

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 23, 2014

CAO File No. 0220-03695-0172

Council File No. 14-1285

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated September 18, 2014

Subject: **FISCAL YEAR 2013 STATE HOMELAND SECURITY GRANT PROGRAM
ACCEPTANCE**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (HSPS Office) requests authority to accept the Fiscal Year 2013 State Homeland Security Grant Program (FY13 SHSGP) award in the amount of \$753,436 from the United States Department of Homeland Security (DHS). The grant performance period is from August 29, 2013 to May 31, 2015. There is no matching requirement for this grant.

The SHSGP is a federal program that provides funding for planning, organization, equipment, training, and exercises needed to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. The SHSGP is allocated to states and is distributed to Operational Areas within states, based on population, to support first responder activities. The FY13 SHSGP was allocated to the State of California by the DHS through the Governor's Office of Emergency Services (Cal OES), which in turn allocated funds to the County of Los Angeles. The City of Los Angeles is a subrecipient of the County grant. The City's FY13 SHSGP award will be used to provide training and equipment for the Emergency Management Department (EMD), Fire Department (LAFD), and Police Department (LAPD), and to develop disaster preparedness outreach campaigns.

A categorical summary of the FY13 SHSGP is as follows:

	EMD	LAFD	LAPD	Total
Training – Sworn Overtime		\$171,862	\$200,000	\$371,862
Training – Contractual	\$75,000			\$75,000
Equipment	\$100,000			\$100,000
Equipment – Contractual		\$81,574		\$81,574
Outreach – Contractual	\$125,000			\$125,000
Total	\$300,000	\$253,436	\$200,000	\$753,436

Emergency Management Department

The FY13 SHSGP provides a total of \$300,000 to the EMD. Funding in the amount of \$125,000 is provided to develop and implement a media marketing and outreach plan to help educate families in Los Angeles about disaster preparedness (Community Readiness Regional Media Buy). Authority is requested to negotiate and execute a contract for these services. Funding in the amount of \$100,000 is provided to purchase helmets, vest and training manuals for Community Emergency Response Teams (CERT) volunteers, who receive training from the EMD and LAFD to respond within their communities after a disaster. \$75,000 is provided for Advanced Emergency Operations Center (EOC) Section Specific Training for City personnel who may be assigned to specific positions during an EOC activation. Authority is requested to negotiate and execute a contract to develop and conduct the training for the Planning and Intelligence Sections in the EOC.

Fire Department

The FY13 SHSGP provides a total of \$253,436 to the LAFD. Funding in the amount of \$81,574 is provided to support Rope Rescue Tactical Training for City and regional public safety personnel designated to work in an urban search and rescue environment. The funding will go towards purchasing and installing modular components for a Rope Prop used as part of the training. Authority is requested to negotiate and execute a sole source contract with Harkey and Sons, dba WHP Training Towers to purchase the components. The contractor was selected to design and build the Rope Prop using Urban Areas Security Initiative (UASI) Fiscal Year 2011 funds (C.F. 11-1256-S1, approved March 27, 2013), and the add-ons are custom and proprietary. The City Attorney has approved the sole source designation.

\$106,134 is provided to conduct Fire Ground Survival Training for approximately 8,000 firefighters from fire departments across the Los Angeles/Long Beach area. The training is focused on preparing firefighters to survive while responding to urban and wild land fires. The funds will be used to provide overtime to LAFD personnel to conduct the training and for related trainee costs.

Funding in the amount of \$65,728 will be used to send LAFD personnel to mobilization exercises hosted by the Los Angeles Area Fire Chiefs Association Regional Training Group. These exercises allow fire departments throughout the region to receive practice related to urban search and rescue; hazardous materials; and chemical, biological, radiological, nuclear, and explosives (CBRNE) response before they are needed in a real emergency.

Police Department

The FY13 SHSGP provides a total of \$200,000 to the LAPD. Funding will be used to provide overtime to LAPD personnel to conduct Weapons of Mass Destruction (WMD) and Multi-Assault Counter Terrorism Action Capabilities (MACTAC) training. The WMD courses train first responders on incidents such as CBRNE, suspicious events, responder self-protection, site security, crime scene consideration, and specialized incident command issues. The MACTAC courses train first responders on the ability to respond to active shooter, terrorist attack, and hostage siege incidents, and serve to increase the number of certified MACTAC first responders in the Los Angeles area.

All proposed contracts are subject to City Charter Section 1022 contractual and competitive selection requirements.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept, on behalf of the City, the Fiscal Year 2013 State Homeland Security Grant Program (FY13 SHSGP) award in the amount of \$753,436 for a grant performance period of August 29, 2013 through May 31, 2015 to fund approved Los Angeles Emergency Management, Fire and Police Departments' projects as outlined in Attachment 3, Exhibit E of the Mayor's transmittal dated September 18, 2014;
 - b. Negotiate and execute an agreement with the County of Los Angeles for a term of up to 18 months for the receipt of FY13 SHSGP funds, consistent with the approved grant budget and in accordance with the agreements included as Attachments 2 and 3 of the Mayor's transmittal dated September 18, 2014, subject to the approval of the City Attorney as to form and legality;
 - c. Negotiate and execute a contract for an amount not to exceed \$125,000 for the Community Readiness Media Buy, for a term of up to 12 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - d. Negotiate and execute a contract for an amount not to exceed \$75,000 for the Advanced Emergency Operations Center Section Specific Training, for a term of up to 12 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - e. Negotiate and execute a sole source contract with Harkey and Sons, dba. WHP Training Towers for an amount not to exceed \$81,574 for the Rope Rescue Tactical Training Prop Additions, for a term of up to 12 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - f. Submit to the grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes;
2. Authorize the Controller to:
 - a. Establish a new interest-bearing fund entitled FY13 SHSGP, create a receivable in the Fund in the amount of \$753,436 for the FY13 SHSGP and appropriate funds within the new Fund XXX, Department 46 as follows:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46L138	LAFD	\$253,436
XXX/46	46L170	Police	200,000
XXX/46	46L392	EMD	300,000
		Total	<u>\$753,436</u>

- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety to reimburse City departments for approved FY13 SHSGP expenditures;
- c. Transfer appropriations in the amount of \$753,436 within the FY13 SHSGP Grant Fund XXX on an as-needed basis to reimburse departments for grant related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46L138	LAFD	\$253,436
XXX/46	46L170	Police	200,000
XXX/46	46L392	EMD	300,000
		Total	<u>\$753,436</u>

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/38	006020	Operating Expenses	\$ 81,574
100/38	001098	Overtime Var. Staffing	171,862
100/70	001092	Overtime Sworn	200,000
392/34	343040	Contractual Services	200,000
392/34	346010	Supplies	100,000
		Total	<u>\$753,436</u>

- d. Transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire, Police and Emergency Management Departments; and,
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Acceptance of the Fiscal Year 2013 State Homeland Security Grant Program award in the amount of \$753,436 will provide funding for training and equipment for the Emergency Management, Fire, and Police Departments, and to develop disaster preparedness outreach campaigns. There is no impact to the General Fund. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time funds will be used for one-time expenditures.

MAS:JCY:04150022