

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 5, 2014

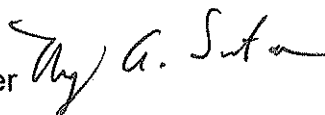
CAO File No. 0220-04912-0000

Council File No. 14-0273

Council District: --

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Motion (Englander – Wesson) introduced February 28, 2014; referred to the Budget and Finance Committee.

Subject: **STAFFING FOR THE 2014 SPECIAL OLYMPICS SUMMER GAMES INVITATIONAL AND THE 2015 SPECIAL OLYMPICS WORLD GAMES**

SUMMARY

On February 28, 2014, a Motion (Englander – Wesson) was referred to the Budget and Finance Committee requesting the Police Department, Fire Department, and City Administrative Officer to report on a plan to provide support for the 2014 National Special Olympics Summer Games Invitational and the 2015 Special Olympics World Games, and, if additional resources are required, to identify available funding sources.

Background

The 2015 Special Olympics World Games (2015 World Games) will be held in Los Angeles during the summer of 2015. The Los Angeles Police Department (LAPD) notes that this will be a significant event of national importance to the City of Los Angeles and an event requiring a considerable amount of planning. Prior to the 2015 Special Olympics World Games, the 2014 Special Olympics Summer Games Invitational will be held in Los Angeles in June 2014. The June 2014 event will serve as a precursor to the 2015 World Games, which will allow for the testing of several venues prior to the 2015 event.

Activities for the 2015 World Games will commence on July 21, 2015, when 7,000 athletes and 3,000 coaching staff members representing 170 countries arrive at Los Angeles International Airport. The athletes will participate in pre-game activities at host cities throughout the Southern California region. The last time the Special Olympics World Games were hosted by a United States city was in 1999, when the Games were held in Raleigh, North Carolina.

It is anticipated that the Opening Ceremony will take place at the Los Angeles Memorial Coliseum on July 25, 2015, with more than 90,000 spectators in attendance. The LAPD indicates that the President and the First Lady of the United States and numerous other local, national and

international dignitaries will be in attendance. Over the course of nine days, athletes will compete in 25 sporting events at 27 different venues located in the San Fernando Valley, Griffith Park, the University of Southern California (USC) and University of California, Los Angeles (UCLA) campuses, and in the City of Long Beach. Housing for the athletes and coaching staff will be provided at UCLA and off-campus near USC. The Closing Ceremonies will likely take place at another major venue in Downtown Los Angeles when the 2015 World Games conclude on August 2, 2015.

Due to multiple events occurring simultaneously at various venues in and around the City over a nine-day period, LAPD indicates that significant coordination among various international, federal, state and local entities involved is required. Planning for the 2015 World Games has already begun with the 2015 Special Olympics World Games Organizing Committee involving various regional and municipal entities. LAPD has stated that the planning activities have increased and now require the establishment of a full-time planning group similar to that of the 1984 Olympics, the 2000 Democratic National Convention (DNC) and the 2004 International Association of Chiefs of Police Conference (IACPC). Due to the complexity of this event, the LAPD states that the 2015 World Games will exceed all special events held in the City of Los Angeles since the 1984 Olympics, including the 2000 DNC and the 2004 IACPC.

Departmental Staffing

In order to establish a full-time planning group for the 2015 World Games, the LAPD is requesting resolution authority and funding for one Police Commander, one Management Analyst II, and one Secretary for the period April 1, 2014 through October 15, 2015. These positions will staff the Special Olympics Planning Group (SOPG). A copy of the SOPG organization chart is attached. The SOPG will be co-located with the 2015 Special Olympics World Organizing Committee at its facilities in Downtown Los Angeles where the positions will be assigned to the 2014 National Special Olympics Summer Games and the 2015 Special Olympics World Games on a full-time basis. In addition to the positions requested, the LAPD will assign additional supervisory and line personnel to the SOPG from existing resources over the planning cycle as the 2015 World Games approach and the SOPG's workload increases. The LAPD anticipates assigning one Police Sergeant and four Police Officers to the SOPG.

The LAPD is partnering with the Los Angeles County Sheriff's Department, the Long Beach Police Department, and other law enforcement agencies in the Southern California region due to the size of the 2015 World Games in order to augment the resources that the LAPD can feasibly provide for this event.

The LAPD has requested the resolution authorities through October 15, 2015 when the Department estimates the demobilization process, including finalization of the after-action report, and archiving of records will be completed.

The Los Angeles Fire Department (LAFD) is requesting resolution authority and funding for one Fire Battalion Chief that will lead its World Special Olympics Planning Group within the LAFD's Emergency Operations Division (EOD). A copy of the EOD's organization chart is attached. LAFD is

also requesting one Fire Inspector I and one Management Analyst II resolution position authorities. These positions will be assigned to the EOD on a full-time basis to support the 2015 World Games. The Fire Department will also provide additional sworn personnel from the Tactical Planning Unit/Division that will augment this staffing plan as needed on a part-time basis.

Although the Police Department requested exemption from the Managed Hiring Committee (MHC) position approval process, this Office recommends an expedited MHC review process in authorizing these positions.

