

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: May 12, 2016

CAO File No. 0220-03695-0201

Council File No. 14-0820

Council District: All

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated May 10, 2016; referred for report May 11, 2016.

Subject: **FISCAL YEAR 2014 URBAN AREAS SECURITY INITIATIVE GRANT  
CONTRACTING AUTHORITIES AND BUDGET MODIFICATIONS**

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### SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant award. The Mayor's Office also requests contracting authority as part of the FY14 UASI grant program. On November 25, 2014 the Council authorized the Mayor's Office to accept the FY14 UASI grant in the amount of \$56,025,000 with a grant performance period of September 1, 2014 through May 31, 2016 (C.F. 14-0820). No matching funds are required.

#### Los Angeles Emergency Management Department

#### *Los Angeles Operational Area Critical Incident Planning and Training Alliance*

In FY14 UASI, the Emergency Management Department (EMD) received \$464,000 for salaries in support of catastrophic planning related activities for the Los Angeles Operational Area Critical Incident Planning and Training Alliance (Alliance). The Alliance uses a regional approach to planning that provides a framework for ongoing cooperation, communication, and coordination between multiple jurisdictions and disciplines, provides plan templates that are adaptable to the varying needs of jurisdictions throughout the region, and improves responder readiness.

Due to time constraints within the grant performance period and existing planning needs, EMD requests to reallocate \$122,667 from its Enhanced Incident Management Unified Command Training project and the remaining balance of \$144,024 from its Mobile Emergency Generator Facility Configuration project to Alliance salaries for the continued development of mass evacuation, mass transportation, mass fatality and additional catastrophic planning guides, templates and jurisdiction-specific plans. This modification is pending grantor approval.

The Mayor's Office requests the authority to modify the FY14 UASI grant budget by reallocating funds as indicated above and to conduct the necessary fiscal transfers between appropriations.

## Los Angeles Fire Department

### *Cost Savings*

As the Los Angeles Fire Department (LAFD) completes its FY14 UASI grant projects, cost savings totaling \$53,964 have been identified various project line items including Urban Search and Rescue Heavy Rescue Apparatus acquisition (\$44,567); Training Consumables (\$5,809); and the Palantir Maintenance project (\$3,588).

In order to fully expend the funds within the grant performance period, savings in the amount of \$53,964 are being reallocated to the following existing LAFD planning and organization projects: LAFD Alliance staffing (\$50,226) and Joint Regional Intelligence Center staffing (\$3,739). This modification is pending grantor approval.

The Mayor's Office requests the authority to modify the FY14 UASI grant budget by reallocating funds as indicated above and to conduct the necessary transfers between appropriations.

## Los Angeles Police Department

### *Generators*

As the Los Angeles Police Department (LAPD) completes its FY14 UASI grant projects, cost savings totaling \$55,354 have been identified from the following projects: LAPD Alliance planning salaries (\$53,504); iWatch overtime (\$838); Hydra overtime (\$348); and Automatic License Plate Reader overtime (\$664). In order to address generator needs, the above \$55,354 in cost savings is being reallocated to purchase generator accessories related to the regional generators purchased in Fiscal Year (FY13) UASI. This modification is pending grantor approval.

The Mayor's Office requests the authority to modify the FY14 UASI grant budget by reallocating funds as indicated above and to conduct the necessary transfers between appropriations.

## Mayor's Office

### *Generators*

In FY14 UASI, the City of Los Angeles Mayor's Office was allocated \$100,000 for the maintenance and sustainment of regional generators purchased in FY13 UASI. Of these funds, the Mayor's Office requests to reallocate \$18,161 to the City of Los Angeles General Services Department for maintenance tasks and electrical systems labor for the regional generators. This modification is pending grantor approval.

### *Management and Administration*

The federal grant guidelines allow up to five percent of the UASI grant award for salary and fringe benefit costs for grant and financial management staff. As the administrator and fiscal agent of the

UASI grant, the Mayor's Office funds grant and financial staff with the allowable five percent of management and administration funds. These costs were approved previously in an earlier UASI report and are being requested to continue until the grant deadline. The total amount being appropriated for management and administration is \$200,000.

The Mayor's Office requests the authority to modify the FY14 UASI grant budget by reallocating funds as indicated above and to conduct the necessary transfer between appropriations.

#### Partner Jurisdictions

In FY14 UASI, the City of Alhambra was originally allocated a total of \$256,364. Due to cost savings from Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) and Urban Search and Rescue (USAR) projects, the City of Alhambra requested to return \$86,110 in funding to the City of Vernon's Fire Training Prop projects. This modification is pending grantor approval.

Authority is being requested to modify the FY14 UASI grant budget by reallocating funds as indicated above, and to negotiate and execute a contract amendment with the City of Alhambra and the City of Vernon.

#### Other Projects

##### *Environmental Consultant*

The National Environmental Policy Act (NEPA) requires Federal agencies to conduct an environmental impact analysis before instituting programs with potential environmental effects. Federal regulations require Federal agencies to conduct a factual investigation and an evaluation of alternatives, known as a Programmatic Environmental Assessment (PEA), as part of an environmental impact analysis. The Federal Emergency Management Agency (FEMA) uses the PEA, and at times Supplemental Environmental Assessments (SEA), as a framework to ensure NEPA compliance.

