

CITY OF LOS ANGELES

CALIFORNIA

JAN PERRY
GENERAL MANAGER



ERIC GARCETTI
MAYOR

ECONOMIC AND WORKFORCE
DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

Contact: Tonja Bellard (213) 744-7279

August 27, 2014

Honorable Members of the City Council
Los Angeles City Hall
c/o City Clerk, Room 395

RE: REQUEST FOR EXEMPTIONS PURSUANT TO CHARTER SECTION 1001 (d)(4)

At its January 9, 2014 meeting, the Board of Civil Service Commissioners approved the civil service exemption for the following twenty-three (23) Workforce Investment Act Annual Plan positions and one (1) Consolidated Plan position. These positions perform administrative and program duties, supporting the Department's Federal, State, and local grants.

No.	Class Code	Pos. ID	Class Title	Division	Program	Council File #
1	1577	1233	Asst. Chief Grants Adm.	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1537	1249	Project Coordinator	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1537	1251	Project Coordinator	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1263	Sr. Project Assistant	Economic Development	WIA Annual Plan	10-0306
1	1546	1265	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1266	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1267	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1268	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1269	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1270	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1271	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306

No.	Class Code	Pos. ID	Class Title	Division	Program	Council File #
1	1546	1274	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1275	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1277	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1278	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1279	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1280	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1283	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1546	1286	Sr. Project Assistant	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1538	1288	Sr. Project Coordinator	Executive Management	WIA Annual Plan	10-0306
1	1538	1297	Sr. Project Coordinator	Economic Development	WIA Annual Plan	10-0306
1	1538	1301	Sr. Project Coordinator	Operations/Workforce Development	WIA Annual Plan	10-0306
1	1538	1306	Sr. Project Coordinator	Operations/Workforce Development	Consolidated Plan	10-0306
1	1538	1307	Sr. Project Coordinator	Operations/Workforce Development	WIA Annual Plan	10-0306

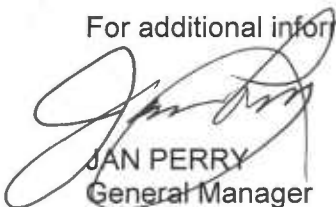
This action is in accordance with Section 1001(d)(4) of the City Charter. A copy of the specific section of the Board of Civil Service Commissioners minutes, approving the exemption of these positions for a term not to exceed two years is attached. Since this request was submitted to the Board, technical corrections have been made to the division and program listed for position number 1280 and the division listed for position number 1283.

Recommendation

The General Manager of the Economic and Workforce Development Department requests that the City Council:

APPROVE the action taken by the Board of Civil Service Commissioners on January 9, 2014 to exempt from civil service the above grant-funded positions in the Economic and Workforce Development Department.

For additional information regarding this request, please contact Tonja Bellard at (213) 744-7279.


 JAN PERRY
 General Manager

JP:TB:cw

Attachment: CSC 01-09-14 minutes



CITY OF LOS ANGELES
BOARD OF CIVIL SERVICE COMMISSIONERS

MINUTES

COMMISSIONERS
ANTHONY DE LOS REYES
President
NANCY P. MCCLELLAND
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REGULAR MEETING – THURSDAY
JANUARY 9, 2014, 10:00 A.M.
ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012

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Website Address: <http://www.lacity.org>

Present:

President Anthony de los Reyes
Vice President Nancy P. McClelland
Commissioner Gabriel J. Esparza
Commissioner Suzanne M. Steinke
Commissioner Sam S. Yebri

General Manager Maggie Whelan
Deputy City Attorney Jennifer Handzlik
Commission Executive Director
Bruce E. Whidden

1. **CALL TO ORDER**
Meeting called to order at 10:05 a.m.
2. **APPROVAL OF MINUTES**
Unanimously approved the minutes of November 14, 2014 on a motion by Commissioner Esparza, seconded by Commissioner McClelland.

The minutes of the special meeting of December 19, 2013 will be submitted for approval on January 23, 2014.
3. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**
Unanimously approved, as amended, the routine and nonappearance matters under Unfinished Business, Pages 5, items 6 & 7 and New Business, Pages 6 through 11, items 9 and 10, on a motion by Commissioner McClelland, seconded by Commissioner Esparza.
4. **PUBLIC COMMENTS ON MATTER WITHIN BOARD'S JURISDICTION**
No public comment.

10. CLASSIFICATION ACTIONS, (Continued)

- a. The General Manager recommends that the Board approve the following Classification actions, (Continued):
 - 4. Approve the exemption of the following positions in the Economic and Workforce Development Department (EWDD) from the Civil Service provisions of the Charter for a term not to exceed two years, based on the positions being grant-funded, in accordance with Charter Section 1001(d)(4).

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
1939	1	Assistant Chief Grants Administrator, 1577
1940	1	Project Coordinator, 1537
1941	1	Project Coordinator, 1537
1942	1	Senior Project Assistant, 1546
1943	7	Senior Project Assistant, 1546
1944	6	Senior Project Assistant, 1546
1945	1	Senior Project Assistant, 1546
1946	1	Senior Project Assistant, 1546
1947	1	Senior Project Coordinator, 1538
1948	1	Senior Project Coordinator, 1538
1949	1	Senior Project Coordinator, 1538
1950	1	Senior Project Coordinator, 1538
1951	1	Senior Project Coordinator, 1538

File No. 53597

- b. The General Manager recommends that, after giving 10-days notice, the Board of Civil Service Commissioners:
 - 1. Create the new classification of Senior Port Electrical Mechanic, Class Code 3847; **and**
 - 2. Adopt the new class specification for Senior Port Electrical Mechanic, Class Code 3847.

File No. 53577

COMMISSION ACTION: RECOMMENDATIONS APPROVED

11. GENERAL MANAGER'S REPORT

The General Manager was happy to report that she is recovering well from knee surgery. In the City, the General Manager of the Department of Water & Power has resigned. The Personnel Department will work closely with an executive search firm contracted to so a nationwide search for outstanding candidates to be reviewed by the Mayor.

12. ADJOURNMENT

The meeting was adjourned at 11:20 a.m.

ANTHONY de los REYES,
President

BRUCE E. WHIDDEN
Commission Executive Director