

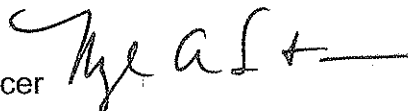
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-02002-0001

Date: February 14, 2014

To: The Mayor
The CouncilAttn: Mandy Olvera, Mayor's Office
John White, City Clerk's Office

From: Miguel A. Santana, City Administrative Officer

Subject: **GRANTS PILOT PROGRAM – GRANT ACCEPTANCE PACKET FOR THE CALIFORNIA ATTORNEY GENERAL, 2013-14 PRIVACY AND PIRACY FUND DISBURSEMENT AWARD**

Attached is the Grant Acceptance Packet for the 2013-14 Privacy and Piracy Fund Disbursement Award in the amount of \$27,722 received by the City Attorney's Office. The grant funds will be utilized to support the Elder Fraud Program. As a participant in the Grants Pilot Program, this department submitted the packet for review and analysis by the CAO Grants Oversight Unit and the appropriate CAO Analyst.

In accordance with the approved procedures for the Pilot, this Office reviewed the Packet for completeness, conducted a concise analysis and prepared a Fiscal Impact Statement. The Grant Acceptance Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Recipient Award and Disbursement Approval

If you have any questions about the Grants Pilot Program or the procedures for the Grant Acceptance Packet, please contact Camilla Fong at 213-978-7681.

Attachments

MAS:ACA:CLF:04140075c

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: November 2013	
Grant Award Title: Privacy and Piracy Fund		Grant Amount: \$27,722 Prior Grant Award(s): \$26,000	
Awarding Agency: California Attorney General's Office			
Grant Agreement Number/Reference:		Performance Start Date: January 1, 2014	Performance End Date: December 30, 2014
Purpose: The City Attorney's Office requests authority to accept grant funding in the amount of \$27,722 from the California Attorney General's Privacy and Piracy Fund for the Elder Fraud Program. The grant will assist in funding a training and public awareness campaign to educate seniors about financial fraud, including telephone and mail marketing schemes.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
• Department requests acceptance of the Grant	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
• Match Sources Identification completed			X	() Obtain match requirements from Award Notice/Grantor Agreement
• Additional Funds requested			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
• Charter Section 1022 findings completed			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
• Standard and Grantor Provisions or equivalent language is included			X	() Incorporate Provisions or Language into proposed agreement
• Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/>			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
• Department has submitted a request for position(s)		X		() Review documents and make determination
6. Grant Implementation Recommendations				
• Department has submitted grant implementation instructions	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
• Department has requested Funds/Accounts Set-up	X			
8. Governing Body Resolution/Certification				
• Department has submitted Resolution/Certification			X	() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
• Department has submitted Fiscal Impact Statement	X			() Submit to CAO for review and determination

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

10. Grant Award Summary

The City Attorney's Office requests authority to accept grant funding in the amount of \$27,722 from the California Attorney General's Privacy and Piracy Fund for the Elder Fraud Program. The Privacy and Piracy Fund was established as part of a settlement involving an action against Hewlett-Packard for privacy infringement. The fund was established to provide prosecutors additional funds to more effectively conduct investigations and prosecutions to protect the public's privacy rights and/or intellectual property rights.

The City Attorney's Office will utilize the grant funding to support the Elder Fraud Program, which provides seniors with the tools to equip them against financial abuse and exploitation. Experienced Deputy City Attorneys will develop a fraud prevention training program for seniors based on applicable laws and will conduct presentations at senior centers, senior living facilities, libraries, community centers, and parks. In addition, the City Attorney's Office will develop a public outreach campaign to raise awareness of financial scams targeting the elder population. This includes the development of posters, brochures, stickers, magnets, and mouse pads to be distributed to seniors to serve as reminders to safeguard their identities and practice internet safety.

The City Attorney's Office will disburse the grant funding as follows: \$8,312.39 for printing and binding costs of visual outreach materials, \$4,000 for a graphic designer to develop outreach materials, \$9,410 for laptops and software and presentation equipment, and \$6,000 for an Elder Fraud Symposium. There is no required match for the grant.