The Los Angeles Regional Interoperable Communications System (LA-RICS) is a collaborative effort of law enforcement, fire service and health service professionals with elected and appointed officials to implement a regional interoperable radio communications system. As part of the LA-RICS Land Mobile Radio (LMR) project, the LA-RICS Joint Powers Authority (JPA) is working with FEMA to complete a SEA in support of the LA-RICS LMR project. The LMR project contemplates the construction of communication towers at various sites within the Los Angeles region. A SEA and Supplemental Decisions are required for each type of LMR tower site to be constructed.

In FY14 UASI, the Mayor's Office received \$99,999 to enter into a contract with an environmental consultant, AECOM Technical Services, Inc. (AECOM), to review materials received from the LA-RICS JPA and FEMA in support of the SEA for the LMR project and compliance with NEPA. Due to the additional scope of work required for the preparation of the final PEA, the Mayor's Office is requesting to increase the AECOM contract by \$70,000, for a total allocation of \$169,999.

In order to address these needs, \$53,000 will be reallocated from the City of Glendale's cost-savings from its FY14 UASI USAR and CBRNE equipment projects. Additionally, \$17,000 of cost-savings will be reallocated from the Mayor's Office Interoperable Communications Plan project, which was also funded in FY14 UASI.

The Mayor's Office requests authority to modify the FY14 UASI grant budget by reallocating funds as indicated above, and to negotiate and execute a contract amendment with AECOM and the City of Glendale.

## **RECOMMENDATIONS**

That the Council;

1. Authorize the Mayor, or designee, to:
  - a. Modify the existing grant budget (C.F. 14-0820) for the FY14 UASI grant by reallocating funds between projects as described within this report;
  - b. Negotiate and execute a contract amendment with the City of Vernon to increase its total contract amount by \$86,110, from the previously authorized amount of \$2,052,518 to a new contract amount of \$2,138,628, subject to the approval to the City Attorney as to form;
  - c. Negotiate and execute a contract amendment with the City of Alhambra to decrease its total contract amount by \$86,110, from the previously authorized amount of \$256,364 to a new contract amount of \$170,254, subject to the approval to the City Attorney as to form;
  - d. Negotiate and execute a contract amendment with the City of Glendale to decrease its total contract amount by \$53,000, from \$1,551,677 to \$1,498,677, subject to the approval of the City Attorney as to form; and,
  - e. Negotiate and execute a contract amendment with AECOM Technical Services, Inc. to continue environmental documentation relative to the National Environmental Policy Act (NEPA) compliance for a term of up to three months within the grant performance period, in an amount not to exceed \$169,999.
2. Authorize the Controller to:
  - a. Transfer appropriations and create appropriation accounts within Fund 56Y, FY14 UASI, as follows:

**TRANSFER FROM:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46L668	Partner Jurisdictions	\$53,000
56Y/46	46L935	EMD Grant Allocation	266,691
56Y/46	46L938	LAFD Grant Allocation	53,964
56Y/46	46L946	Grant Mgmt. & Administration	235,161
56Y/46	46M170	Police	<u>55,534</u>
<b>Total</b>			<b>\$664,170</b>

**TRANSFER TO:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46L970	LAPD Grant Allocation	\$55,354
56Y/46	46M135	Emergency Management	266,691
56Y/46	46M138	LAFD	53,964
56Y/46	46M140	General Services	18,161
56Y/46	46M146	Mayor	146,445.06
56Y/46	46M299	Reimb. of General Fund Costs	53,554.94
56Y/46	46L950	LA/LB Region	<u>70,000</u>
<b>Total</b>			<b>\$664,170</b>

- b. Transfer appropriations and create appropriation accounts within Fund 56Y, FY14 UASI to the General Fund to reimburse the General Fund as follows:

**TRANSFER FROM:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
56Y/46	46M135	Emergency Management	\$266,691
56Y/46	46M138	LAFD	53,964
56Y/46	46M140	General Services	18,161
56Y/46	46M146	Mayor	<u>146,445.06</u>
<b>Total</b>			<b>\$485,261.06</b>

**TRANSFER TO:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
100/35	001010	Salaries General	266,691
100/38	001012	Salaries Sworn	53,964
100/40	001014	Salaries, Construction Projects	18,161
100/46	001020	Grant Reimbursed	<u>146,445.06</u>
<b>Total</b>			<b>\$485,261.06</b>

- c. Transfer up to \$53,554.94 from Fund No. 56Y, Account 46M299 to the General Fund 100/46, Revenue Source 5346, for reimbursement of grant-funded fringe benefits;
- d. Transfer cash from Fund 56Y to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire Department and Los Angeles Emergency Management Department, subject to the Mayor's Office of Public Safety approval; and,

3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

### **FISCAL IMPACT STATEMENT**

There is no General Fund impact as a result of these actions. Approval of the recommendations within the report will allow for the continued expenditure of the Fiscal Year 2014 Urban Areas Security Initiative (FY14 UASI) grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

*MAS:MFC:04160120*