

14-0959-S1

MOTION

The Department of Water and Power (DWP) approved an amendment to its existing contract with Staples, Inc. for the purchase of paper that is compatible with its bill printing system. The amendment consists of four one-year options and increases the expenditure limit by \$6,995,044 to \$10,451,419. Under the terms of the amendment, the contract expires on June 16, 2018.


The DWP could realize significant savings in its operational budget if it created an incentive for customers to increase their use of the Department's paperless billing system. The incentive could be supported by the savings generated through the reduction in paper use and mail costs.


The formation of a DWP paperless billing incentive program would also help the City increase its environmental sustainability objectives.

The Department should pursue the implementation of this program in order to meet a variety of beneficial objectives.

I THEREFORE MOVE that the Department of Water and Power (DWP) be requested to report in 30 days on the feasibility of creating a paperless billing incentive program for the Department's customers in order to facilitate customer service, reduce operational costs and preserve the environment.

PRESENTED BY:


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ORIGINAL

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