



ERIC GARCETTI
MAYOR

August 14, 2013

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Sandra Figueroa-Villa to the Board of Police Commissioners for the term ending June 30, 2017. Ms. Figueroa-Villa will fill the vacancy created by Rafael Bernardino, whom I removed effective August 28, 2013.

I certify that in my opinion Ms. Figueroa-Villa is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Sandra Figueroa-Villa
Commission: Board of Police Commissioners
End of Term: June 30, 2017

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 1 - East
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Executive Director, El Centro del Pueblo
8. **Experience(s) that qualifies person for appointment:** See attached biography
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Bernardino, Rafael	South Valley	4	Latino	M	04-Sep-12	30-Jun-17
Drooyan, Richard	South Valley	5	Caucasian	M	12-Mar-10	30-Jun-14
Mack, John	South	10	African American	M	22-Apr-10	30-Jun-15
Ordin, Andrea S	West Los Angeles	11	Latina	F	29-Jun-12	30-Jun-13
Saltzman, Robert M.	Central	5	Caucasian	M	24-Oct-07	30-Jun-16

SANDRA FIGUEROA-VILLA

Sandra Figueroa-Villa was born and raised in South Los Angeles and attended public schools. She began her community activism in social justice issues at Huntington Park High School and graduated from Roosevelt High School in Boyle Heights. She continued her activism as a student at California State University at Los Angeles.

Ms. Figueroa-Villa has over 40 years experience working in the non-profit sector. She was appointed as the Executive Director of El Centro del Pueblo in 1980. An organization with a \$25,000 deficit and two part time staff members. Through her leadership and perseverance, she raised and manages a \$7 million dollar budget to provide services that improve the quality for children, youth and families at risk in Los Angeles.

She is responsible for the accountability of the agency by implementing fiscal audits, personnel policies and procedures set forth by the agency's Board of Directors. She supervises a staff of over 80 professional and paraprofessional employees who provide direct services to families.

In, 2003, Ms. Figueroa-Villa led the agency in a \$4.5 million dollar capital campaign to purchase and renovate a 30,000 square foot building. The facility includes a leased public parking lot from the City of Los Angeles that was converted to an outdoor playground area to complement an indoor youth center that offers recreational services to families and enhances El Centro del Pueblo's current service menu.

In 2005, the agency was debt free, allowing the purchase of an 8,000 Sq. ft. building, which houses the Echo Park Family Source Center and the Gang Reduction and Youth Development program in the Rampart Police zone.

She just completed renovating another 10,000 sq. ft. building to house the agency's clinical programs and leases storefront space to private business. Income generated rolls back into service programs.

Ms. Figueroa-Villa is a member of the First 5 Commission appointed by Supervisor Gloria Molina. Throughout her career she has served on a number of commissions and boards including the Children, Youth and Family Commission, City of Los Angeles, Redistricting Commission for the Los Angeles Unified School District, the Superintendent Search Committee, the Mia St. John Foundation and many others. She has provided capacity building training to other non-profits and volunteers on community advocacy campaigns. She is married to Jesus Villa. Her daughter Xochitl attends public school where Sandra is active as a parent volunteer.



ERIC GARCETTI
MAYOR

August 14, 2013

Ms. Sandra Figueroa-Villa

Dear Ms. Figueroa-Villa:

I am pleased to inform you that I hereby appoint you to the Board of Police Commissioners for the term ending June 30, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 364-0506 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Ethics Pledge, Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

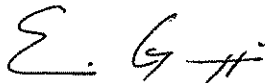
Ms. Sandra Figueroa-Villa
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As part of the City Council confirmation process, you will need to meet with Gilbert Cedillo, your Councilmember, and Councilmember Mitch Englander, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Julie Ciardullo with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is stylized and written in a cursive-like font.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Sandra Figueroa-Villa
August 14, 2013

Nominee Check List

I. Within three days:

- Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Julie Ciardullo, Office of the Mayor,
Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012
or fax: 213-978-0720 or email: julie.ciardullo@lacity.org.

- Ethics Pledge**
- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
- Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- Your City Councilmember Gilbert Cedillo** (contact at 213-473-7001).
- Councilmember Mitch Englander, Chair of the Council Committee**
considering your nomination (contact at 213-473-7012).

Staff in the Mayor's Office of External Affairs will assist you with these
arrangements.