

BUDGET AND FINANCE COMMITTEE REPORT relative to the establishment of the Office of Labor Standards to enforce the minimum wage and address wage theft.

Recommendations for Council action:

1. INSTRUCT and REQUEST, as appropriate, the Bureau of Contract Administration (BCA), the Office of the City Attorney and the City Administrative Officer (CAO) to continue to work together to assess the resource requirements of the Office of Wage Standards for implementation of the Citywide Minimum Wage Ordinance.
2. CONCUR with the BCA's proposal to implement the Citywide Minimum Wage Ordinance through a thoughtful, incremental approach that will respond to workload as it materializes, and through the use of City staff, contractors, community based organizations and existing mailing processes of all City departments to conduct outreach.
3. AUTHORIZE the change in name of the Wage Enforcement Division to the Office of Wage Standards.
4. INSTRUCT the BCA to consult with relevant stakeholders regarding the implementation process.
5. NOTE and FILE the BCA's reports, as no resources are required this year and future year resources will be discussed during the annual budget process.

Fiscal Impact Statement: Neither the CAO nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

## SUMMARY

At a special meeting on April 4, 2016, the Budget and Finance Committee considered CAO and BCA reports relative to an implementation plan and resource requirements for an Office of Labor Standards to enforce the minimum wage and address wage theft. The CAO and BCA reports, attached to the Council file, provide additional details regarding the implementation plan and resource requirements.

After consideration and providing an opportunity for public comment, the Committee approved the CAO recommendations. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	ABSENT
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	YES

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