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

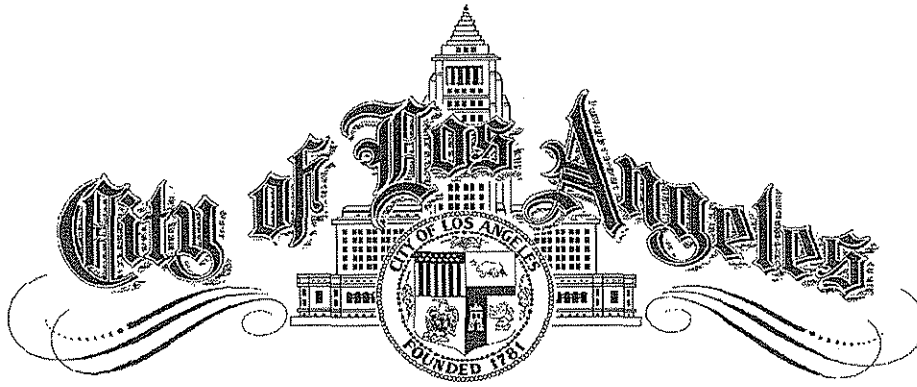
1. Authorize the City Attorney, or his designee, to approve the disbursement/grant award between the City and the California Attorney General's Office, and authorize the City Attorney, or his designee, to execute the disbursement/grant award on behalf of the City, subject to the approval of the City Attorney as to form and legality;
2. Authorize the City Attorney, or his designee, to accept the disbursement/grant award in the amount of \$27,722.39 to support an Elder Fraud Symposium and Citywide outreach efforts following receipt of the funds for a period of 12 months thereafter;
3. Authorize the Controller to:
 - a. Establish a receivable in the amount of \$27,722.39 within Fund 368, Department 12;
 - b. Establish the following appropriation account within Fund 368:
 Account 12K930, Elder Fraud Program - \$27,722.39
4. Authorize the City Attorney to prepare Controller instructions for necessary technical adjustments subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement

Yes This Office finds that the Grant complies with City financial policies as follows (see below):
 No This Office finds that the Grant does not comply with City financial policies as follows (see below):

There is no General Fund impact. Approval of this request will allow for the disbursement of funds from the California Attorney General's Privacy and Piracy Fund. There is no required match for this grant. The recommendations in this report are in compliance with the City's Financial Polices in that one-time revenue will be used to support this one-time expenditure.

			2/12/14
CAO Analyst	Chief	CAO/Assistant CAO	Date



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12/23/13

MICHAEL N. FEUER
CITY ATTORNEY

December 23, 2013

The Honorable Eric Garcetti
Mayor of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Cary Gross

Honorable City Council
City of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Holly Wolcott

**Re: Acceptance of 2013-14 Disbursement from the Attorney General's
Privacy and Piracy Fund**

Contact Persons: Michiko M. Reyes (213) 978-7020
Janette Flintoft (213) 215-5808

Dear Mayor Garcetti and Members of City Council:

The City Attorney's Office is transmitting for your review and approval the acceptance of a disbursement from the California Attorney General's Privacy and Piracy Fund totaling \$27,722.39. This award arises from a competitive process whereby each year the Attorney General disburses funds from a settlement involving an action against Hewlett-Packard for privacy infringement. This disbursement will support elder financial abuse and exploitation awareness, training, and outreach efforts by the City Attorney's Office for a period of 12 months. Project goals include the City Attorney's Office presenting an "Elder Fraud Symposium," acquiring computer, software and presentation equipment, and producing visual outreach materials. Additional project goals will include developing and presenting trainings at senior centers to inform elders on financial fraud committed over the internet, mobile phones and land lines.

Each year millions of Americans become victims of financial exploitation through telephone and mail marketing schemes, investment scams, and unscrupulous individuals abusing positions of trust. While no one is safe, seniors represent a disproportionately high victim population because they frequently maintain a "nest egg" of savings, own their own home, and have strong credit backgrounds ripe for fleecing.

The number of individuals over the age of 65 in the City of Los Angeles is approximately 400,000. Once victimized, older individuals may experience shame, confusion or frustration surrounding reporting (particularly among the mono-lingual, non-English speaking population

Honorable Eric Garcetti
Members of City Council
December 5, 2013
Page 2

segment). Oftentimes, individuals lack awareness that their financial privacy has been compromised in the first place and the exploitation continues unabated.

Elder financial fraud can only be reduced by raising awareness so that fraud schemes are recognized and seniors feel safe to report if they become a victim. Acceptance of the FY 2013-2014 Piracy and Privacy Fund disbursement will equip our aging population with the tools necessary to safeguard against unconscionable financial predators.

IT IS THEREFORE REQUESTED that the City Council and the Mayor:

1. Authorize the City Attorney or his designee to **APPROVE** the accompanying disbursement/grant award between the City and the California Attorney General's Office, and authorize the City Attorney or his designee to **EXECUTE** said disbursement/grant award on behalf of the City, subject to the approval of the City Attorney as to form and legality.
2. Authorize the City Attorney or his designee to **ACCEPT** the disbursement/grant award in the amount of \$27,722.39 to support an Elder Fraud Symposium and Citywide outreach efforts following receipt of the funds for a period of twelve months thereafter.
3. **AUTHORIZE** the Controller to:
 - a. **ESTABLISH** a receivable in the amount of \$27,722.39 within Fund 368, Department 12.
 - b. **ESTABLISH** Appropriation Account 12K930, Elder Fraud Program, within Fund 368, Department 12 in the amount of \$27,722.39.
4. **AUTHORIZE** the Office of the City Attorney to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer.

