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Eric Garcetti | *Mayor, City of Los Angeles*  
Board of Harbor Commissioners | Ambassador Vilma S. Martinez | David Arian | Patricia Castellanos | Anthony Pirozzi, Jr. | Edward R. Renwick  
Eugene D. Seroka | *Executive Director* | *President* | *Vice President*

October 21, 2014

The Honorable Members of the  
City Council of the City of Los Angeles

Attention: Holly Wolcott, City Clerk's Office

SUBJECT: Council File No. 14-1149 Compliance with Environmentally Preferable Purchasing Policy

On August 19, 2014, The City Council requested (Transmittal 1 Council File No. 14-1149) that in 30 days, the Los Angeles Harbor Department provides a report back to the City Council through the Energy and Environment Committee and Trade Commerce and Tourism Committee on the Department's adoption and implementation of the Environmentally Preferable Purchasing Policy .

Attached is the requested report, "Compliance with Environmentally Preferable Purchasing Policy" to be forwarded to the full City Council for consideration.

Sincerely,



EUGENE D. SEROKA  
Executive Director

Enclosures: Compliance with Environmentally Preferable Purchasing Policy  
Los Angeles City Council File 14-1149

cc: **Trade Commerce and Tourism Committee**  
Councilman LaBonge  
Councilman Buscaino  
Councilman Bonin

**Energy and Environment Committee**  
Councilman Fuentes  
Councilman Blumenfield  
Councilman LaBonge  
Councilman Huizar  
Councilman Koretz

Aaron Gross, Mayor's Office  
Christine Yee Hollis, CLA  
Avak Keotahian, CLA  
Alvin Newman, CAO  
Rebecca Liu, CD 15  
Erick Martell, POLA  
Molly Campbell, POLA  
Tricia Carey, POLA

14-1149  
Refer to CF09-0729

MOTION

The Department of Water and Power (DWP) is proposing the approval of an amendment to its existing contract with Staples, Inc. for paper that is compatible with its bill printing system. The amendment is for four one-year options and increases the expenditure limit by \$6,995,044 to \$10,451,419.

The DWP has confirmed that the paper it will use for this system is only 1% recycled content; therefore it is 99% virgin forest paper. The DWP states that it needs this type of paper in order for its bill printing system to work properly.

However, the use of virgin forest paper for this agreement is inconsistent with the City's Environmentally Preferable Purchasing Policy (EPPP). The EPP was adopted by the City over 10 years ago and called for City departments to incorporate and prioritize the use of environmentally sustainable products in their day-to-day business activities.

The greater use of environmentally sustainable products by the City encourages other cities and jurisdictions to follow suit, thereby lowering the cost of these products and preserving the environment.

The DWP should convert to paper with a significantly higher percentage of recycled content. In this manner, it will comply with the City's EPPP and preserve the world's forests by mitigating the impact of greenhouse gases.

I THEREFORE MOVE that the Department of Water and Power (DWP) be requested to report in 30 days on its efforts to increase the use of recycled paper, consisting of high recycled content, in its operations including its billing system.

I FURTHER MOVE that the DWP be requested to report on its compliance with the City's Environmentally Preferable Purchasing Policy (EPPP) as it relates to its purchase of sustainable products for its day-to-day activities.

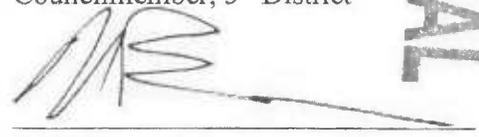
I FURTHER MOVE that the Port of Los Angeles and the Los Angeles World Airports also report on their compliance with the City's EPPP.

