



ERIC GARCETTI
MAYOR

June 30, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Jaqueline Orozco to the South Los Angeles Area Planning Commission for the term ending June 30, 2015. Ms. Orozco will fill the vacancy created by Rochelle Mills, whom I removed effective July 31, 2014 or at the time Ms. Mills' successor is confirmed by the City Council.

I certify that in my opinion Ms. Orozco is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink that reads 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Jaqueline Orozco
Commission: South Los Angeles Area Planning Commission
End of Term: 6/30/2015

Appointee Information

1. **Race/ethnicity:** Latina
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 15 - South Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., University of Iowa College of Law
7. **Occupation/profession:** Associate, Orbach Huff Suarez & Henderson LLP
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Bates, Eric	South LA	10	African American	M	02-May-14	30-Jun-17
Carson, David Malcolm	South LA	10	African American	M	10-Mar-14	30-Jun-19
Franklin, Victoria	South LA	8	African American	F	20-Apr-11	30-Jun-16
Mills, Rochelle	South LA	10	African American	F	18-Nov-05	30-Jun-15
Willis, Gail A.	South LA	10	African American	F	09-Aug-13	30-Jun-18

JAQUELINE OROZCO

EDUCATION

- University of Iowa College of Law, Juris Doctorate** May 2010
Honors: Legal Opportunity Fellow
Activities: Note and Comment Editor, Journal of Gender, Race & Justice
- Yale University, Bachelor of Arts, Sociology and Political Science** May 2002
Honors: Amy Rossborough Fellow; Henry S. McNeil Fellow
Activities: Yale Women's Center; MEChA de Yale, Latino students' organization

WORK EXPERIENCE

- Orbach Huff Suarez & Henderson LLP** Los Angeles, CA
Associate September 2011-present
Manage cases pertaining to enforcement of prevailing wages and labor compliance on public works projects, stop notice actions and employment related matters. Research and analyze the Labor Code, legislative history and amendments, to provide counsel to clients, including government entities. Perform case evaluations, draft motions; attend hearings and settlement negotiations; and conduct depositions and trial preparations.
- Law Offices of Edward de la Loza** Los Angeles, CA
Associate November 2010-August 2011
Support adjudication of workers' compensation cases. Conducted research and analysis of the Labor Code; performed case evaluations; drafted motions; attended hearings; and conducted depositions and trial preparations.
- California Department of Justice – Employment, Regulation and Administration Section** Los Angeles, CA
Summer Law Clerk May 2009-July 2009
Performed research, analyzed statutes, and drafted motions in employment discrimination cases.
- Los Angeles City Attorney's Office – Civil Litigation Division** Los Angeles, CA
Summer Law Clerk May 2008-July 2008
Performed research, drafted motions and trial preparation in defamation and personal injury cases.
- Ford Motor Company Fund** Dearborn, MI
Contributions Programs Analyst April 2006-August 2007
Managed funding initiatives and public relations in the areas of art and leadership within women, American Indian and Latino communities. Monitored legislation on philanthropy to provide guidance for Board of Trustees.
- Los Angeles County Children's Planning Council** Los Angeles, CA
Organizing Coordinator, Service Planning Area 6 (SPA 6) August 2005-April 2006
Guided development of bylaws and work plan for re-certification. Managed SPA 6 Council's budget.
- Los Angeles Unified School District, Board President, José Huizar** Los Angeles, CA
Field Representative January 2003-February 2005
Maintained school and community relations. Organized events with local school communities in partnership with non-profit organizations. Monitored progress of new school construction and school repair projects.

COMMUNITY INVOLVEMENT

- Watts Village Theater Company, Board of Directors** April 2012 – Present
Produces original theater and educational programs to honor the history and cultural diversity of South Los Angeles.
- Community Coalition, Member of South L.A. Roots** September 2012-Present
Young adults taking charge to eliminate inequality and disparity in South LA.
- Southern California Leadership Network, New Americans Leadership Fellowship** April 2013 – April 2014
Develops and promotes leadership skills for first and second generation Americans.



ERIC GARCETTI
MAYOR

June 30, 2014

Ms. Jaqueline Orozco

Dear Ms. Orozco:

I am pleased to inform you that I hereby appoint you to the South Los Angeles Area Planning Commission for the term ending June 30, 2015. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

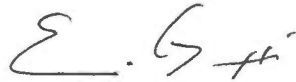
Ms. Jaqueline Orozco
June 30, 2014
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As part of the City Council confirmation process, you will need to meet with Joe Buscaino, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is fluid and cursive, with a large initial "E" and a stylized "G".

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Jaqueline Orozco
June 30, 2014

Nominee Check List

I. Within three days:

- Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

- Remuneration Form**
- Undated Separation Forms**
- Background Check Release**
- Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- Your City Councilmember Joe Buscaino** (contact at (213) 473-7015).
- Councilmember Jose Huizar, Chair of the Council Committee considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.