

BUDGET AND FINANCE COMMITTEE REPORT relative to authority to execute a contract for access to the Hoover's Relationship Manager Database for audit, tax discovery and enforcement purposes.

Recommendation for Council action:

AUTHORIZE the Director of Finance, or designee, to execute a contract with Dun & Bradstreet, Inc., in the amount of \$162,864.03 for a term of five years, to provide access to the Hoover's Relationship Manager Database.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding is available in the Office of Finance's 2013-14 Contractual Services Account. Continuation of this agreement beyond 2013-14 is contingent upon available funding. This recommendation is in compliance with the City's Financial Policies in that there is no additional General Fund impact.

Community Impact Statement: None submitted.

SUMMARY

At its meeting on October 7, 2013, the Budget and Finance Committee considered a CAO report recommending approval of the request from the Office of Finance (Finance) to execute a sole source contract with Dun & Bradstreet, Inc. (Contractor) to access the Contractor's Hoover's Relationship Manager Database (Database) for audit, tax discovery and enforcement purposes. The Database has been used by Finance since 2006 to identify unregistered businesses operating in the City and to determine if a taxpayer has underreported gross receipts. Finance has used the Database to recover more than \$900,000 during the four-year term of the previous agreement with the Contractor. After consideration and having provided an opportunity for public comment, the Budget and Finance Committee recommended to approve the CAO recommendation. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE

| <u>MEMBER</u> | <u>VOTE</u> |
|----------------------|--------------------|
| KREKORIAN: | YES |
| ENGLANDER: | ABSENT |
| KORETZ: | YES |
| BLUMENFIELD: | YES |
| BONIN: | ABSENT |

