

ERIC GARCETTI
MAYOR

July 18, 2013

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Barbara Romero to the Board of Public Works Commission for the term ending June 30, 2016. Ms. Romero will fill the vacancy created by Jerilyn Lopez-Mendoza, whom I removed effective July 26, 2013.

I certify that in my opinion Ms. Romero is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Barbara Romero
Commission: Board of Public Works Commission
End of Term: June 30, 2016

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 4 - South Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** City Planning Commission; South Valley Area Planning Commission
6. **Highest level of education completed:** B.A., University of California, Los Angeles
7. **Occupation/profession:** Chief of Urban Projects and Watershed Planning for the Mountains Recreation & Conservation Authority
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Davis, Michael <i>(subject to City Council confirmation)</i>	South Los Angeles	9	African American	Male	7/18/2013	6/30/2018
James, Kevin <i>(subject to City Council confirmation)</i>	Central	4	Caucasian	Male	7/12/2013	6/30/2017
Rodriguez, Monica <i>(subject to City Council confirmation)</i>	North Valley	7	Latina	Female	7/18/2013	6/30/2014
Szabo, Matt <i>(subject to City Council confirmation)</i>	Central	13	Caucasian	Male	7/18/2013	6/30/2015

BARBARA ROMERO

EMPLOYMENT

Chief of Urban Projects & Watershed Planning

Deputy Chief of Natural Resources and Planning Division
Mountains Recreation and Conservation Authority
JPA of Santa Monica Mountains Conservancy

July 2008- Present
Los Angeles, CA

Responsible for developing guiding principles, strategies and goals for Division's Work Program. Required to work with multiple divisions including Legal Division, Construction Division, Landscape Architecture Division, Ranger Division, Operations and Maintenance Division and Education and Interpretive Division for ongoing feedback on Urban Projects. Liaison to local, state, and federal legislators on park planning issues, legislative policies and project funding strategies including interfacing and coordinating park planning efforts with other public agencies. Continue to supervise project managers that manage highly complex urban park projects and oversee planning efforts along Los Angeles waterways. Oversee and manage over 20 million in funds for urban park projects.

Director of Urban Projects

Natural Resources and Planning Division
Mountains Recreation and Conservation Authority
JPA of Santa Monica Mountains Conservancy

Sept 2005- July 2008
Los Angeles, CA

Responsible for identifying, developing and implementing multiple park development, restoration, and acquisition projects primarily in urban areas along the Upper Los Angeles River and tributaries. Implement land acquisition and park improvement projects including lead project management for multiple projects. Assist Deputy Chief and Chief of Natural Resources with administrative and management tasks. Supervise 3 project managers. Review progress on park improvements and land acquisitions projects on regular basis, including budgets, and advise project managers accordingly.

Special Projects Manager

Natural Resources and Planning Division
Mountains Recreation and Conservation Authority
JPA of Santa Monica Mountains Conservancy

May 2003- Sept 2005
Los Angeles, CA

Responsible for all aspects of urban park planning, approval and processes on several urban park projects. Maintained ongoing relationships with representatives other government agencies, non-profit organizations, homeowner's associations and public at large as related to land acquisition, park development. Performed project management, including oversight of contracts, project tracking and scheduling, monitoring of project budgets and expenditures, quarterly status reports and updates on project progress. Prepared requests for Proposals /Requests for Bids, and contracts for project implementation. Prepared staff reports, resolutions, project plans and comment letters as needed. Analyzed properties, including field visits, for suitability for acquisition and/or improvements and worked with legal department on acquisition projects.

Field Deputy

Senator Richard G. Polanco
California State Senate
Senate District 22

May 1999- Dec 2002
Los Angeles, CA

Represented constituents of 22nd Senate District at various capacities such as a liaison, advocate, community organizer and public speaker on a variety of state issues. Organized community projects, meetings and special events to support current legislation. Promoted "signed into law legislation".

Organized, coordinated and supported community projects with community leaders, business stakeholder groups and constituents.

Cluster Supervisor/Cluster Coordinator/Team Leader Sept 1994- Apr 1999
Los Angeles Conservation Corp: Building Up Los Angeles Program
Los Angeles, CA

Managed the East Los Angeles Americorps job employment program for high school/college students, out of school youth and seniors. Supervised the development and operations of 3 after-school programs and community projects. Performed program operations including reports, budgets, implementing federal Americorps guidelines and handled personnel issues. Organized and developed community and school gardens and mural projects within the area.

