



ERIC GARCETTI
MAYOR

April 29, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Mr. Oshin Harootonian to the North Valley Area Planning Commission for the term ending June 30, 2020. Mr. Harootonian's current term expires on June 30, 2015.

I certify that in my opinion Mr. Harootonian is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Eric Garcetti' in a cursive style.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Oshin Harootonian
Commission: North Valley Area Planning Commission
End of Term: 6/30/2020

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 12 - North Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** North Valley Area Planning Commission
6. **Highest level of education completed:** M.S., Civil Engineering, University of Southern California
7. **Occupation/profession:** President & CEO, Primex Chemical Laboratories, Inc.
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Anguiano, Yolanda	North Valley	7	Latina	F	24-Oct-14	30-Jun-18
Cadena, Nora	North Valley	12	Latina	F	27-May-14	30-Jun-16
Harootonian, Oshin	North Valley	12	Caucasian	M	03-Feb-14	30-Jun-15
Padilla, Veronica	North Valley	6	Latina	F	07-Apr-08	30-Jun-17
Sampson, Victor	North Valley	12	Caucasian	M	26-Jun-14	30-Jun-19

OSHIN HAROOTONIAN

EXPERIENCE

1996–present Primex Clinical Laboratories, Inc Van Nuys, CA
President & CEO

- Founder of Primex Clinical Laboratories, Inc
- Day-to-day oversight of the Corporation
- Established an operation with five employees in 1996, the company has over 200 employees currently and operates Worldwide.

2011–2013 North Valley Area Planning Commission Los Angeles, CA

- Appointed by Honorable Mayor Antonio Villaragosa as Commissioner

1994-1996 City of Beverly Hills Beverly Hills, CA
Senior Plan Review Engineer

- Reviewed building plans
- Issued permits for construction projects within city of Beverly Hills
- Represented the department on projects in City Planning Commission Hearing and City Council Hearings

1988-1994 City of Los Angeles Los Angeles, CA
Building & Safety Department
Plan Check Engineer

- Reviewed building plans
- Issued permits for construction projects within city of Los Angeles
- Checked building plans for structural safety and compliance with city zoning requirements
- Established West Valley Permit Office during 1994 Northridge Earthquake to accommodate residents for all reconstruction permit needs

LICENSE

State of CA Registered Professional Civil Engineer LIC # C-50186

EDUCATION

1992 University of Southern California Los Angeles, CA
M.S., Civil Engineering & Minor in Public Administration

1984 University of Southern California Los Angeles, CA
B.S., Civil Engineering

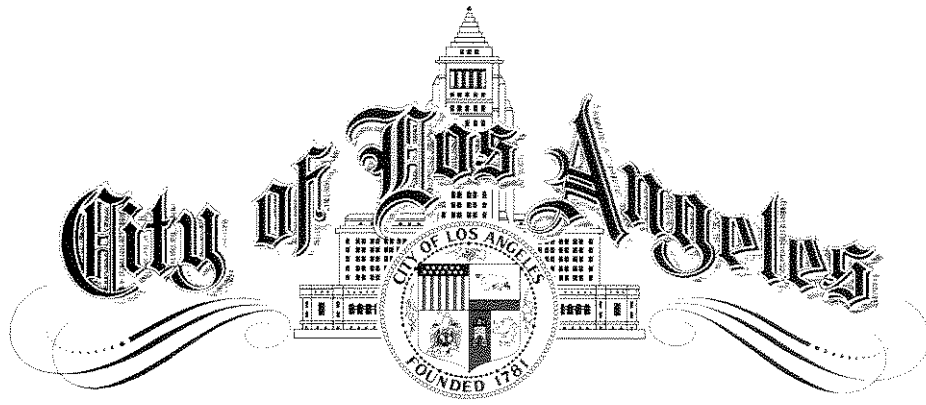
VOLUNTEER EXPERIENCE

2004-2008 Armenian General Athletic Union

- Member of the Executive Board as Treasurer

1992-2004 Armenian National Committee

- Board Member



ERIC GARCETTI
MAYOR

April 29, 2015

Mr. Oshin Harootonian

Dear Mr. Harootonian:

I am pleased to inform you that I hereby reappoint you to the North Valley Area Planning Commission for the term ending June 30, 2020. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

As part of the City Council confirmation process, you will need to meet with Mitch Englander, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know

Mr. Oshin Harootonian
April 29, 2015
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when your reappointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is stylized and cursive.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Mr. Oshin Harootonian
April 29, 2015

Nominee Check List

I. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

_____ **Remuneration Form**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

II. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in via email from that office.*

_____ **Statement of Economic Interest ("Form 700")**

IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.

_____ **CEC Form 60**

III. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Mitch Englander** (contact at (213) 473-7012).

_____ **Councilmember Jose Huizar, Chair of the Council Committee considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.