



ERIC GARCETTI  
MAYOR

May 27, 2014

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Nicholas Roxborough to the Police Permit Review Panel for the term ending June 30, 2015. Mr. Roxborough will fill the vacancy created by Angela Haskins, whom I removed effective July 31, 2014 or at the time Ms. Haskin's successor is confirmed by the City Council.

I certify that in my opinion Mr. Roxborough is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Nicholas Roxborough  
**Commission:** Police Permit Review Panel  
**End of Term:** 6/30/2015

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 5 - South Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Co-managing Partner, Roxborough, Pomerance, Nye and Adreani
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Bustamante, Juan - REMOVED	South Valley	12	Latino	M	28-Feb-13	30-Jun-17
Castellanos, Anita - REMOVED	South Valley	3	Latina	F	21-Sep-05	30-Jun-15
Gelb, Rickey - REMOVED	South Valley	5	Caucasian	M	04-Apr-06	30-Jun-16
Haskins, Angela S. -REMOVED	Central	9	Caucasian	F	26-Apr-10	30-Jun-15
Kil, William O.	East	14	Asian Pacific Islander	M	17-Mar-06	30-Jun-14
Robinson, Steve - RESIGNED	West	5	Caucasian	M	14-Aug-13	30-Jun-18
Yeretsian, Lara	Central	4	Other	F	09-Dec-13	30-Jun-14

## Nicholas Roxborough

Described as a legal and professional "difference maker" for the business community, Nicholas P. Roxborough continues to pioneer, win and secure for a wide range of employers throughout the nation, their right to be treated fairly and equitably by their insurance carriers. Mr. Roxborough recognizes that every case, every lawsuit has quantifiable financial impacts on his clients' bottom lines. He has dedicated his practice to representing employers in all aspects of insurance and employers' rights issues.

Mr. Roxborough is Co-managing Partner of Los Angeles based Roxborough, Pomerance, Nye & Adreani, LLP, the first law firm in the country to specialize in representing employers nationwide in workers' compensation premium disputes. Mr. Roxborough has been practicing law since 1984. He has substantial litigation, trial and appellate experience. Since 1992, Mr. Roxborough has obtained eight published appellate opinions concerning employer's rights in the insurance arena. He and his partner obtained the largest punitive damages trial award on behalf of a California employer against its workers' compensation insurance carrier. He has won numerous cases and arbitrations where national carriers were found to be in violation of Business & Professions Code Section §17200 (unfair trade practices).

Mr. Roxborough has fought for and achieved numerous class action settlements against multi-national corporations for having violated consumer and employee rights. Mr. Roxborough has extensive expertise in assisting tribal entities throughout the State of California in their battles against carriers and regulatory agencies concerning the protection and preservation of tribal entities' sovereign rights.

Starting in 2004, Mr. Roxborough chaired the Workers' Compensation Task Force. Many of the solutions recommended by the Task Force resulted in major legislative changes in the workers' compensation industry. Mr. Roxborough continues to work with the current Commissioner, Dave Jones, on similar and related issues for employers and consumers.

Recognized for his expertise and influence on policy and legislation, Mr. Roxborough is frequently asked to address trade associations, California State Bar organizations, private employers, as well as the California Legislature. For the past 20 years, Mr. Roxborough has been a featured speaker at the: California Workers Comp Forum Annual Meetings, American Staffing Association, Employers Fraud Task Force, Southern/Northern California Association of Brokers, CWC and Risk Conference, Profiles in Human Resources Association (PIHRA), Northern California Workers Comp Forum, OCRims, California Workers Compensation Insurance Defense State Bar, and the Los Angeles Federal Reserve Bank concerning the State of California's workers compensation crisis, as well as various other insurance associations throughout California.

Mr. Roxborough is regularly quoted as an expert in numerous employer and insurance trade journals, and has appeared on television to comment on insurance and privacy matters.



ERIC GARCETTI  
MAYOR

May 27, 2014

Mr. Nicholas Roxborough

Dear Mr. Roxborough:

I am pleased to inform you that I hereby appoint you to the Police Permit Review Panel for the term ending June 30, 2015. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Justin Gonzalez in my Office at (213) 922-9788 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Mr. Nicholas Roxborough  
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As part of the City Council confirmation process, you will need to meet with Paul Koretz, your Councilmember, and Councilmember Mitch Englander, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross with the Mayor's staff will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a stylized flourish at the end.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Nicholas Roxborough  
May 27, 2014

**Nominee Check List**

**I. Within three days:**

\_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or fax: 213-978-9719 or email: cary.gross@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Paul Koretz** (contact at 213-473-7005).
- \_\_\_\_\_ **Councilmember Mitch Englander, Chair of the Council Committee considering your nomination** (contact at 213-473-7012).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.