

1. GRANT TITLE
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)

2. NAME OF APPLICANT AGENCY CITY OF LOS ANGELES	4. GRANT PERIOD
3. AGENCY UNIT TO HANDLE GRANT LOS ANGELES POLICE DEPARTMENT	From: 10/1/14 To: 9/30/15

5. GRANT DESCRIPTION
 To reduce the number of persons killed and injured in crashes involving alcohol and other primary collision factors, "best practice" strategies will be conducted. The funded strategies may include: DUI checkpoints, DUI saturation patrols, warrant service operations, stakeouts operations, a "HOT Sheet" program, educational presentations, and court stings. The program may also concentrate on speed, distracted driving, seat belt enforcement, operations at intersections with disproportionate numbers of traffic crashes, and special enforcement operations encouraging motorcycle safety. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: \$ 3,750,000.00

7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement:

- Schedule A (OTS-38b) – Problem Statement, Goals and Objectives and Method of Procedure
- Schedule B (OTS-38d) – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)
- Schedule B-1 (OTS-38f) – Budget Narrative and Sub-Budget Narrative (if applicable)
- Exhibit A – Certifications and Assurances
- Exhibit B* - OTS Grant Program Manual

Items shown with an asterisk (), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.

We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

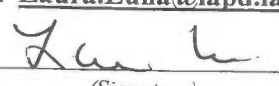
8. APPROVAL SIGNATURES

A. GRANT DIRECTOR
 NAME: **Philip Fontanetta** PHONE: **213-486-0680**
 TITLE: **Captain** FAX: **213-486-0710**
 ADDRESS: **Emergency Operations Division**
100 West First Street, Room 469
Los Angeles, CA 90012
 E-MAIL: **Philip.Fontanetta@lapd.lacity.org**

 (Signature) **7-28-14**
 (Date)

B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY
 NAME: **Charlie Beck** PHONE: **213-486-0150**
 TITLE: **Chief of Police** FAX: **213-486-0168**
 ADDRESS: **100 West First Street**
Los Angeles, CA 90012
 E-MAIL: **Charlie.Beck@lapd.lacity.org**

 (Signature) **7/31/14**
 (Date)

C. FISCAL OR ACCOUNTING OFFICIAL
 NAME: **Laura Luna** PHONE: **213-486-8590**
 TITLE: **Police Administrator** FAX: **213-486-0299**
 ADDRESS: **100 West First Street, Room 760**
Los Angeles, CA 90012
 E-MAIL: **Laura.Luna@lapd.lacity.org**

 (Signature) **7/30/14**
 (Date)

D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS
 NAME: **Grants Section**
 ADDRESS: **Information Technology Bureau**
100 West First Street, Room 842
Los Angeles, CA 90012

9. DUNS NUMBER
 DUNS #: **037848012**
 REGISTERED ADDRESS & ZIP: **100 West First Street, Room 842**
Los Angeles, CA 90012

GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551

PAGE 1

1. PROBLEM STATEMENT

The City of Los Angeles has experienced an upward trend in the following traffic collisions over the past year:

- Fatal traffic collisions have increased two percent from 195 in 2012 to 199 in 2013;
- Injury traffic collisions have increased six percent from 19,748 in 2012 to 20,907 in 2013;
- Hit and Run fatal traffic collisions have increased 64 percent from 25 in 2012 to 41 in 2013;
- Hit and Run injury traffic collisions have increased 16 percent from 3,210 in 2012 to 3,709 in 2013;
- Nighttime injury traffic collisions have increased four percent from 2,826 in 2012 to 2,936 in 2013;
- Right of Way injury traffic collisions have increased eight percent from 4,965 in 2012 to 5,366 in 2013;
- Speed-related injury traffic collisions have increased two percent from 3,567 in 2012 to 3,631 in 2013;
- Pedestrian fatal traffic collision have increased by three percent from 89 in 2012 to 92 in 2013;
- Pedestrian-involved injury traffic collisions have increased 18 percent from 2,462 in 2012 to 2,906 in 2013;
- Bicycle fatal traffic collisions have increased 143 percent from 7 in 2012 to 17 in 2013; and,
- Bicycle-involved injury traffic collisions have increased 14 percent from 2,074 in 2012 to 2,373 in 2013.

