

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Principal Project Coordinator position for the CAO pursuant to Charter Section 1001(b).

Recommendation for Council action:

APPROVE the exemption of one Principal Project Coordinator position for the CAO from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the CAO nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - APRIL 8, 2014**

**(LAST DAY FOR COUNCIL ACTION - APRIL 8, 2014)**

Summary:

On March 18, 2014, your Committee considered a March 7, 2014 communication from the Mayor relative to the CAO's request for Civil Service exemption for one position of Principal Project Coordinator. According to the Mayor, on June 25, 2013, Council approved the exemption of the Principal Project Coordinator position and the position was subsequently filled. However, shortly after the position was vacated and in accordance with Charter Section 1001(b), the exemption was terminated and was deleted from the approved list of exemptions. The CAO is now requesting the re-exemption of this position. The Principal Project Coordinator will work with the CAO's Asset Management Strategic Planning Unit. The position will assist with the development of the City's real estate objectives and long-term policy and strategic goals for the acquisition, development and disposition of its real estate assets, including assessments and analyses of underutilized properties. The position requires a bachelor's degree from a four-year college or university and four years of full-time professional experience in building, facilitating or managing community based activities.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

**MEMBER    VOTE**

KORETZ:    YES

O'FARRELL: YES

FUENTES: ABSENT

ARL

3/18/14

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**