

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 18, 2016

To: Todd Gaydowski, Division Manager  
Records Management Division

From: <sup>RW</sup> Richard Williams, Legislative Assistant  
Council and Public Services Division

**SUBJECT: NAMING / RENAMING OF A COMMUNITY – VIEW HEIGHTS - ADDITIONAL BOUNDARIES (COUNCIL FILE NO. 14-0715-S1)**

The Los Angeles City Council, at its meeting on January 31, 2006 (Council file No. 02-0196), adopted a policy for the naming and renaming of a community. Part of that policy requires various City departments to review and evaluate on whether the proposed name reflects the historical and cultural significance of the community.

The application and related documentation for additional boundaries for View Heights can be found via the following link:

<http://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-0715-S1>

or at [www.lacouncilfile.com](http://www.lacouncilfile.com) under Council file No. 14-0715-S1.

Due to the deadline to schedule a public hearing on the application, it is imperative that your evaluation be received no later than 4:30 p.m., **Monday, August 15, 2016**, by the Office of the City Clerk, Room 395, City Hall. The evaluation will be considered, together with findings received from other departments, prior to the public hearing(s).

If you have any questions or require additional information, please contact me at (213) 978-1071 or via e-mail at [richard.williams@lacity.org](mailto:richard.williams@lacity.org). Thanks!