  
AUG 19 2014

PRESENTED BY:

  
PAUL KORETZ  
Councilmember, 5<sup>th</sup> District

SECONDED BY:



ORIGINAL

## CITY OF LOS ANGELES

## INTER-DEPARTMENTAL CORRESPONDENCE

DATE: September 29, 2014

TO: Honorable Members of the City Council  
c/o Ms. Holly L. Wolcott, City Clerk  
Office of the City Clerk, Mail Stop #160

FROM: Eugene D. Seroka, Executive Director  
Harbor Department, Mail Stop 260 

**SUBJECT: COMPLIANCE WITH ENVIRONMENTALLY PREFERABLE  
PURCHASING POLICY (C.F. # 14-1149)**

On August 19, 2014, Motion (Koretz – Bonin) requested that the Harbor Department report to the City Council regarding compliance with the Environmentally Preferable Purchasing Policy (EPPP). In accordance with the Motion (C.F. #14-1149), this report provides background information on the Harbor Department's adoption and implementation of an EPPP, achievements as a result of the EPPP, and reporting activities.

In August 2009, the City Council adopted the EPPP to reduce the environmental impact of the City's purchasing decisions by buying goods and services from vendors who share the City's commitment to the environment. Prior to the City Council adoption of the EPPP, the Harbor Department adopted and implemented an EPPP which shares the same goals and objectives of the City's EPPP ordinance. On April 3, 2008, the Board of Harbor Commissioners adopted the EPPP which enhances the Harbor Department's overall sustainability plan, provides for researching and evaluating new environmentally preferable products, and incorporates environmentally preferred product language into bid specifications to encourage suppliers and vendors to offer environmentally preferred products at competitive prices (Attachment 1). With the adoption of the EPPP, the Harbor Department also established a "Green Team" which was tasked with implementing and monitoring the EPPP.

The "Green Team" is comprised of staff members from the Contracts and Purchasing, Construction and Maintenance, Environmental Management, and Risk Management Divisions. The "Green Team" evaluates products considered for replacement under the EPPP. Each evaluation of products considers several factors before making a decision to replace products including, but not limited to, cost, product effectiveness, disposal requirements, environmental certifications, and environmental risks. The Harbor Department also requires product end users to complete a product evaluation form to document the recommended usage of new products.

The EPPP is a component of the Harbor Department's Environmental Management System (EMS) which outlines procedures for managing resources and conducting Port development and operations in both an environmentally and fiscally responsible manner. The objective of the EMS is to improve the quality of life in the surrounding communities and minimize the impacts of port development and operations through the implementation of pollution prevention measures. The EMS has achieved International Organization for Standardization (ISO) 14001:2004 certification over the prior six years, which is a certification given to agencies for attaining the highest standards in the industry in regards to environmental management and compliance.

Since its implementation in 2008, the EPPP has resulted in a paradigm shift towards utilizing green products and investing in green technologies. The Harbor Department procures recycled paper and cups; and environmentally preferred janitorial and custodial cleaners, and pesticides. In addition, a Waste, Reduction, Segregation, Disposal, and Recycling Program for trash, recyclables, metal, wood, and green waste has been implemented. The Harbor Department also implemented a composting program, and recycles a variety of products including, but not limited to, batteries, oil, filters, anti-freeze, ink cartridges, pallets, cardboard, and lumber.

In regards to building improvements, the Harbor Department only purchases water-based paint, procures carpet made of recycled material for office buildings, purchases Light Emitting Diode (LED) lights, and staff re-use lumber and other building materials when possible. A policy to procure alternative fuel vehicles for pool and staff vehicles, including electric and compressed natural gas (CNG) vehicles was also implemented. The Harbor Department also procured several electric yard drayage trucks, a hydrogen fuel cell tractor trailer, and recently purchased several parts and materials to advance Alternative Maritime Power projects which allows ships to plug into shore-side electric power and reduces engine emissions by up to 95%. The Harbor Department is in the process of updating all restrooms with air-hand dryers to reduce paper usage, and recently installed several water dispensers in lieu of standard drinking fountains which allow staff and visitors to reuse bottled water containers or use standard drinking cups; thereby, reducing the usage of plastic water bottles.

