

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 15, 2019

CAO File No. 0220-00540-1322

Council File No. 14-0065-S1

Council District: Citywide

To: City Council
The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Housing and Community Investment Department transmittal dated November 29, 2018; Received by the City Administrative Officer on November 30, 2018; Additional Information Received through January 14, 2019

Subject: **REQUEST FOR AUTHORITY TO EXECUTE TWO GRANT AWARDS FROM THE STATE OF CALIFORNIA, OFFICE OF TRAFFIC SAFETY (OTS) TO PROVIDE THE CHILD PASSENGER SAFETY PROGRAM (\$152,000) AND THE PEDESTRIAN AND BICYCLE SAFETY PROGRAM (\$250,000) FROM OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Amend Recommendation I. of the related Housing and Community Investment Department (HCID) transmittal (report) dated November 29, 2018 relative to the request for the authority to accept and execute grant agreements with the State of California Office of Traffic Safety (OTS) for a grant award of \$152,000 for the Child Passenger Safety Program and \$250,000 for the Pedestrian and Bicycle Safety Program, to be subject to the review and approval of the City Attorney as to form and legality, and adopt Recommendation I. as amended; and
2. Adopt recommendations II. through IV. of the related report.

SUMMARY

The Housing and Community Investment Department (HCID) requests retroactive authority to accept two grant awards and execute grant agreements with the State of California Office of Traffic Safety (OTS) to provide safety programs for a one-year period from October 1, 2018 through September 30, 2019. The first grant award of \$152,000 is for the Child Passenger Safety Program to provide child passenger safety education, training and free car seats to low-income City residents. The second grant award of \$250,000 is for the Pedestrian and Bicycle Safety Program to provide pedestrian and bicycle safety education training focused on children and senior citizens citywide, especially those in low income communities. OTS allocates funds on a competitive basis,

requiring jurisdictions to submit an application every year to continue program service provision. Grant funds typically finance service delivery personnel, related costs, travel, educational materials and procurement of safety equipment. No matching funds are required.

The HCID will utilize six of 16 FamilySource Centers (FSCs) that are willing to participate in the Pedestrian and Bicycle Safety Program to provide pedestrian and bicycle safety education, outreach, and distribution of related safety equipment supplies. A Charter Section 1022 Determination is not required for Personal Service Agreements (PSAs) with the FSCs because the labor component of the proposed PSAs is less than \$25,000 each. This Office concurs with the recommendations of the Department.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. The recommended actions comply with City Financial Policies in that they are fully funded by the State of California Office of Traffic Safety grant award in the amount of \$152,000 for the Child Passenger Safety Program and \$250,000 for the Pedestrian and Bicycle Safety Program.

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