



Los Angeles City Ethics Commission

August 26, 2013

The Honorable City Council  
c/o Holly Wolcott, Interim City Clerk  
200 North Spring Street  
City Hall – 3rd Floor  
Los Angeles CA 90012

**Re: Council File Number 13-1026  
Appointment of Cynthia A. Telles to the  
Board of Airport Commissioners**

***FOR COUNCIL CONSIDERATION***

Dear Councilmembers:

On August 14, 2013, the Mayor transmitted to the City Clerk a letter indicating his appointment of Dr. Cynthia Telles to the Board of Airport Commissioners. The Ethics Commission received Dr. Telles' pre-confirmation statement of economic interests (SEI) on August 22, 2013, and this letter is provided for your consideration as part of the confirmation process. A copy of this letter is also being provided to Dr. Telles to help her avoid potential conflicts of interests that may arise in the course of her tenure as a member of the Board of Airport Commissioners.

Dr. Telles reports on her SEI income for serving on the board of directors of the General Motors Company and Kaiser Foundation Health Plan and Hospital. She also discloses investment interests in General Motors Company and Berkshire Hathaway and an interest in real property located in the City. If a matter involving any of these interests comes before the Board of Airport Commissioners, Dr. Telles should, before acting, seek the advice of the City Attorney regarding whether she should disqualify herself. We are unable to assess if or how frequently Dr. Telles would be in a position of having to recuse herself.

Interests disclosed on an SEI are not the only interests that can give rise to a conflict of interests. For example, state law may require recusal by a board or commission member due to certain business activities of the clients of that member's employer. Additionally, recusal may be required under City Charter § 222, which states that the City Attorney may provide a written opinion concerning the obligation of a City official to refrain from acting on a matter when it may violate state law or when action may not be in the public interest.

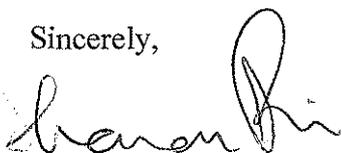
If a matter raises a potential conflict of interests, we encourage Dr. Telles to seek the advice of the City Attorney before acting. If Dr. Telles is required to disqualify herself from acting on a matter, Los Angeles Municipal Code § 49.5.6(J) and Executive Directive 2005-1 require her to file a Recusal Notification Form (CEC Form 51) with the Ethics Commission and the Mayor's office. If a board or commission member is disqualified from acting on three or

more agenda items in a year because of a conflict caused by the same interest, the Ethics Commission is required by City Charter § 707 to review the conflict. If the Ethics Commission determines that the member has a significant and continuing conflict of interests, it must order divestment of the interest that is causing the conflict.

In addition to reviewing a nominee's SEI, the Ethics Commission also verifies that the nominee is a registered City voter. We have received a completed Residence Verification Form for Dr. Telles, which affirms that she is registered to vote in the City.

If you have questions, please feel free to contact me at (213) 978-1960.

Sincerely,

A handwritten signature in black ink, appearing to read "Shannon Prior". The signature is fluid and cursive, with a large loop at the end.

Shannon Prior  
Ethics Program Manager

cc: Mayor Eric Garcetti  
Dr. Cynthia A. Telles