The Harbor Department requests "green reports" from various vendors to monitor the Harbor Department's "green" purchasing. An annual report is submitted to the Bureau of Sanitation which details the Harbor Department's environmentally preferred goods, materials, and supplies that were purchased throughout the fiscal year. Attachment 2 is the Harbor Department's Fiscal Year 2013/14 report.

Should you have any questions or require additional information, please contact Tricia Carey, Director of Contracts and Purchasing, at (310) 732-7656 or [tcarey@portla.org](mailto:tcarey@portla.org).

  
GS/MC/TC

Attachment 1: Environmentally Preferable Purchasing Policy

Attachment 2: Fiscal Year 2013/14 Environmentally Preferable Products Report

RECOMMENDATION APPROVED  
AND RESOLUTION NO. 6525 ADOPTED  
BY THE BOARD OF HARBOR COMMISSIONERS

April 3, 2008

*Rose M. Dwarshak*  
SECRETARY



Executive Director's  
Report to the  
Board of Harbor Commissioners

**DATE:** February 29, 2008

**FROM:** Contracts and Purchasing Division

**SUBJECT: PROPOSED ADOPTION OF AN ENVIRONMENTALLY PREFERABLE PURCHASING POLICY**

**SUMMARY:**

The proposed policy implements a process for establishing a baseline for all current Port purchases, researching environmentally preferable products to replace current items, and evaluating new products using various criteria, including but not limited to, cost, performance, and availability. The policy is one of the components of the Port's Sustainability Plan being developed in response to Mayor's Executive Directive No. 10 on Sustainable Business Practices.

**RECOMMENDATION:**

1. It is recommended that the Board of Harbor Commissioners adopt the Board resolution outlining the Environmentally Preferable Purchasing Policy;
2. Authorize the Executive Director to implement the Policy, including any subsequent revisions required for consistency with the Port Sustainability Plan, and the City of Los Angeles Environmentally Preferable Purchasing Policy; and,
3. Request the Director of Contracts and Purchasing Division to provide periodic reports on the progress of the Port in replacing current materials and supplies with environmentally preferable products, consistent with the proposed Policy.

**DISCUSSION:**

1. As an extension of the Construction and Maintenance Division's (C&M) Environmental Management System, a committee was formed to develop an environmentally preferable purchasing policy. The committee, known as the "Green Team" is comprised of C&M staff, Environmental Management staff, members of the Shaw Environmental consultant team, and members of the Contracts and Purchasing Division (CPD). A staff member from the Risk Management Division will be added to the team to assist in the review of health and environmental risks of products used.
2. During its initial discussions, the Green Team determined it would be advantageous to have senior management and Board support for its activities. The group reviewed policies prepared by various government entities and the availability of products to replace those currently being used that were more environmentally friendly. The proposed policy is the result of their deliberations.

**SUBJECT: PROPOSED ADOPTION OF AN ENVIRONMENTALLY PREFERABLE  
PURCHASING POLICY**

**DISCUSSION (Continued):**

3. The Green Team meets on a monthly basis to discuss progress and determine next steps. The formation of the policy, with corresponding procedures, has been the focus of discussion to date. The first area of review for implementation of the policy will be the materials and supplies used within the C&M Division. Meetings with C&M supervisors to review the items currently being used and to identify the opportunities for possible replacements will be conducted over the next few months.
4. A list of all materials and supplies currently being used by C&M staff will be reviewed to determine quantities, manufacturers, uses, cost, and other factors. This analysis will form the baseline from which to evaluate progress subsequent to the implementation of the proposed Policy. Eventually, all procurement within the Department will be scrutinized for possible replacement products and services, consistent with the proposed Policy.
5. The objective of the new Policy will be to procure environmentally preferred products whenever possible, consistent with the City Charter and other legally-prescribed purchasing requirements, where criteria have been established by governmental or other widely recognized authorities, such as the Environmental Protection Agency Recycled Materials Advisory Notice Purchasing Guidelines. Green Team members will work continually to identify environmentally preferable products as outlined in the Policy, and work with staff to introduce such products into the workplace easily and efficiently.
6. The Green Team will administer the proposed Policy and evaluate each product considered as a replacement under the Policy. Each evaluation will consider the following criteria before a decision to replace a product is made:
  - a. Cost
  - b. Ease of Use
  - c. Effectiveness
  - d. Health/Environmental risk (MSDS)
  - e. Disposal requirements
  - f. Environmental certifications
  - g. Port sustainability initiatives

