



ERIC GARCETTI  
MAYOR

June 6, 2014

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Ingrid Estrada to the Commission for Community and Family Services for the term ending June 30, 2016. Ms. Estrada will fill the vacancy created by Chancela Al-Mansour, whom will be removed effective July 31, 2014 or at the time Ms. Al-Mansour's successor is confirmed by the City Council.

I certify that in my opinion Ms. Estrada is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Ingrid Estrada  
**Commission:** Commission for Community and Family Services  
**End of Term:** 6/30/2016

### Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 10 - South Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.S.W., University of Southern California
7. **Occupation/profession:** Community Relations and Development Director at Clinica Msr Oscar A. Romero
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Al-Mansour, Chancela - REMOVED	East LA	14	African American	F	25-Sep-12	30-Jun-16
Beserra-Nunez, Irma	South Valley	5	Latina	F	27-Jan-14	30-Jun-18
Castillo, Carolina	East	14	Latina	F	30-Jul-10	30-Jun-16
Chan, Yvonne -EXPIRED	North Valley	12	Asian Pacific Islander	F	30-Jul-10	30-Jun-14
Duardo, Debra	East LA	14	Latina	F	22-Jun-11	30-Jun-14
Farar, Ilana	West LA	11	Caucasian	F	03-Feb-14	30-Jun-18
Hill, Peggy	Central	4	African American	F	30-Jul-10	30-Jun-16
Iglehart, Alfreda	Central	10	African American	F	30-Jul-10	30-Jun-16
Legesse, Nikki	West	11	African American	F	10-Mar-14	30-Jun-16
Maxey, Tara	East LA	1	Caucasian	F	03-Feb-14	30-Jun-18
Pinto, Angela	South Valley	2	Other	F	13-Aug-10	30-Jun-16
Rodriguez, William "Blinky"	North Valley	7	Latino	M	03-Feb-14	30-Jun-18
Thomas, Fred	South LA	8	African American	M	21-Feb-13	30-Jun-14
Torres, Benjamin	East	13	Latino	M	30-Jul-10	30-Jun-16
Yaroslavsky, Barbara	Central	5	Caucasian	F	30-Jul-10	30-Jun-14

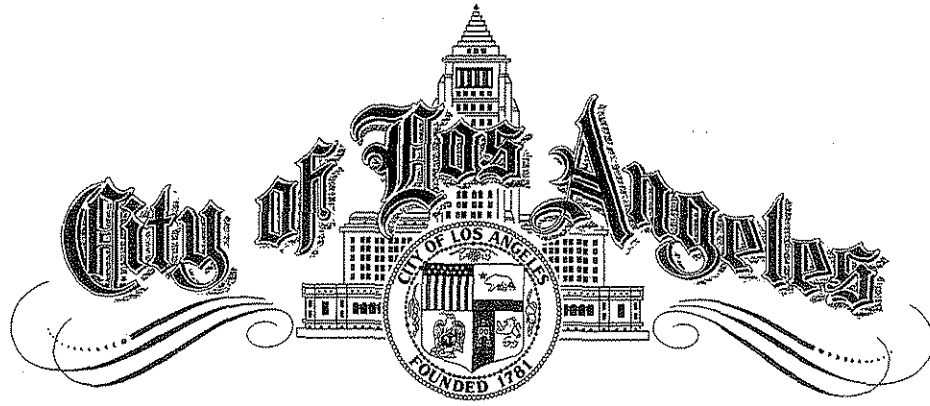
Ingrid Estrada, M.S.W., has over 7 years of experience in non-profit settings, specifically within agencies catering to the needs of low-income, high-risk families and children in Los Angeles. Her areas of specialization include child development and mental health as well as program planning, development and evaluation.

Miss Estrada worked at Home-SAFE-Vista Del Mar Child & Family Services for 5 years, beginning with the state subsidized Child Care program and more recently, as a Social Worker for the Early Head Start (EHS) program. Her background in child development contributed to the improvement of quality of care for low-income children in a network of 12 state funded childcare homes in the Mid-City and Hollywood neighborhoods of Los Angeles. During her time with the EHS program, Miss Estrada has provided child development, health and mental health comprehensive services to low-income, high-risk families and their young children as well as served as administrative support to the department director through grant writing, program planning and child development data evaluation.

Prior to joining Vista Del Mar, Miss Estrada was a Program Research Assistant for Hathaway-Sycamores Child & Family Services in Pasadena. Her work at Hathaway-Sycamores included program evaluation which informed agency wide improvement initiatives. In addition, collected data was included in the agency's yearly newsletter that was utilized to inform clients, funders and the community at large about program effectiveness.

Most recently, Miss Estrada has been appointed the Community Relations and Development Director at Clinica Msr Oscar A. Romero, a federally qualified community health center in the Pico/Union neighborhood of Los Angeles. She oversees the outreach program for Clinica Romero, managing Outreach and Eligibility workers, whose duties include informing the community about the health center's services, public health initiatives as well as how the implementation of the Affordable Care Act in 2014 will impact underserved communities. She also contributes to funding development in order to ensure Clinica Romero's continued success in providing medical, dental and mental health services to the working poor in the surrounding crowded ethnic neighborhoods. Miss Estrada also currently serves as Vice President for the Salvadoran American Leadership and Education Fund's (SALEF) "Asociación de Profesionales y Estudiantes Salvadoreños Americanos" (APESA)—a culturally based professional group aiming to improve educational and career opportunities for Salvadorans in the United States— and a founding member of Engage Los Angeles—a non-partisan civic engagement organization whose mission is to educate and engage disenfranchised neighborhoods in Los Angeles in the political process.

Miss Estrada has received the following degrees and specializations: Bachelor of Science (BS) in Psychobiology with a Minor in Applied Developmental Psychology from the University of California, Los Angeles; Master of Social Work (MSW) with a specialization in Community Organizing, Planning and Administration and Public Child Welfare from the University of Southern California. She is currently a registered Associate Clinical Social Worker (ACSW) in the State of California.



ERIC GARCETTI  
MAYOR

June 6, 2014

Ms. Ingrid Estrada

Dear Ms. Estrada:

I am pleased to inform you that I hereby appoint you to the Commission for Community and Family Services for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Ingrid Estrada

June 6, 2014

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As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a stylized flourish at the end.

ERIC GARCETTI

Mayor

EG:dlg

Attachment I  
Ms. Ingrid Estrada  
June 6, 2014

### Nominee Check List

**I. Within three days:**

- Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: [cary.gross@lacity.org](mailto:cary.gross@lacity.org).

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- Your City Councilmember Herb J. Wesson, Jr.** (contact at 213-473-7010).
- Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination** (contact at 213-473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.