

ATTACHMENT 1



January 16, 2015

Miranda Paster, Acting Chief
Neighborhood and BID Division
Office of the City Clerk
Room 224, City Hall
200 North Spring Street
Los Angeles, CA 90012

RE: BID Management District Plan Modification- Refund of assessment funds (2014)

At the January 9, 2015 Art District Los Angeles board meeting, the Board of Directors passed the following motion, 'Because Business Improvement District services did not begin until June 1, 2014, the Board wishes to rebate each owner of record 5/12 of their annual assessment paid for 2014. The Arts District Los Angeles will pay the rebate directly to District property owners from assessment funds received for 2014. The Board wishes to amend the Management District Plan to allow the assessment rebate and directs staff to work with the City to achieve the rebate'.

Please let us know of the next steps to initiate the modification process and if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Gibson'.

Steve Gibson
Interim Executive Director