A copy of the operational control to be used to evaluate products, along with an evaluation form, is provided in Transmittal Nos. 3 and 4.

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**SUBJECT: PROPOSED ADOPTION OF AN ENVIRONMENTALLY PREFERABLE  
PURCHASING POLICY**

**DISCUSSION (Continued):**

7. The Port has adopted many environmentally-friendly practices. Some examples include the office recycling program; efforts to minimize energy and lighting usage; the purchase of recycled paper products; a ban on use of Styrofoam products; and, its conversion from gasoline-powered vehicles to alternative fuel vehicles. The proposed policy formalizes a procedure for review of all Port purchases. The review will consider the environmental impacts of products from their creation to final disposal, in order to determine the least possible impacts to the environment.
8. The proposed Policy is consistent with the City of Los Angeles' Environmentally Preferable Purchasing Policy, and will be included as an element of the Port Sustainability Plan to be presented to the Mayor's Office in April. A status sheet outlining each of the elements of the Port Sustainability Plan is attached as Transmittal No. 5.

**ECONOMIC IMPACT:**

The Board's adoption of the proposed Policy will not have a direct employment effect.

**ENVIRONMENTAL ASSESSMENT:**

The proposed action is the adoption of an Environmentally Preferable Purchasing Policy for the Port of Los Angeles consistent with the goals of the Port's Environmental Policy. As such, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(n) of the Los Angeles City CEQA Guidelines.

**FINANCIAL IMPACT:**

Adoption of the proposed Environmentally Preferable Purchasing Policy will have no financial impact on the Port. Financial impact regarding implementation of the Policy is indeterminable; however, cost will be an important factor in the evaluation of possible replacement products. Implementation of the Policy will require an additional Management Analyst position (or equivalent) to assist in the product evaluation process, monitor progress, and create management reports.

**CITY ATTORNEY:**

The City Attorney has reviewed the proposed Policy statement and approved the board resolution as to form.

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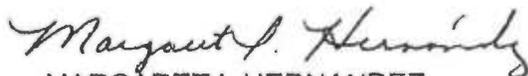
DATE: February 29, 2008

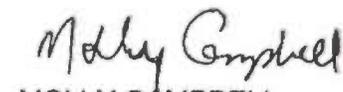
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**SUBJECT: PROPOSED ADOPTION OF AN ENVIRONMENTALLY PREFERABLE  
PURCHASING POLICY**

**TRANSMITTALS:**

1. Environmentally Preferable Purchasing Policy.
2. Board Resolution Adopting the Policy.
3. Environmentally Preferable Product Operational Control.
4. Green Product Evaluation Form.
5. Port Sustainability Program Status Sheet.

  
MARGARET I. HERNANDEZ  
Director of Contracts & Purchasing

  
MOLLY CAMPBELL  
Chief Financial Officer

APPROVED:

  
GERALDINE KNATZ, PhD.  
Executive Director

MIH  
02.29.08

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The Port of Los Angeles  
Environmentally Preferable Purchasing Policy  
March 12, 2008

The Los Angeles Harbor Department (Port) is committed to managing resources and conducting Port development and operations in an environmentally and fiscally responsible manner. To achieve this objective, the Port will promote the use of environmentally preferable purchasing in its acquisition of goods and services.

