



Los Angeles City Ethics Commission

February 21, 2014

The Honorable City Council
c/o Holly Wolcott, Interim City Clerk
200 North Spring Street
City Hall – 3rd Floor
Los Angeles CA 90012

**Re: Council File Number 14-0156
Appointment of Tara Maxey to the
Commission for Community and Family Services**

FOR COUNCIL CONSIDERATION

Dear Councilmembers:

On February 3, 2014, the Mayor transmitted to the City Clerk a letter indicating his appointment of Ms. Tara Maxey to the Commission for Community and Family Services. The Ethics Commission received Ms. Maxey's pre-confirmation statement of economic interests (SEI) on February 18, 2014, and this letter is provided for your consideration as part of the confirmation process. A copy of this letter is also being provided to Ms. Maxey to help her avoid potential conflicts of interests that may arise in the course of her tenure as a member of the Commission for Community and Family Services.

Ms. Maxey reports on her SEI that she holds an ownership interest Heirloom LA, LLC. She also discloses sources of income of \$10,000 or more to Heirloom LA which are listed on Attachment A. If a matter involving any of these interests comes before the Commission on Community and Family Services, Ms. Maxey should, before acting, seek the advice of the City Attorney regarding whether she should disqualify herself. We are unable to assess if or how frequently Ms. Maxey would be in a position of having to recuse herself.

Interests disclosed on an SEI are not the only interests that can give rise to a conflict of interests. For example, state law may require recusal by a board or commission member due to certain business activities of the clients of that member's employer. Additionally, recusal may be required under City Charter § 222, which states that the City Attorney may provide a written opinion concerning the obligation of a City official to refrain from acting on a matter when it may violate state law or when action may not be in the public interest.

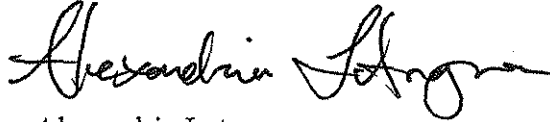
If a matter raises a potential conflict of interests, we encourage Ms. Maxey to seek the advice of the City Attorney before acting. If Ms. Maxey is required to disqualify herself from acting on a matter, Los Angeles Municipal Code § 49.5.6(J) and Executive Directive 2005-1 require her to file a Recusal Notification Form (CEC Form 51) with the Ethics Commission and the Mayor's office. If a board or commission member is disqualified from acting on three or more agenda items in a year because of a conflict caused by the same interest, the Ethics Commission is required by City Charter § 707 to review the conflict. If the Ethics Commission

determines that the member has a significant and continuing conflict of interests, it must order divestment of the interest that is causing the conflict.

In addition to filing SEIs, nominees also file Residence Verification Forms. We have received a completed form from Ms. Maxey, which states that she is registered to vote in the City.

If you have questions, please feel free to contact me at (213) 978-1960.

Sincerely,

A handwritten signature in black ink, appearing to read "Alexandria Latragna". The signature is fluid and cursive, with the first name being the most prominent.

Alexandria Latragna
Ethics Program Analyst

cc: Mayor Eric Garcetti
Ms. Tara Maxey

Attachment A

Tara Maxey

Pre-confirmation Form 700

February 2014

Schedule A-2

Investments, Income, and Assets of Business Entities/Trusts

(Ownership Interest is 10% or greater)

72 and Sunny

AG Jeans

Amazon Fresh

Anthropologie / Urban Outfitters

Bridge, C

Cleaver, C

Cookbook LA

Covell

EWI Worldwide

Food Network

Food Truck

Grand Performances

Helpern, N

Hoyt, D

Jones, Z

Kashon, R

King, C

Kleinman, M

Kuo, K

Lefkowitz, S

Lenz, S

Leon, M

Lim, Mi

Luxottica Group

Ly, Ryan

Mickle, P

Migicovsky, J

Nachtwey, G

Natural History Museum

Newkirk, S

Nguyen, T

Paulo, M

Pervere, G

Resnick, I

Sabetta, A

Schindler, M

Shumate, G

Silverlake Conservatory of Music

Silverlake Wine

Simon, S

Slouber, J

Stone, B

Strimple, C

Stringer, C

Stuber, S

Sweet Emilia Jane

Vandell, A

Winkler, S

Wolfe, J

You Tube