Although driving under the influence (DUI) related traffic collisions have decreased over the past year, the problem is still apparent as indicated by the increase in hit and run and nighttime traffic collisions. Nearly 1,000 people are killed or injured each year in Los Angeles as a result of negligent DUI drivers. As a result, increased DUI enforcement is critically needed to target the careless and irresponsible community members who consume excessive amounts of alcohol or narcotics and drive under the influence.

The City of Los Angeles population consists of 3.8 million community members as well as millions of people who work, visit and traverse through the city each day. When a fatal or injury traffic collision occurs, the impact is physically, emotionally and financially devastating. Consequently, increased traffic enforcement of primary collision factor (PCF) vehicle laws, such as speed, right of way and pedestrian, will complement existing traffic safety efforts to reduce the likelihood of traffic collisions and devastating effects they have on the community.

The City of Los Angeles has recently seen a tremendous increase in the number of community members who have opted to cycle or walk in lieu of driving. As a result, the number of traffic collisions involving bicycles and pedestrians has increased. In an effort to reduce the number of bicycle and pedestrian traffic collisions, increased traffic enforcement will complement existing educational and enforcement programs designed to ensure motorists are adhering to laws enacted to protect bicyclists and pedestrians while using the roadway. At the same time, increased enforcement will also ensure bicyclists and pedestrians are abiding by the law.

**GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551**

A. Traffic Data Summary:

Collision Type	2011				2012				2013				
	Collisions		Victims		Collisions		Victims		Collisions		Victims		
Fatal	155		159		195		195		199		199		
Injury	19,157		19,744		19,748		19,748		20,907		20,907		
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	
Alcohol - Involved	15	985	16	988	28	927	28	927	16	903	16	903	
Hit & Run	45	4,837	45	4,838	25	3,210	25	3,210	41	3,709	41	3,709	
Nighttime (2100-0259 hours)	56	2,679	58	2,684	54	2,826	54	2,826	51	2,936	51	2,936	
Top 3 Primary Collision Factors									Fatal	Injury	Killed	Injured	
#1 -	Right of Way							26	5,366	26	5,366		
#2 -	Speed							48	3,631	46	3,631		
#3 -	Pedestrian							92	2,906	92	2,906		

2. PERFORMANCE MEASURES

A. Goals:

- 1) To reduce the number of persons killed in traffic collisions.
- 2) To reduce the number of persons injured in traffic collisions.
- 3) To reduce the number of persons killed in alcohol-involved collisions.
- 4) To reduce the number of persons injured in alcohol-involved collisions.
- 5) To reduce the number of persons killed in drug-involved collisions.
- 6) To reduce the number of persons injured in drug-involved collisions.
- 7) To reduce the number of motorcyclists killed in traffic collisions.
- 8) To reduce the number of motorcyclists injured in traffic collisions.
- 9) To reduce the number of motorcyclists killed in alcohol-involved collisions.
- 10) To reduce the number of motorcyclists injured in alcohol-involved collisions.
- 11) To reduce hit & run fatal collisions.

**GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551**

PAGE 3

- 12) To reduce hit & run injury collisions.
- 13) To reduce nighttime (2100 - 0259 hours) fatal collisions.
- 14) To reduce nighttime (2100 - 0259 hours) injury collisions.
- 15) To reduce the number of bicyclists killed in traffic collisions.
- 16) To reduce the number of bicyclists injured in traffic collisions.
- 17) To reduce the number of pedestrians killed in traffic collisions.
- 18) To reduce the number of pedestrians injured in traffic collisions.

B. Objectives:

- 1) To develop (by December 31) and/or maintain a "HOT Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated HOT sheets should be distributed to patrol and traffic officers monthly.
- 2) To send 50 law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hour) POST-certified training.
- 3) To send 100 law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.
- 4) To send 20 law enforcement personnel to the IACP Drug Recognition Expert (DRE) training.
- 5) To conduct 160 DUI/DL Checkpoints. *Note: A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the NHTSA Summer Mobilization.*
- 6) To conduct 150 DUI Saturation Patrol operation(s).
- 7) To conduct 52 Court Sting operation(s) to cite individuals driving from court after having their driver's license suspended or revoked.
- 8) To conduct 21 Traffic Enforcement operation(s), including but not limited to, primary collision factor violations.

GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT No. PT1551

PAGE 4

- 9) To conduct 26 Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.
- 10) To conduct 10 highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary collision factor violations by motorcyclists and other drivers.
- 11) To conduct 8 night-time (2100 - 0259 hours) Click It or Ticket enforcement operations.
- 12) To conduct 8 Traffic Safety educational presentations impacting 160 community members. *Note: Presentations may include topics such as distracted driving, DUI, speed, bicycle & pedestrian safety, seatbelts and child passenger safety.*
- 13) To conduct 52 bicycle and pedestrian enforcement operations in identified areas of high bicycle and pedestrian traffic.
- 14) To participate in the National Distracted Driving Awareness Month in April.
- 15) To participate in the NHTSA Click It or Ticket mobilization period in May.
- 16) To collaborate with the county's Avoid Lead Agency by: participating in planning/scheduling meetings and MADD/Avoid DUI Seminars; providing your agency's schedule of operations that occur during any Avoid campaign; and reporting your agency's DUI arrests & DUI fatality information during any Avoid campaign.
- 17) To collect and report DUI enforcement data for the NHTSA Winter and Summer Mobilizations.
- 18) To provide 26 Street Racing and Modified Vehicle field-certification training classes to 500 allied agency personnel.
- 19) To participate in the Pacific Coast Highway (PCH) Task Force meetings, conduct enforcement along the PCH corridor within LAPD jurisdiction, and report outcomes to the PCH Task Force.

***NOTE:** Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular police officer issue a specified or predetermined number of citations in pursuance of the goals and objectives hereunder.*

***NOTE:** To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release for each checkpoint operation. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoint operations should read "DUI/Driver's License Checkpoint*

**GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551**

PAGE 5

Ahead.” OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoint operations that begin prior to 1800 hours.

3. METHOD OF PROCEDURE

A. Phase 1 - Program Preparation, Training and Implementation (1st Quarter of Grant Year)

- The police department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the “Hot Sheets,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high collision locations.

Media Requirements

- Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.

B. Phase 2 - Program Operations (Throughout Grant Year)

- The police department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

- Send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator.
 - a) If an OTS template-based press release is used, the OTS PIO and Coordinator should be copied when the release is distributed to the press. If an OTS template is not used, or is substantially

**GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551**

PAGE 6

changed, a draft press release should first be sent to the OTS PIO for approval. Optimum lead time would be 10-20 days prior to the release date to ensure adequate turn-around time.

- b) Press releases reporting the results of grant activities such as enforcement operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press.
 - c) Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.
- Use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
 - Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 30 days in advance, a short description of any significant grant-related traffic safety event or program so OTS has sufficient notice to arrange for attendance and/or participation in the event.
 - Submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval 14 days prior to the production or duplication.
 - Include the OTS logo, space permitting, on grant-funded print materials; consult your OTS Coordinator for specifics.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

- Agencies are required to collect and report quarterly, appropriate data that supports the progress of goals and objectives.
- Statistical data relating to the grant goals and objectives will be collected, analyzed, and incorporated in Quarterly Performance Reports (QPRs). QPRs for the quarter ending September 30 will include year-to-date comparisons of goals and objectives. If required, a separate quarterly data reporting form will be completed each quarter and submitted as part of the QPR.
- Reports will compare actual grant accomplishments with the planned accomplishments. They will include information concerning changes made by the Grant Director in planning and guiding the grant efforts.
- Reports shall be completed and submitted in accordance with OTS requirements as specified in the Grant Program Manual.

**GRANTS MADE EASY - STEP
SCHEDULE A
GRANT DESCRIPTION
GRANT NO. PT1551**

PAGE 7

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full support of the City of Los Angeles. Every effort will be made to continue the activities after the grant conclusion.