In support of the Port's environmental and sustainability objectives, the Port will take into account environmental considerations in procurement decisions; along with traditional concerns of price, performance, and availability; selecting environmentally preferable products and services whenever reasonable. Nothing in the Policy shall be construed as requiring the Port to procure products or services that do not perform adequately for their intended use or are not available at a reasonable price in a reasonable period of time.

#### **Environmentally Preferable Practices**

The purchase, use, and disposal of products and services at the Port have a direct impact on the environment and the overall sustainability of Port operations. To reduce this impact, the Port commits to the following:

- Incorporate products, when practicable, that have a lesser or reduced effect on human health and the environment when compared with competing products;
- Procure environmentally preferable products and services that meet governmental or other recognized standards (e.g. Energy Star, Green Seal, EPA Recycled Materials Advisory Notice (RMAN) Purchasing Guidelines, Power Smart, and the Forest Stewardship Council);
- Incorporate environmental factors into the Port's design and product specifications;
- Raise Port staff awareness on environmental issues affecting product lifecycles through outreach and product testing.

#### **Environmental Considerations**

As part of the procurement process under the new Policy, staff will consider whether the requested products:

- Conserve natural resources;
- Minimize environmental impacts such as pollution and use of water and energy;
- Eliminate or reduce toxins that create hazards to workers and local communities;
- Support strong recycling markets and reduce materials put into landfills;
- Encourage suppliers and contractors to offer environmentally preferable products and services at competitive prices; and to consider environmental impacts of service delivery.

This process will create a model for successfully purchasing environmentally preferable products and services that encourages other purchasers in the community to adopt similar goals.

RESOLUTION NO. 0525

A Resolution of the Board of Harbor Commissioners of the City of Los Angeles (Board) adopting the "Los Angeles Harbor Department Environmentally Preferable Purchasing Policy."

WHEREAS, the Port of Los Angeles is striving to transform into the greenest port in the world by raising environmental standards and enhancing public health, and is working to incorporate a sustainability ethic to minimize the impacts of development and operations on the environment and surrounding communities; and

WHEREAS, the Los Angeles Mayor's Executive Directive No. 10 on Sustainable Practices in the City of Los Angeles, the City of Los Angeles Environmentally Preferable Purchasing Policy, the Board's Green Growth policy, and the San Pedro Bay Ports Clean Air Action Plan provide the framework for this effort; and

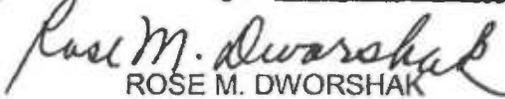
WHEREAS, the Port of Los Angeles, in support of its environmental and sustainability objectives, will consider environmental impacts in its procurement decisions—along with price, performance, and availability—in order to select environmentally preferable products and services, whenever reasonable; and

WHEREAS, pursuant to this policy, the Environmentally Preferable Purchasing Policy shall be used as the framework for reviewing all purchasing decisions and establishing an evaluation criteria for possible replacement products; and

WHEREAS, it is intended that future resolutions will address the establishment of the Port's Sustainability Program and ultimately provide a comprehensive set of Sustainable Development, Operations, and Economic Development Guidelines; and

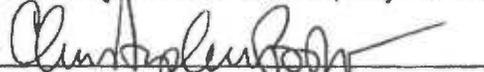
NOW, THEREFORE, be it resolved that the Board hereby adopts the attached "Los Angeles Harbor Department Environmentally Preferable Purchasing Policy."

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Harbor Commissioners of the City of Los Angeles at its meeting of APR 03 2008

  
ROSE M. DWORSHAK  
Board Secretary

APPROVED AS TO FORM:

May 19, 2008  
ROCKARDO J. DELGADILLO, City Attorney

By   
ASSISTANT

# Environmentally Preferable Product Evaluation Operational Control

Effective Date:  
2/05/2008

Revision: 0

Page 1 of 2



## PURPOSE

The purpose of this procedure is to outline the process for evaluating and implementing prospective environmentally preferable products (EPP).