Thank you for your consideration to this matter.

Sincerely,


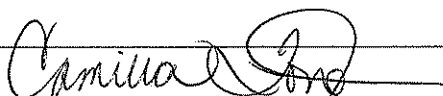

Leela Kapur
Chief of Staff

cc: Miguel Santana, CAO
Maria Raisa Corella, CAO

City of Los Angeles Grant Award Notification and Acceptance

Recipient Department				
This Grant Award is: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input type="checkbox"/> Sub-Allocation				
Grants Coordinator: Janette Flintoft		E-Mail: janette.flintoft@lacity.org		Phone: 213-215-5808
Project Manager: Donna Edmiston		E-Mail: donna.edmiston@lacity.org		Phone: 213-485-2352
Department/Bureau/Agency: City Attorney Criminal Division			Date: 12/06/2013	
Grant Information				
Name of Grantor: CA Attorney General's Office			Pass Through Agency: n/a	
Grant Program Title: Elder Financial Fraud			Notification of Award Date: 11/2013	
Funding Source (Public or Private): <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Other	Grant Type: <input type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other		Funds Disbursement: <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement	Agency's Grant ID: CFDA # _____ Other ID # N/A eCivis ID# _____
Match Requirement: <input checked="" type="checkbox"/> None <input type="checkbox"/> Recommended <input type="checkbox"/> Mandatory _____ Amount = _____ % Match				
Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind Identify Source of Match: _____				
Fiscal Information:	Awarded Funds \$27,772	Match/In-Kind Funds \$	Additional/Leveraged Funds \$	Total Project Budget \$27,772
Approved Grant Budget Summary:				
Category	Awarded	Match	Additional	Explanation
Personnel				
Salaries				
Fringe Benefits				
Indirect				
Equipment				
Materials/Supplies				
Travel				
Contractual Services	4,000			Graphic designer for media campaign materials
Other	9,410			MacBook Pro Computers, software and presentation equipment
	6,000			Elder fraud symposium
	8,312			Production of visual outreach materials
Total:	27,722			
Approved Project				
Descriptive Title of Funded Project: Elder Fraud Program				
Performance Period Start/End Dates (Month/Day/Year): Start: 01/01/2014 End: 12/30/2014			Citywide: <input checked="" type="checkbox"/> Affected Council District(s): All Affected Congressional District(s): All	
Purpose: <input type="checkbox"/> Capital/Infrastructure <input type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input type="checkbox"/> Pilot/Demonstration				
Identify Internal Partners (City Department/Bureau/Agency): LAPD				
Identify External Partners: Non-profits serving elders				
Summary				
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.				
Funding will support elder financial abuse and exploitation awareness, training, and outreach efforts by the City Attorney's Office for a period of 12 months. Project goals include the City Attorney's Office presenting an "Elder Fraud Symposium," acquiring computer, software and presentation equipment, and producing visual outreach materials. Additional project goals include developing and presenting trainings at senior centers to inform elders on financial fraud committed over the internet, mobile phones and land lines.				

City of Los Angeles Grant Award Notification and Acceptance

Fiscal Impact Statement		
Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.		
<p>There is no general fund impact.</p>		
Acceptance Packet		
The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:		
<input checked="" type="checkbox"/> Grant Award Notification and Acceptance <input checked="" type="checkbox"/> Copy of Award Notice <input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document) <input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable) <input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document) <input type="checkbox"/> Additional Documents (if applicable)		
Department Head Name: Mary Clare Molidor	Department Head Signature: 	Date: 12/23/19
FOR CAO USE ONLY		
The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:		
<input checked="" type="checkbox"/> Complete The Acceptance Packet has been forwarded to appropriate CAO analyst <input type="checkbox"/> Returned to Department (Additional information/documentation has been requested.) <input type="checkbox"/> Flagged (See comments below.)		
Comments:		
CAO Grants Oversight Unit Signature: 		Date: 2/6/17

**Grant Award Notification and Acceptance
Grant Project Cost Breakdown**

Grant Name: Elder Fraud Program Grant Project Breakdown	Grant Funds	Additional Costs**		Department:
		City Funds	Non-City Funds	
Salaries				Total
1010 Salaries General	-			-
1020 Salaries Grant Reimbursed				
1070 Salaries As Needed				-
1090 Overtime				-
Salaries Total:	-	-	-	-
Related Costs*				
Fringe Benefits				
Department Administration				
Central Services				
Related Costs Total:				
Expense				
2120 Printing & Binding	8,312.39			8,312.39
2130 Travel				
3040 Contractual Services	4,000			4,000.00
3310 Transportation				
4160 Governmental Meetings				
6010 Office Supplies	-			-
6020 Operating Supplies				-
7300 Equipment				-
Other	9,410			
Other	6,000			
Expenses Total:	27,722	-	-	12,312
Grand Total:	27,722	-	-	12,312
*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)				
**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.				