Community Organizer Apr 1994-Sept 1994
Roosevelt High School Clinic
Healthy Start Program
Los Angeles, CA

Developed partnerships and maintained on-going relationships with school personnel, school representatives, community based agencies, health providers and government agencies for the development of a school based clinic for Roosevelt High School, Hollenbeck Middle School and Sheridan Elementary.

Student Coordinator Sept 1993-Apr 1994
University of California, Irvine
LAUSD Partnership Program
Los Angeles, CA

Developed and conducted weekly college workshops for middle schools and high schools. Advised and mentored prepared individualized college bound plans for each student. Coordinated and facilitated monthly parent meetings on colleges and financial aid.

INTERN Group Facilitator Sept1992-Jun 1993
LAUSD Drug Free Schools,
Onsite Prevention Program
Los Angeles, CA
Counseled at risk students in junior and senior high schools. Provided preventive counseling and intervention in individual and group settings. Worked closely with psychologist and clinical staff.

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EDUCATION

Bachelor of Arts of Psychology, University of California, Los Angeles

Community Service:

- Los Angeles City Planning Commission, Commissioner
- Los Angeles River Revitalization Corporation Board, Executive Board Member
- Baldwin Hills Conservancy Board, Advisory Board Member

Past Community Service:

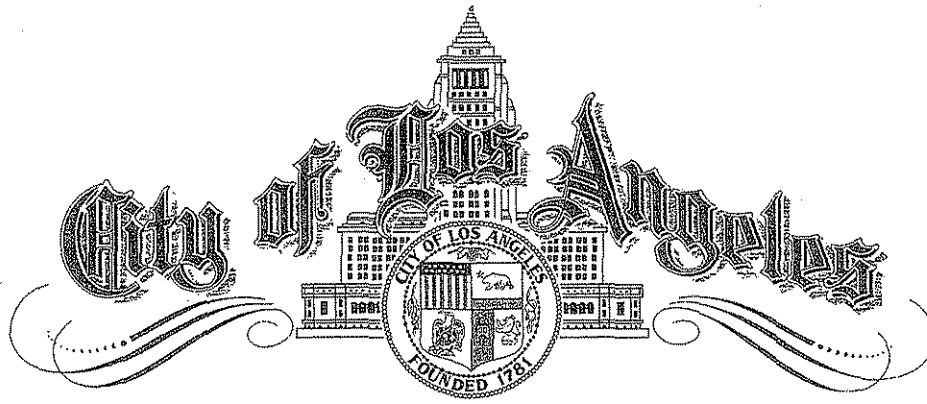
- South Valley Planning Commission, City of Los Angeles
- Advisory Member, Los Angeles Historic State Park
- Youth Service California Board
- Founder, Girls Today Women Tomorrow Leadership Mentoring Program
- Para Los Ninos-Los Amigos Council
- Advisory Board Member for Building Up Los Angeles

Leadership Development:

- Hispans Organized for Political Equality Leadership Institute
- Democratic National Convention Governors Executive Docent Program
- National Youth Employment Coalition, New Leader's Academy
- Jewish Federation Student Exchange Program
- PSI Seminars

Awards:

- Los Angeles Business Council-"Los Angeles Architectural Awards-Civic and Grand Prize Award" for the development of Vista Hermosa Park in downtown Los Angeles.
- "Outstanding Young Californian" Award given by the California Junior of Chamber of Commerce.
- "Aztec Award" The Mexican American Opportunity Foundation for pioneering work in youth programs for Latinas by creating "Girls Today Women Tomorrow" and dedication in the conservation of open spaces for natural parks and recreation areas.



ERIC GARCETTI
MAYOR

July 18, 2013

Ms. Barbara Romero

Dear Ms. Romero:

I am pleased to inform you that I hereby appoint you to the Board of Public Works Commission for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed City Commissioner Ethics Pledge, Undated Separation Forms, and Background Release **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Barbara Romero
July 18, 2013
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As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Joe Buscaino, the Chair of the Public Works and Gang Reduction Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Works and Gang Reduction Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'EG' followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Barbara Romero
July 18, 2013

Nominee Check List

IX. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

X. Within seven days:

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor,
Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012
or fax: (213) 978-0720 or email: julie.ciardullo@lacity.org.

_____ **Ethics Pledge**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

XI. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.

_____ **Residence Verification Form**

XII. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Tom LaBonge** (contact at (213) 473-7004).

_____ **Councilmember Joe Buscaino, Chair of the Council Committee
considering your nomination** (contact at (213) 473-7015).

Staff in the Mayor's Office of External Affairs will assist you with these
arrangements.