

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 19, 2013

CAO File No. 022-03621-0010

Council File No. 13-1700

Council District: ALL

To: Council

From: Miguel A. Santana, City Administrative Officer



Reference: Proposition G, St Lighting Engineering Associate III Resolution Authority

Subject: **BRIDGE IMPROVEMENT PROGRAM, BUREAU OF STREET LIGHTING**

SUMMARY

This Office is requesting a resolution authority for one (1) Street Lighting Engineering Associate III (SLEA-III) which was inadvertently left out of the Bureau of Street Lighting's Personnel Authority Resolution (PAR-C) for the Fiscal Year 2013-14 Adopted Budget.

The Bureau of Street Lighting (BSL) provides one SLEA-III for the Bridge Improvement Program (BIP). This position is fully funded by Proposition G, commonly known as the Seismic Bond Fund. When Proposition G was approved by voters it authorized the City to issue general obligation bonds to reinforce, renovate and/or replace City-owned seismically deficient bridges and buildings. In 2000, the City Council approved the BIP which established a long term program to specifically improve deficient bridges within the jurisdiction of the City. Several bureaus provide staff to meet the long term goals set out in the BIP. This position is necessary in order for the street lighting components of the on-going 26 BIP projects to be completed accurately and in a timely manner.

Two options normally available to the Bureau in this situation include:

1. The Bureau fills a vacant position of the same-level job classification with the BIP staff member:
 - o The Bureau's Adopted FY 13-14 Budget provides authority for 13 SLEA-III positions;
 - o Currently 12 of the 13 are filled but the Bureau has submitted a Managed Hiring Request to fill the vacant position which oversees the Tunnel and Solar Lighting program, the LED Testing and Evaluation program and two lower level SLEA positions;
 - With 140,000 LED lights installed in the City and 95,000 remote monitoring devices being installed, this position needs to be filled in order for the Bureau to properly oversee the LED Testing and Evaluation program; and,
 - It is this Office's opinion that the Bureau needs to fill both SLEA-III positions in order for each program to be properly staffed and to ensure the work is

completed according to schedule.

2. The Bureau fills a similar yet higher-level job classification in-lieu:
 - o Currently the job classifications that meet the criteria are all filled, therefore an in-lieu authority is not feasible.

In order to implement the voter's and Council's intent in the BIP, the Council's approval of one off-budget resolution authority is requested. This will provide the proper staffing for the BIP as well as for lay off avoidance.

RECOMMENDATION

That the Council approve one (1) resolution authority for a Street Lighting Engineering Associate III, Class Code 7527-3, for the Bureau of Street Lighting for the Bridge Improvement Project for the period of July 1, 2013 through June 30, 2014.

FISCAL IMPACT

There is no General Fund impact and no impact to the Bureau of Street Lighting as this position is reimbursed through the Seismic Bond Fund and was budgeted in the FY 13-14 budget. Funding in the amount of \$139,130 is provided for this position (Salaries General \$106,050 and related costs \$33,080) and will be reimbursed to the Bureau of Street Lighting.

MAS:BPS:06140040