



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Exemption of Three Deputy Executive Director Positions for Los Angeles World Airports

Date: June 2, 2014

Los Angeles World Airports (LAWA) has requested the exemption of three (3) Deputy Executive Director positions pursuant to Charter Section 1001(b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character." The positions were previously exempt but have recently been vacated. LAWA is therefore requesting that the exemptions be renewed.

The first position will serve as the Deputy Executive Director for Law Enforcement and Homeland Security. The classification title for this position is Director of Airports Safety Officer. This position provides leadership and management oversight for all law enforcement and security functions at LAWA. Responsibilities include directing Airport Police and Security operations and establishing uniform policies and procedures on airport law enforcement, security, and traffic and safety programs. The position requirements include five years of experience as a senior commanding officer in a large law enforcement safety and security operation or as a leader of a large airport or State or Federal agency. Training in anti-terrorism and a Supervisory or Middle Management Peace Officer Standard and Training Certificate of Completion is highly desired.

The second position will serve as the Deputy Executive Director for Planning, Engineering and Facilities Management Group. The classification title for this position is Deputy General Manager Airports II. This position provides leadership and management oversight for several LAWA divisions encompassing airport facilities planning, project definition, engineering standards, construction applications, small works construction projects, graphics design, architecture standards, and traffic and transportation management. The position is responsible for overseeing environmental compliance with water quality,

hazardous substance, and wildlife issues, as well as compliance with aircraft noise abatement policies and procedures. The position also oversees the airport's central utility plant, elevators, escalators and building systems. The position requirements include a Bachelor's degree from a recognized college or university with an emphasis in Engineering, Architecture, Construction Management, or a closely related field; five years of management level experience in facilities planning, facilities design, budget control and construction scheduling.

The third position will serve as the Deputy Executive Director for External Affairs. The classification for this position is Deputy General Manager Airports II. This position directs LAWA's Public/Media Relations, Government Affairs, and Community Relations Divisions. The position is responsible for recommending priorities and crafting strategy for LAWA's legislative program; serving as the primary liaison with elected offices and federal, state, county and city agencies; and directing the newly structured Customer Service Division and the Regionalization discipline, which is focused on facilitating regional air service development and ground transportation connections. The position requirements include a Bachelor's degree from a recognized college or university with an emphasis in Political Science, Marketing, Business Administration, or Public Administration; four years of experience as a public administration manager; experience in comprehensive public relations or governmental relations supervision in an urban setting; and the ability to prepare and maintain a multi-million dollar budget.

The Charter allows for a maximum of 150 exempt positions under Section 1001(b). Currently there are 135 approved exemptions under this section and six other requests pending approval. Approval of the exemption of the first position, Deputy Executive Director for Law Enforcement and Homeland Security will not increase the count as this position is included in the current list of 135 approved exemptions. Approval of the exemptions for the second and third positions, Deputy Executive Director for Planning, Engineering and Facilities Management and Deputy Executive Director for External Affairs will increase the count to 137. While these positions were previously exempted, per Charter Section 1001(b)(1), the exemptions were terminated when the positions were vacated.

Based on my review of the request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of three (3) Deputy Executive Director positions and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:rc

cc: Gina Marie Lindsey, Executive Director, Los Angeles World Airports
Miguel Santana, City Administrative Officer
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Maggie Whelan, General Manager, Personnel Department