Funding

The direct cost of filling the requested positions from May 1 through June 30, 2014 in the Police Department is approximately \$50,000. The direct cost of the positions in the Fire Department for this same time period is \$60,000. The full-year direct costs of the positions in the LAPD in 2014-15 are approximately \$298,000. The full-year direct costs for the Fire Department positions is \$361,000

The Police Department has indicated it is attempting to have the 2015 World Games be designated as a National Security Special Event, similar to a political convention or the Super Bowl. As such, the City could potentially be reimbursed by the federal government for the personnel costs associated with the planning, execution and after-action reporting duties.

The cost of filling the recommended positions through the end of the current fiscal year is minimal. Accordingly, it is recommended that the Police and Fire Departments absorb the costs of filling the positions within existing budgetary resources. The Police Department states that sufficient funds are available within its current year budget to cover the cost of its respective positions. The Fire Department will also absorb these costs for the remainder of the year.

Due to the limited duration of the planning process for the 2015 World Games, this Office is supportive of the requests of the Police and Fire Departments to authorize resolution position authorities. Authorizing the requested positions will enable the departments to track the specific resources dedicated to planning the event should the City be reimbursed for staff costs associated with the 2015 Special Olympics World Games.

The Mayor recently released the Fiscal Year (FY) 2014-15 Proposed Budget, which does not include the requested position authorities. As such, it is recommended that the City Clerk agendaize this item for the first Council meeting of FY 2014-15 in order to continue the resolution authorities from July 1, 2014, through June 30, 2015. Similarly, funding for these positions is not included in the 2014-15 Proposed Budget. It is recommended that the Police and Fire Departments fund these positions within their 2014-15 budgeted resources. Should the Council decide to appropriate funds to the departments for these positions, this action would need to be considered within the context of the 2014-15 Budget process.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the following resolution position authorities from May 1, 2014, through June 30, 2014, subject to classification determination by the Personnel Department, and pay grade determination by the Office of the City Administrative Officer, Employee Relations Division:

a. Police Department

No.	Position Title	Class Code
1	Police Commander	2251
1	Management Analyst II	9184-2
1	Secretary	1116

b. Fire Department

No.	Position Title	Class Code
1	Fire Battalion Chief	2152
1	Fire Inspector I	2128-1
1	Management Analyst II	9184-2

2. Instruct the Managed Hiring Committee to expedite the review process to authorize the positions; and,
3. Instruct the City Clerk to schedule for City Council consideration on July 1, 2014, or as soon as possible thereafter, the following item:

Continue the following resolution position authorities from July 1, 2014 through June 30, 2015 for full-time staff dedicated to the 2015 Special Olympics World Games planning group for the event to be held in Los Angeles during the summer of 2015, subject to classification determination by Personnel Department, and pay grade determination by the Office of the City Administrative Officer, Employee Relations Division:

a. Police Department

No.	Position Title	Class Code
1	Police Commander	2251
1	Management Analyst II	9184-2
1	Secretary	1116

b. Fire Department

No.	Position Title	Class Code
1	Fire Battalion Chief	2152
1	Fire Inspector I	2128-1
1	Management Analyst II	9184-2

FISCAL IMPACT STATEMENT

The total direct cost for the positions requested by the Police and Fire Departments for the period of May 1, through June 30, 2014 is \$110,000. The Police and Fire Departments will absorb the costs of the position authorities within budgeted funds during this two-month period. The total full-year General Fund direct cost for the positions in FY 2014-15 is \$659,000, which consists of \$298,000 for the Police Department and \$361,000 for the Fire Department. At this time, funding has not been provided in the 2014-15 Proposed Budget to support these positions. Should the Council decide to appropriate funds to the departments for these positions, this action would need to be considered within the context of the 2014-15 Budget process. Absent this action, the Police and Fire Departments would be required to absorb the full-year direct costs of the positions within their respective departmental budgets. The Police Department has also stated it is pursuing the feasibility of full cost reimbursement from the federal government for the personnel costs associated with these events.

