

0150-10191-0000

**TRANSMITTAL**

TO  
The City Council

DATE  
JUN 11 2014

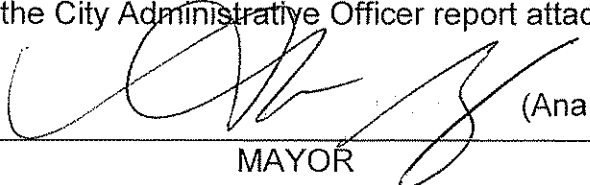
COUNCIL FILE NO.

FROM  
The Mayor

COUNCIL DISTRICT  
Various

**Agreement Between the  
City of Los Angeles and PlayPower, Inc. for the  
Purchase and Installation of Playground and Recreation Related Equipment,  
Accessories, and Supplies**

Transmitted for your consideration. The Council has 60 days from the date of receipt to act, otherwise the contract will be deemed approved pursuant to Administrative Code Section 10.5(a). See the City Administrative Officer report attached.

  
\_\_\_\_\_  
(Ana Guerrero)  
MAYOR

MAS:LGC:08140149t

**Report From**  
**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**  
**Analysis of Proposed Contract**  
(\$25,000 or Greater and Longer than Three Months)

To: The Mayor	Date: 06-04-14	C.D. No. Various	CAO File No.: 0150-10191-0000
Contracting Department/Bureau: Recreation and Parks		Contact: Jim Newsom	
Reference: Transmittal from the Board of Recreation and Park Commissioners dated April 7, 2014; referred by the Mayor on April 8, 2014			
Purpose of Contract: Purchase and Installation of playground and recreation related equipment, accessories, and supplies			
Type of Contract: ( X ) New contract ( ) Amendment		Contract Term Dates: From date of execution to April 22, 2017 with one one-year option to renew	
Contract/Amendment Amount: \$0			
Proposed amount \$24,000,000 + Prior award(s) \$0 = Total \$24,000,000			
Source of funds: Not applicable			
Name of Contractor: PlayPower, Inc. 13620 East Reese Boulevard, Suite 300 Huntersville, North Carolina 280787			
	Yes	No	N/A*
1. Council has approved the purpose		X	
2. Appropriated funds are available		X	
3. Charter Section 1022 findings completed	X		
4. Proposals have been requested		X	
5. Risk Management review completed		X	
6. Standard Provisions for City Contracts included	X		
7. Workforce that resides in the City: 0%			
		8. Contractor has complied with:	
	Yes	No	N/A*
a. Equal Employmt. Oppty./Affirm. Action		X	
b. Good Faith Effort Outreach**			X
c. Equal Benefits Ordinance		X	
d. Contractor Responsibility Ordinance			X
e. Slavery Disclosure Ordinance	X		
f. Bidder Certification CEC Form 50			X
*N/A = not applicable ** Contracts over \$100,000			

**COMMENTS**

At its meeting of March 5, 2014, the Board of Recreation and Park Commissioners (Board) approved a proposed agreement with PlayPower, Inc. (Contractor), a North Carolina corporation, for the purchase and installation of playground and recreation related equipment, accessories, and supplies (equipment). The Department of Recreation and Parks (Department) currently uses a number of citywide contracts, including one with the Contractor, for the purchase and installation of equipment. However, the citywide contract will no longer include all the related services which are incidental to the installation of playground equipment.

The Department has proposed to "piggyback" on a National Joint Powers Alliance (NJPA) contract awarded to the Contractor through a Request for Proposal process. The initial term of NJPA's contract expires on April 22, 2017 with an option to renew for one year. The Department's agreement may not extend beyond NJPA's contract. Therefore, the initial term of the City's agreement will expire on April 22, 2017, with a potential one-year renewal term provided that NJPA renews its contract with the Contractor. The City' agreement has a ceiling of \$8 million annually for a total of \$24 million for the initial term. The Department does not guarantee any work or exclusivity with the vendor.

		
LGC Analyst 08140149	Assistant CAO	City Administrative Officer

At the time of this report, the Contractor has not yet submitted all the necessary compliance documentation. Prior to the execution of the agreement, the Department must ensure that the compliance documentation be verified by the Bureau of Contract Administration.

In accordance with Charter Section 1022, the Board found that the Department does not have available in its employment, personnel with sufficient time and expertise to undertake the specialized tasks and that it is more feasible to secure the services by contract.

Council approval of the proposed agreement is required because the cumulative term exceeds three years.

## **RECOMMENDATION**

That the Council approve and authorize the President and Secretary of the Board of Recreation and Park Commissioners to execute the proposed agreement with PlayPower, Inc. for the purchase and installation of playground and recreation related equipment, accessories, and supplies for an initial term expiring on April 22, 2017, with a one-year renewal option, subject to review and approval by the City Attorney as to form.

## **FISCAL IMPACT STATEMENT**

The proposed agreement will be funded on a project by project basis from various funding sources and utilization of PlayPower, Inc. will be subject to the availability of funds. As proposed, there is no impact to the General Fund. To the extent applicable, the recommendation above complies with the City Financial Policies in that ongoing revenue will be used to meet ongoing expenditures.

*MAS:LGC:08140149*

Attachments

**BOARD OF RECREATION AND  
PARK COMMISSIONERS**

LYNN ALVAREZ  
PRESIDENT

IRIS ZUÑIGA  
VICE PRESIDENT

KAFI D. BLUMENFIELD  
SYLVIA PATSAOURAS  
MISTY M. SANFORD

LATONYA D. DEAN  
COMMISSION EXECUTIVE ASSISTANT II

**CITY OF LOS ANGELES**  
CALIFORNIA



**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
RECREATION AND PARKS**

221 N. FIGUEROA STREET  
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LOS ANGELES, CA 90012

(213) 202-2640  
FAX: (213) 202-2610  
RAP.Commissioners@LACity.org

MICHAEL A. SHULL  
GENERAL MANAGER

April 7, 2014

Hon. Eric Garcetti, Mayor  
City of Los Angeles  
Room 303, City Hall

**TRANSMITTED FORTHWITH**

Attention: Ms. Mandy Morales

Dear Mayor Garcetti:

In accordance with Executive Directive No. 3, there are attached herewith three copies of an Agreement with PlayPower, Inc., a North Carolina corporation, for the purchase and installation of playground and recreation related equipment, accessories and supplies.

Also attached for the assistance of your Office in reviewing this proposed Agreement is Report No. 14-047, adopted by the Board of Recreation and Park Commissioners at its meeting of April 2, 2014. After review and recommendation by you, the proposed agreement will be submitted to the Board for final action.

If you have any questions with regard to the Proposed Agreement, please contact Jim Newsom at (213) 202-2678.

Very truly yours,

BOARD OF RECREATION AND  
PARK COMMISSIONERS

LATONYA D. DEAN  
Commission Executive Assistant

Attachments

cc: Jim Newsom

2014 APR -8 PM 3:41  
CITY ADMINISTRATIVE OFFICER

