



ERIC GARCETTI
MAYOR

May 22, 2014

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Extension of Appointment of Interim General Manager, Department of Transportation:
Mr. Jon Kirk Mukri

Honorable Members:

Under City Charter Section 508 (c), I am hereby submitting to the Council for approval a request to extend the period of time during which the position of the Interim General Manager, Department of Transportation (DOT), may be filled by temporary appointment. The current temporary appointment for Mr. Jon Kirk Mukri will expire on June 1, 2014. As permitted by Charter Section 508 (c), I am requesting an extension of six months.

Attached please find a copy of Mr. Mukri's resume, which provides greater detail about his experience. I am confident that Mr. Mukri will continue to do an outstanding job as the Interim General Manager for the DOT. I look forward to your favorable consideration of the extension of the current interim appointment.

Sincerely,

ERIC GARCETTI
Mayor

EG:mm

Attachment

cc: The Honorable Mike Bonin, Chair, Transportation Committee
Miguel Santana, CAO
Maggie Whelan, Personnel Department
Maritta Aspen, Office of the CAO
Heather Holt, Ethics Commission
Holly Wolcott, Interim City Clerk
Gerry Miller, CLA
Phyllis Lynes, Personnel Department
Errol Griffin, Office of the CAO
Shannon Prior, Ethics Commission
General Managers' Association



Jon Kirk Mukri

OBJECTIVE and VISION: Lead a multi-faceted organization providing centralized support services into the 21st century. I believe in a strong commitment to clients and personnel. Success is not just satisfying customer demands or solving problems but rather creating opportunities for change.

PROFILE

Results-oriented, seasoned professional with a proven record in positions of trust and confidence. Strategic Thinker, Leader, Manager and **Team Player** who models a purposeful proactive approach to personnel and resource management.

PROFESSIONAL EXPERIENCE:

City of Los Angeles, Los Angeles, CA **03/04 - Present**
General Manager, Department of Recreation and Parks

Responsible for the Leadership of the Department of Recreation and Parks with over 12,000 employees providing a wide range of recreation and community services for over 400 City Parks and recreation facilities including golf courses, pools, recreation centers and lakes. The Department budget for all services and facilities to include direct city funding, direct revenues and grants approximates \$1B annually. As the General Manager, I routinely meet with elected officials from the City, State, County and Federal Government as well as appointed commissioners and senior executive leadership from both the public and private sector.

City of Los Angeles, Los Angeles, CA **01/00 – 03/04**
General Manager, Department of General Services

Responsible for the leadership of the Department of General Services with over 1,500 employees involved in centralized City support services to include Fleet Services, Asset Management, Construction Forces, Building Maintenance, Facilities Management, Supply Services, Publishing Services, Standards Laboratory, Departmental Accounting and Budgeting. The Department Budget is in excess of \$200M. Is the Purchasing Agent for the City with contracts in excess of \$800M annually. These contracts are used by every department within the City and also by many local public agencies.

City of Los Angeles, Los Angeles, CA **12/94 – 01/00**
Assistant General Manager, Department of General Services

Responsible for the management of over 400 employees through five subordinate managers for all City logistic support to include purchasing and materials management. Purchasing executes and manages over 2,000 active contracts for all material and routine service support for 35 City departments. Purchasing's actions exceed \$800M annually. The Supply Services Division manages over 100 City warehouses strategically located over 425 square miles and supports inventory issues of over \$30M annually.

Act as the Principal Assistant to the City's Purchasing Agent. Responsible for all policy matters relating to procurement of goods and routine services, the City's Administrative Code Sections on Procurement and the City Charter.

Major Accomplishments:

Program Manager for the City of Los Angeles Procurement Reengineering Project. Major organizational and process change for the Supply Change Operation for the City. The largest single change process in recent City history. Cornerstone of the project is the integration of a new client server, Supply Management System. Goal is for better control of public purchasing dollars with direct recurring annual savings from this project exceeding \$5M annually and one-time savings estimated to be \$30M. Project is unique in that costs for implementation are being earned through actual savings.

**Marine Corps Air Station, El Toro, CA
Managing Group Director, Supply Department**

8/91 -12/94

Managed 300 employees, multi-function logistics department. Responsible for 58,000 line items, \$240M inventory and over 400,000 square feet warehouse, shipping, receiving, issuing and packaging of over 250 metric tons for both US and international transport of classified and hazardous material. Annual labor and material budget in excess of \$25M. Support four Marine Corps Air Stations and over 37,000 military, civilian and dependent personnel.

Warranted Contracting Officer for Commander, Marine Corps Air Bases Western Area. Principal Contracting/Procurement Management of over \$500M in annual contracts within California and Arizona. Responsible for maintaining all process manuals and procedures for contract award and post contract award to include guidance for IFB and RFP preparation, pre-solicitation review and post contract administration.

Major Accomplishments: Reorganized and aligned the Supply Operation under direct support of the United States Navy Supply Center, San Diego. Alignment resulted in recurring savings of over \$4M in personnel and MIS related costs.

**Navy Resale Activity, Long Beach, CA
General Manager**

5/88 - 8/91

General Manager for a multifunctional retail operation with average retail inventory of \$2.5M. Annual sales from three retail activities exceeded \$30M annually. Reduced inventory shrinkage from 0.8% to 0.14% and eliminated invoice late interest payments. Direct supervision of a Personnel Office and Construction and Maintenance Department

Managed over 600 employees with an annual payroll in excess of \$2.1M annually. Reduced payroll to sales from 11% to 7% over the three years.

**Supply Center, Long Beach, CA
Officer In Charge**

5/85 - 5/88

Managed 160 employees in a multi-function physical distribution/logistics activity with an inventory of 120,000 line items with an inventory value in excess of \$600M and over 250,000 square feet of closed and open warehouse space. Integrated TQM resulting in increased productivity with a net reduction in our Production Unit Resource Rate from \$11 to less than \$8 per transaction.

Contracting Officer for over 32 ships and the Navy Shipyard in Long Beach with procurements exceeding \$250M annually. Reduced procurement lead-time from 15 to 11 days. Integrated consolidated procurements to reduce unit cost and improve vendor availability.

United States Embassy, Manila RP
Logistics Officer/Financial Analyst

10/82 – 5/85

The sole Logistics Officer for all foreign Military Sales (FMS) to the Republic of the Philippines. Administered, reviewed and provided initial US Government approval on all sales funded under the Treaty with the Country of the Philippines and direct commercial sales. Analyzed and reviewed USG Fund Administration for all military grant and guaranteed loans in excess of \$750M annually in multi-year funds.

United States Navy

5/73 –10/82

Commissioned Ensign as a Naval Aviation Officer Candidate in Pensacola, Florida. Accepted and served in a variety of assignments with increased responsibility. Department Head on two major Naval Combatants, Four Strategic Missions on board a Fleet Ballistic Missal Submarine. Top Secret Clearance. Qualified in Submarines 1976.

EDUCATION:

Loyola University, Los Angeles, CA - B.S.,- Biology, Pre-Med	1972
University of Southern California, Los Angeles, CA - M.S., Systems Management	1982
Stephen R. Covey Masters of Excellence	1988
Defense Acquisition University, Washington, D.C.	1991
University of California, Irvine, CA. Advanced Certificate Contract Management	1993
University of California, Los Angeles, CA, Certificate Supply Chain, Anderson Business School	1998