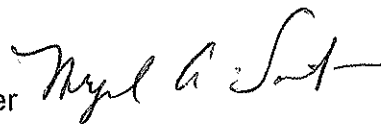


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: February 5, 2014

To: The City Council

From: Miguel A. Santana, City Administrative Officer



Subject: **ESTABLISHMENT OF SALARIES FOR THE NEW CLASSES OF FIRE STATISTICAL MANAGER AND SENIOR FIRE STATISTICAL ANALYST**

At its meeting on January 14, 2014, the Executive Employee Relations Committee approved the recommendation of this Office to establish the salary for the new classes of Fire Statistical Manager and Senior Fire Statistical Analyst. These new classes were adopted by the Civil Service Commission on October 24, 2013, to oversee and perform difficult research and analysis of a wide variety of departmental data in the Information and Data Analysis Section of the Los Angeles Fire Department (LAFD).

The salary recommendations for Fire Statistical Manager and Senior Fire Statistical Analyst are consistent with the salaries for comparable-level classifications to enable the LAFD to recruit and retain individuals with the requisite skills and abilities to assume the positions and to provide an adequate differential between supervisory and subordinate classes.

Recommendations

That the City Council, subject to the approval of the Mayor:

1. Approve the attached Ordinance to establish the salary for the new classes of Fire Statistical Manager, Range 4915 (\$102,625 - \$127,472), and Senior Fire Statistical Analyst, Range 3967 (\$82,830 - \$102,917), and;
2. Authorize the City Administrative Officer, upon accretion of the classes to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salary approved by ordinance.

Fiscal Impact Statement

Since it is anticipated that individuals will initially be hired at the top end of the salary range, the annual cost to the LAFD for these two positions will be approximately \$230,000.

Attachment



MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R 1 4 - 0 0 4 0
FEB 0 4 2014

REPORT RE:

DRAFT ORDINANCE TO AMEND ORDINANCE NO. 182202 (2012-2014 SALARIES AND BENEFITS FOR NON-REPRESENTED CLASSES) TO PROVIDE SALARIES FOR THE NEW CLASSES OF FIRE STATISTICAL MANAGER (CODE 1638) AND SENIOR FIRE STATISTICAL ANALYST (CODE 1639)

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 North Spring Street
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance would amend Ordinance No. 182202 (2012-2014 Salaries and Benefits for Non-Represented Classes) to provide salaries for the new classes of Fire Statistical Manager (Code 1638) and Senior Fire Statistical Analyst (Code 1639).

Council Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of this ordinance.

If you have any questions regarding this matter, please contact Senior Assistant City Attorney Zna Portlock Houston at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer any questions you may have.

Very truly yours,

MICHAEL N. FEUER, City Attorney

By 

DAVID MICHAELSON
Chief Assistant City Attorney

DM:ZPH:lh
Transmittal

ORDINANCE NO. _____

An ordinance amending Ordinance No. 182202 (2012-2014 Salaries and Benefits for Non-Represented Classes) to provide salaries for the new classes of Fire Statistical Manager (Code 1638) and Senior Fire Statistical Analyst (Code 1639).

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 8 of Ordinance 182202 is amended to add in proper order:

<u>Code No.</u>	<u>Title</u>	<u>Salary Range No. or Amount</u>
1638	Fire Statistical Manager	4915
1639	Senior Fire Statistical Analyst	3967

Sec. 2. Section 1 shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of _____.

HOLLY L. WOLCOTT, Interim City Clerk

By _____ Deputy

Approved _____

Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By Zna Portlock Houston
ZNA PORTLOCK HOUSTON
Senior Assistant City Attorney

Date 2-3-14

File No. _____