## SCOPE

This procedure applies to the Construction and Maintenance (C&M) Division and the Contracts and Purchasing Division at the Port of Los Angeles (POLA).

## SAFETY

Use Personal Protective Equipment as outlined in the products' MSDSs.

## PROCEDURE

Please see the flowchart on Page 2.

## REFERENCES

EMS07 – Operational Control Procedure  
ISO 14001:2004 Standard  
EPP Policy Statement

## OWNER

The owner of this Operational Control Procedure is the Director of Contracts and Purchasing.

### APPROVAL:

\_\_\_\_\_  
C&M Division Director

\_\_\_\_\_  
Operational Control Owner

## REVISION HISTORY

REVISION #	DATE	SECTIONS AFFECTED
0	12/04/2007	All

# Environmentally Preferable Product Evaluation Operational Control

Effective Date:  
2/05/2008

Revision: 0

Page 2 of 2



EPP Evaluation Team (End Users, Contracts & Purchasing, Risk Management): Categorize current product sources

Evaluate and select existing products that could or should be replaced by an environmentally preferable products based on the following criteria:

1. Cost
2. Ease of use
3. Effectiveness
4. Health/Environmental risk (MSDS)
5. Disposal requirements
6. Environmental certifications
7. Port sustainability Initiatives

Research options based on criteria evaluation. Is there an EPP that can be tested?

Conduct EPP test:

- Purchase sample of product
- Establish the implementation period

Affected End Users: Use the new product. Provide feedback to the EPP Evaluation Team using the 'Green Product Evaluation Form'

EPP Evaluation Team: Report results and recommendations to the Green Team

Green Team: Implement new product?

Replace existing product with EPP



## Green Product Evaluation Form

Form Effective Date:

1/8/2008

Revision: 1

Page 1 of 1

To be filled out by Tester

Tester's Name:

Date:

Tester's Division:

Tester's Phone #:

Product Manufacturer/Brand Name:

Product Model:

Describe the job where product was tested:

What product do you usually use for this function?

Manufacturer:

Model:

Quantity Used:

Dates Product Used:

Notes:

How easy was this product to use?	<input type="checkbox"/> 1; Hard	<input type="checkbox"/> 2	<input type="checkbox"/> 3; Neutral	<input type="checkbox"/> 4	<input type="checkbox"/> 5; Very Easy
How did the product perform compared to its current equivalent?	<input type="checkbox"/> 1; Worse	<input type="checkbox"/> 2	<input type="checkbox"/> 3; Same	<input type="checkbox"/> 4	<input type="checkbox"/> 5; Better
How would you rate this product?	<input type="checkbox"/> 1; Poor	<input type="checkbox"/> 2	<input type="checkbox"/> 3; Adequate	<input type="checkbox"/> 4	<input type="checkbox"/> 5; Very Good

If you answered 1 or 2 for any of the above questions, please explain why:

Would you recommend this product over its non-green equivalent (Please explain why or why not)?

Thank you for your participation!

Please return the completed form to the EMS Team Lead

Port Sustainability Program  
Elements and Status

	In Development	Draft	Adopted
<b>Sustainable Development</b>			
Green Building Policy			X
Green Leasing Requirements			X
<b>Sustainable Planning &amp; Design Guidelines</b>			
Site Design	X		
Water Efficiency	X		
Energy & Atmosphere	X		
Materials & Resources	X		
Indoor Environmental Quality	X		
Lighting	X		
<b>Sustainable Construction Guidelines</b>			
Air Emissions			
Traffic	X		X
Materials Management	X		
Water & Stormwater	X		
Energy	X		
Health & Safety	X		
Labor	X		
Noise	X		
<b>Sustainable Operations</b>			
Climate Action Plan		X	
SP Bay Clean Air Action Plan (CAAP)			X
Employee Rideshare			X
Green Terminal Program	X		
Environmental Management System			X
Clean Marina Program			X
POLA Recycling Program			X
Environmentally Preferable Purchasing Policy		X	
Renewable Energy Program	X		
Clean Water Action Plan	X		
Biological Resources Management Plan	X		
Tree Planting Program			X
Green Ports Program			X
<b>Green Business - Sustainable Economic Development</b>			
<b>Green Technology Investment</b>			
Technology Advancement Program			X
<b>Green Business Development Opportunities</b>			
Wilmington Waterfront Redevelopment	X		



