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BRENDA F. BARNETTE
GENERAL MANAGER

JOHN D. CHAVEZ
ASSISTANT GENERAL MANAGER

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

October 20, 2014

Honorable Members of the City Council
City of Los Angeles
c/o City Clerk
200 North Spring Street
Room 395, City Hall
Los Angeles, CA 90012

RE: REQUEST FOR EXEMPTIONS PURSUANT TO CHARTER SECTION 1001 (d)(3)

At its October 9, 2014 meeting, the Board of Civil Service Commissioners approved the civil service exemption for twenty (20) Animal License Canvasser positions. These positions will administer the Administrative Citation Enforcement (ACE) Pilot Program adopted by City Council on June 21, 2013, (Ordinance No. 182610) for the Department of Animal Services. The ACE is an alternative method of enforcement for violations of the Los Angeles Municipal Code.

No.	Class Code	Pos. ID	Class Title	Division	Program	Council File #
1-20	4330	551-571	Animal License Canvasser	Field Operations	ACE	10-0306

This action is in accordance with Section 1001(d)(3) of the City Charter. A copy of the specific section of the Board of Civil Service Commissioners minutes, approving the exemption of these positions for a term not to exceed two years is attached.

Recommendation:

The General Manager of the Department of Animal Services requests that the City Council:

APPROVE the action taken by the Board of Civil Service Commissioners on October 9, 2014, to exempt from civil service the above positions in the Department of Animal Services

3106155 11/10/14

"Creating a Humane LA"

AN EQUAL OPPORTUNITY EMPLOYER

Visit our website at www.LAAnimalServices.com

For additional information regarding this request, please contact Tammy Watson at (213) 978-1821.

Sincerely,

Brenda F. Barnette

Brenda F. Barnette
General Manager

BFB:tyw

Attachment: CSC 10.09.14 minutes

c: Doane Liu, Deputy Mayor
David Zaft, President BOASC
Miguel A. Santana, City Administrative Officer
David Luther, Interim General Manager, Personnel Department



**CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS**

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REGULAR TELEPHONIC MEETING

**OCTOBER 9, 2014, 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**

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Digital recordings of Commission Board meetings are kept for 30 days. Information on acquiring an audio copy of a meeting may be obtained by contacting the Commission Office at (213) 473-9107.

Website Address: <http://www.lacity.org>

Present via telephone:

President Suzanne M. Steinke
Vice President Nancy P. McClelland
Commissioner Gabriel J. Esparza
Commissioner Jeanne A. Fugate
Commissioner Jonathan M. Weiss

Present in the Board Room:

Interim General Manager David Luther
Commission Executive Director
Bruce E. Whidden

Absent: Deputy City Attorney Jennifer Handzlik

1. **CALL TO ORDER**

Meeting was called to order at 10:10 a.m.

2. **APPROVAL OF MINUTES**

The Board unanimously approved the minutes of the regular meeting of Thursday, September 25, 2014, on a motion by Commissioner Weiss, seconded by Commissioner McClelland.

3. **COMMISSION ACTION ON ROUTINE AND OTHER NONAPPEARANCE MATTERS**

The Board unanimously approved routine and nonappearance matters under Unfinished Business, Page 2, item 5 and New Business, Pages 2 through 6, items 6 and 7, on a motion by Commissioner Esparza, seconded by Commissioner McClelland.

4. **PUBLIC COMMENTS ON MATTER WITHIN BOARD'S JURISDICTION**

There was no request for public comment.

6. ADMINISTRATIVE ACTIONS, (Continued)

b) Make the following Notices a matter of record:

Suspension

CLERK TYPIST, Los Angeles Police Department.

Cause of Action: On or about November 2, 2013, you, while on duty, inappropriately viewed pornographic material on a laptop computer at your workstation.

Discipline: Suspension effective October 6, 2014 to November 5, 2014, inclusive (22-Working Days).

Form 77 filed with Records on September 25, 2014.

COMMISSION ACTION: MADE A MATTER OF RECORD

7. CLASSIFICATION ACTIONS

a. The General Manager recommends that the Board approve the following Classification actions:

1. Allocate the following new positions in the Library Department, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2031	1	Senior Librarian, 6153
2032	1	Senior Librarian, 6153
2033	1	Library Assistant, 1172

2. Allocate the following new position in the Joint System of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
4525	1	93-37145	Equipment Repair Supervisor, 3746

3. Approve the exemption of the following positions in the Department of Animal Services from the Civil Service provisions of the Charter in accordance with Charter Section 1001(d)(3).

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2035	20	Animal License Canvasser, 4330 File No. 53837

b. The General Manager recommends that the Board approve the following Classification actions in connection with the 2014-2015 Budget, effective July 1, 2014.

Allocate the following positions:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Department Class Title and Code</u>
<u>DEPARTMENT OF BUILDING AND SAFETY</u>		
14/15-158	2	Structural Engineering Associate, 7957
14/15-159	2	Structural Engineering Associate, 7957
14/15-160	1	Structural Engineer, 7956
14/15-163	2	Structural Engineering Associate, 7957
14/15-165	4	Clerk Typist, 1358
14/15-166	1	Building Civil Engineer, 7244
14/15-168	6	Structural Engineering Associate, 7957
14/15-169	1	Mechanical Engineering Associate, 7554