

CITY OF LOS ANGELES
INTER-DEPARTMENTAL MEMORANDUM

Date: December 4, 2013

To: Honorable City Council
c/o City Clerk, room 395, City Hall
Attention: Honorable Mike Bonin, Chair, Transportation Committee

From: Jon Kirk Mukri, ~~Interim General Manager~~
Department of Transportation

Subject: **TEEN BIKE SAFETY OTS GRANT APPLICATION**

SUMMARY

The California Office of Traffic Safety (OTS) recently announced its request for applications due on January 6, 2012 to fund safety programs in the State of California. The LADOT Bicycle Program has developed a high school bicycle safety program to be implemented through LAUSD and is seeking funding for the program.

RECOMMENDATION

The City Council, subject to the approval of the Mayor, authorize the Los Angeles Department of Transportation to submit an application to the California Office of Traffic Safety (OTS) by the January 6, 2014 deadline for a Traffic Safety Grant for a high school bicycle safety education program in the amount of \$696,000 for the City's Teen Bike Safety Program and accept funds and execute any necessary agreements with OTS if the grant is awarded.

DISCUSSION

The 2010 Bicycle Plan's Goal 1 is to "Increase the number and types of bicyclists who bicycle in the City" yet there is no formalized education program for high school students offered in the City. While LADOT manages the School Bicycle Safety and Transit Education for elementary and middle school students, there is no identified funding for a high school program. The two year project seeks to work with a select group of LAUSD high schools with League Certified Instructors who will develop a bicycling education curriculum that can be duplicated at other high schools in the future.

FISCAL IMPACT

OTS funds require no matching funds, and the program is completely reimbursable. Local Proposition C funds may be used to provide front funding for the project.

JKM:mm

Attachment

November 22, 2013

Subject: OTS Traffic Safety Grant for High School Bicycle Safety Education Program
California Office of Traffic Safety (OTS) request for applications opened November 11, 2013. Fiscal Year (FY) 2015 (October 1, 2014 to September 30, 2015) application package and instructions for completing applications can be accessed on OTS website (www.ots.ca.gov). **Applications must be submitted no later than January 6, 2014.**

In order for a project to be *eligible* for grant funding:

- project must use funds for eligible program area
- applicant organization should be able to pay project expenses and then wait 90 days to be reimbursed
- applicant organization should be a public entity
- applicant should be able to provide Traffic Safety Data that demonstrates how the program will save lives on roadways, using performance measures, with 1 year of funding

If still unsure whether project meets the criteria, you may contact OTS office for assistance at (916) 509-3030.

A Traffic Safety Grant Agreement consists of the following documents:

- a. Traffic Safety Grant Agreement Page 1, (OTS-38).
- b. Page 2, (OTS-38a) prepared by OTS - Page 2 is generated and completed by OTS after the final grant agreement has been submitted by the applicant agency. It provides space for pertinent budget funding data and OTS approval signatures.
- c. Grant Description Schedule A, (OTS-38b).
- d. Detailed Budget Estimate Schedule B, (OTS-38d).
- c. Budget Narrative Schedule B-1, (OTS-38f).
- e. Quarterly Evaluation Data Form Schedule C, (OTS-38g), when required.
- g. Exhibit A – Certifications and Assurances, documents the federal terms, assurances, and certifications specific to the agreement between OTS and the applicant agency.
- h. Exhibit B – OTS Grant Program Manual, is the OTS grant management and reporting reference source for policies, procedures, regulations, and information needed for managing an OTS grant. Exhibit B is included as part of the grant by reference only.

Our **High School Bicycle Safety Program** is eligible for Federal Funds through OTS as part of their "Pedestrian Safety/Bicycle Safety" program area. The safety and education program creates a traffic safety resource for high school student that does not already exist. By providing workshops, informational materials, and safety equipment to participating high school students, the program seeks to encourage safe bicycle use amongst adolescents, reduce risk of auto-bicycle collisions, and promote use of existing bicycle infrastructure.