Department/Bureau: Harbor

Preparer: Tricia Carey

Fiscal Year: 2013-14

N/A		

3. Please list any specification revisions that were made during FY2012-13 for products that are purchased specifically by the Department.

Vendor	Product	Specification Change
N/A		

4. Please list any EPP programs that have been implemented.

Division	Program Implemented
Contracts and Purchasing	Renewed focus on Department Green Team
Construction & Maintenance	ISO14001 Certification Since 2007

Department/Bureau: Harbor

Preparer: Tricia Carey

Fiscal Year: 2013-14


5. Review contracts heavily used by your Bureau/Department. After reviewing the product specifications, what is the feasibility of replacing non-EPP products with EPP products?

Product	Feasibility
N/A	Green Team will assess products and feasibility

6. Please list any type of EPP product that your Bureau/Department uses to reduce its environmental impact.

cars, trucks, cleaning products, paper products, etc. Please see attached Environmental Management System Operational Controls.

Department/Bureau: Harbor

Preparer: Tricia Carey

Fiscal Year: 2013-14

7. Recommendations for the exclusion or addition of EPP products

None.

8. Does your Department/Bureau currently have an Environmentally Preferable Purchasing (EPP) plan or goals? If yes, please email a copy of the plan/goals along with this report.

Yes

No

9. What activities have been done to work toward incorporating EPP products in your departmental purchases? (Examples: Contract bid specification review, meetings with purchasing staff regarding EPP, standardized green office product listing, etc.)

Met with Staples, new office supply vendor, regarding standardized green office product listing. Renewed Green Team and assessing core goals, objectives, membership, product testing review committee, etc.

Department/Bureau: Harbor

Preparer: Tricia Carey

Fiscal Year: 2013-14

**10. What has your Bureau/Department done to promote the EPP program within your Bureau/Department? (Examples: Memo distributed to staff from the GM or Director, arranged for an EPP class for staff, sent an email to all staff promoting the program, etc.)**

Internal meetings with end users regarding green products  
Environmental Management System language incorporated into contracts.  
MANAGEMENT SYSTEM

ENVIRONMENTAL

The Los Angeles Harbor Department (Port) is committed to managing resources and conducting Port development and operations in both an environmentally and fiscally responsible manner. The Port will strive to improve the quality of life and minimize the impacts of its development and operations on the environment and surrounding communities through the continuous improvement of its environmental performance and the implementation of pollution prevention measures, in a feasible and cost effective manner that is consistent with the Port's overall mission and goals, as well as with those of its customers and the community. To ensure this policy is successfully implemented the Port will develop an environmental management program that will:

1. Ensure this environmental policy is communicated to Port staff, its customers, and the community;
2. Ensure compliance with all applicable environmental laws and regulations;
3. Ensure environmental considerations are included in planning, property, financial, developmental, and operational decisions, including feasible and cost effective options for exceeding applicable requirements;
4. Define and establish environmental objectives, targets, and best management practices and monitor performance;
5. Ensure the Port maintains a Customer Outreach Program to address common environmental issues; and
6. Fulfill the responsibilities of each generation as trustee of the environment for succeeding generations through environmental awareness and communication with employees, customers, regulatory agencies, and neighboring communities.

The Port is committed to the spirit and intent of this policy and the laws, rules and regulations, which give it foundation.