

LOS ANGELES POLICE DEPARTMENT



CHARLIE BECK
Chief of Police

P. O. Box 30158
Los Angeles, CA 90030
Telephone: (213) 486-0150
TDD: (877) 275-5273
Ref #: 1.3

ERIC GARCETTI
Mayor

August 19, 2014

The Honorable Budget and Finance Committee
The Honorable Public Safety Committee
c/o Holly Wolcott
Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Honorable Members:

Enclosed for your review are the Los Angeles Police Department's responses to the following Special Studies assigned to the Department during the Fiscal Year 2014-2015 Budget deliberations:

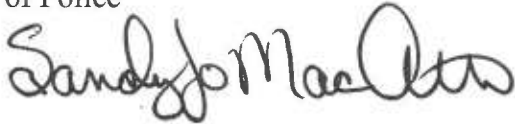
- R. 156. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding per capita information for other cities and the change in the size of the Department's as it relates to crime rates.
- R. 157. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the average number of non-light duty sworn officers assigned to civilian duties.
- R. 158. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the number or ratio of support staff to sworn. The report should include historical data for the past five years and identify best practices in this area.
- ✓ • R. 160. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the cost difference of having sworn positions performing civilian duties. What is the fiscal impact of doing so.
- R. 161. Instruct the Los Angeles Police Department, with the assistance of the City Attorney to report to the Public Safety Committee regarding the investments made and efforts the City should undertake to reduce liability payouts.
- R. 164. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding how many hours a day officers are spending on completing paperwork. The report should include how many people, steps or forms are involved in filing a police report and how many required traveling to another office or facility.

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We look forward to the opportunity to discuss these issues with you. If you have any questions regarding this information, please contact me at (213) 486-8410.

Very truly yours,

CHARLIE BECK
Chief of Police

A handwritten signature in black ink that reads "Sandy Jo MacArthur". The signature is written in a cursive, flowing style.

SANDY JO MacARTHUR, Assistant Chief
Director, Office of Administrative Services

Enclosures

R. 160. Instruct the Los Angeles Police Department to report to the Public Safety Committee regarding the cost difference of having sworn positions performing civilian duties. What is the fiscal impact of doing so?

Due to the continuing net loss of civilian employees in the Department, a number of duties that must be performed have been assumed by sworn personnel. The classifications generally affected are; Detention Officers, Crime Analyst, Management Analyst, and Sr. Clerk Typists. Below is a comparison of the salaries of the civilian classifications that should be performing the work and the sworn classifications who are assigned to these duties.

Assignment	Duties	Civilian Classification	Average Salary	Sworn Classification	Average Salary
Jail Division	Care and custody of inmates booked into City jail facilities	Detention Ofcr.	\$70,003	Police Ofcr. II	\$91,927
		Sr. Detention Ofcr.	\$74,594	Sgt. I	\$115,491
Crime Analysis	Crime Analyst's research, compiles, analyze and map crime patterns, series and trends and disseminate information related to criminal activity.	Crime Analyst II	\$87,132	Police Ofcr. II	\$91,927
				Sgt. I	\$115,491
Administrative Support	Area adjutant, preparing correspondences, supervise clerical personnel, training coordinator, projects officer.	Management Analyst II	\$87,132	Police Ofcr. II	\$91,927
				Sgt. I	\$115,491
Clerical Support	Timekeeping, scheduling, ordering supplies, data entry, answering phones.	Sr. Clerk Typist	\$64,975	Police Ofcr. II	\$91,927
		Secretary	\$70,837		