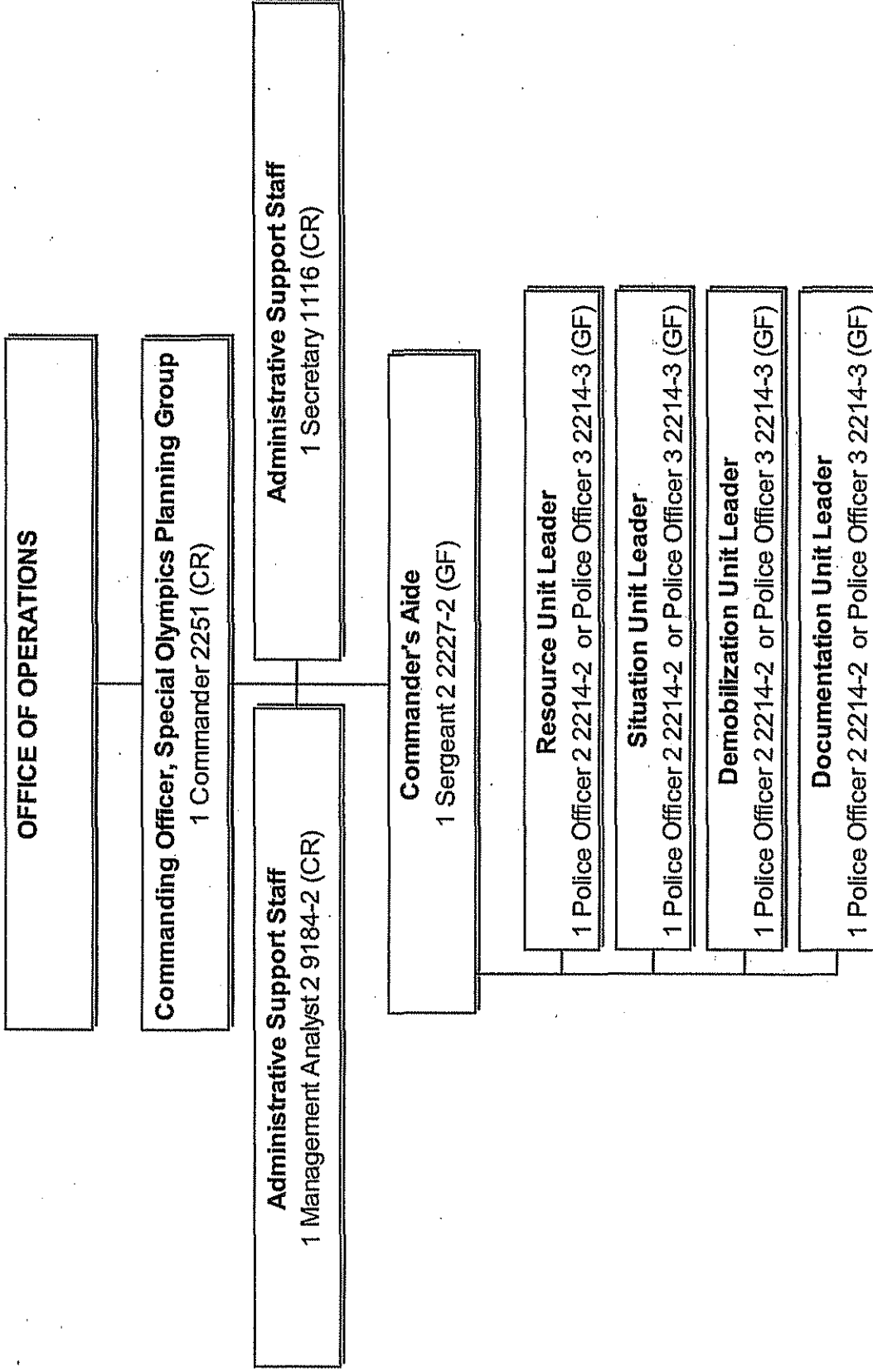
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Attachments

Special Olympics Planning Group

April 1, 2014

Attachment



General Fund (GF) positions will be loaned to Special Olympics Planning Group using existing authorities.

Source: LAPD

14-0273

FEB 28 2014 Attachment

BUDGET & FINANCE

MOTION

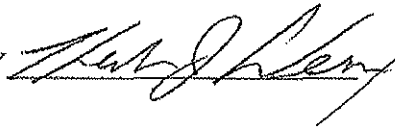
The 2015 World Special Olympics will be held in the City of Los Angeles, bringing approximately 7,000 athletes and 3,000 coaching staff representing 170 countries to Southern California, as well as thousands of spectators. The Opening Ceremony will take place at the Los Angeles Memorial Coliseum on July 25, 2015, and is expected to draw over 90,000 spectators and dignitaries from all over the world, including the President and First Lady.

Prior to the 2015 World Special Olympics, Los Angeles will host the National Special Olympics in June 2014. The National Special Olympics will serve as a precursor to the World Special Olympics and test several venues throughout the City that will be used in 2015, including locations at UCLA and USC, in the San Fernando Valley, Griffith Park and other locations throughout the City and surrounding communities. The size of these events, the number of simultaneous events at locations across Los Angeles, and the attention that the games will draw all present a unique security situation. The Special Olympics will be the most significant and complex special event held in Los Angeles since the 1984 Olympic Games, and coordination between local, state and federal agencies is going to be required to ensure that the Special Olympics are successful.


To ensure success, planning for the 2015 games has already begun, and the tempo of preparations for the events is increasing. The Police Department and the Fire Department are integral partners in this process, and will require staff dedicated full time to the National and World Special Olympics.

I THEREFORE MOVE that the Police Department, Fire Department and City Administrative Officer be directed to report within 30 days on a plan to provide support for the 2014 National Special Olympic Games and the 2015 World Special Olympic Games, and, if additional resources are required, to identify available funding sources.

PRESENTED BY 
MITCHELL ENGLANDER
Councilmember, 12th District

SECONDED BY 

jwd


FEB 28 2014

ORIGINAL