

AQ Monitoring Services RFP

Interview Questions

FIRM: _____

DATE: _____

INTERVIEWER: _____

A. Firm Qualifications, Experience and References

- a. Please tell us about your firm's major relevant Air Monitoring Projects

- b. Has your firm dealt with projects that have had significant opposition? From community? Air Agencies? Industry?

B. Project Organization, Personnel and Staffing

- a. Who is your Project Manager? / Where is this person located?

- b. How many staff have training and experience to perform on-site technical services? What is the role for these site technician staff? Where are these staff located?

- c. Will the PM and staff be working on other projects? How would you handle multiple tasks at one time?

- d. For similar, multi-million dollar projects, what do you do to ensure that unnecessary time is not being billed to the project?

E. Quality and Responsiveness of the Proposal

COMMENTS: