The contractor will enhance the LAHD's Safety Assessment Module (SAM) and its mobile component, Mobile SAM. The SAM allows LAHD personnel in the field to digitally collect residential structure damage assessment data and automatically transmit that information to a central server. This data is used by LAHD in the event of a catastrophe to coordinate regional planning for recovery, including housing assistance for displaced residents, short and longer term housing solutions, and residential reconstruction. According to the Mayor's Office, an informal procurement process was conducted and the only eligible proposal received was from 3Di, Inc. To the best of our knowledge, the contractor has complied with all contracting provisions.

### **RECOMMENDATION**

That the Council authorize the Mayor, or designee, to negotiate and execute a contract with 3Di, Inc. to enhance the Safety Assessment Module (SAM) and its mobile component, Mobile SAM, for a contract term of May 6, 2013 to September 19, 2013 and a contract cost amount not to exceed \$71,000, to be funded from the Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program, subject to the approval of the City Attorney as to form and legality.

### **FISCAL IMPACT STATEMENT**

There is no additional impact to the General Fund as a result of these actions. The recommendations in this report do not change the City's match requirement relative to the FY10 RCPGP. Funding in the amount of \$71,000 is available through the Fiscal Year 2010 Regional Catastrophic Preparedness Grant Program (FY10 RCPGP). The recommendations in this report are consistent with the City's Financial Policies in that sufficient one-time grant funds will be used to support this one-time expenditure.

*MAS:MBC:04130137*