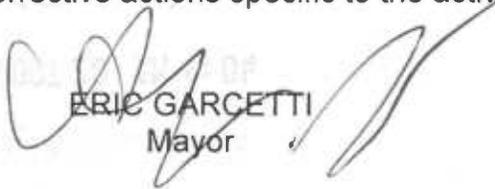


**TRANSMITTAL**

TO The Council	DATE <b>OCT 27 2014</b>	COUNCIL FILE No.
FROM The Mayor	COUNCIL DISTRICT All	

The City of Los Angeles EOC was activated to provide effective Citywide coordination of information and resources for the 2014 Los Angeles Marathon. The Emergency Management Department consulted with the Los Angeles Police Department, the Los Angeles Fire Department, and the Office of the Mayor during pre-event planning. The attached report was approved by the Emergency Operations Board at its July 21, 2014, meeting. The report identifies the departments involved and a chronology of activities. It also provides recommendations of corrective actions specific to the activation of the EOC.

  
ERIC GARCETTI  
Mayor



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OCT 28 2014

CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 14, 2013

To: Eric Garcetti, Mayor

From: Anna Burton, Executive Assistant  
Emergency Operations Board

A handwritten signature in black ink, appearing to read "Anna Burton", is written over the "From:" line of the header.

Subject: **2014 LOS ANGELES MARATHON EMERGENCY OPERATIONS CENTER (EOC) ACTIVATION AFTER ACTION REPORT/CORRECTIVE ACTION PLAN**

At its July 21, 2014, meeting, the Emergency Operations Board approved the attached 2014 Los Angeles Marathon Emergency Operations Center (EOC) Activation After Action Report/Corrective Action Plan and recommended it be forwarded to the Mayor for approval and forwarding to the City Council.

Executive Summary

The City of Los Angeles EOC was activated as a planned measure to provide effective Citywide coordination of information and resources for the 2014 Los Angeles Marathon. The Emergency Management Department (EMD) consulted with the Los Angeles Police Department (LAPD), the Los Angeles Fire Department (LAFD), and the Office of the Mayor during pre-event planning. The collective decision was made to active the EOC to a Level II ALPHA (Fire/EMD Lead) for the event.

The attached report was approved by the Emergency Operations Board at its July 21, 2014, meeting. The report identifies the departments involved and a chronology of activities. It also provides recommendations of corrective actions specific to the activation of the EOC. EMD will track areas recommended for improvement and, as appropriate, report back through the EOB.

With your approval this report should be forwarded to the City Council with the attached transmittal for its information and file.

Attachment – 2014 Los Angeles Marathon Emergency Operations Center (EOC) Activation After Action Report/Corrective Action Plan

c: Eileen Decker, Deputy Mayor for Homeland Security and Public Safety



CITY OF LOS ANGELES

INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 14, 2014

To: Charlie Beck, Chair  
Emergency Operations Board  
Emergency Operations Board Members

From: Rob Freeman, Executive Assistant   
Emergency Operations Board

Subject: **2014 LOS ANGELES MARATHON EMERGENCY OPERATIONS CENTER (EOC) ACTIVATION AFTER ACTION REPORT/CORRECTIVE ACTION PLAN**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee (EMC) at its meeting of June 4, 2014, approve and forward to the Mayor and Council as an information item the attached 2014 Los Angeles Marathon Emergency Operations Center (EOC) Activation After Action Report/Corrective Action Plan.

Executive Summary

The EOC was activated as a planned measure to provide effective Citywide coordination of information and resources for the 2014 Los Angeles Marathon. The Emergency Management Department (EMD) consulted with the Los Angeles Police Department (LAPD), the Los Angeles Fire Department (LAFD), and the Office of the Mayor during pre-event planning and the collective decision was made to activate the EOC to a Level II ALPHA (Fire/EMS Lead) for the Marathon event.

The EOC was activated at 0500 hours on March 9, 2014 and provided support to field response agencies. The attached After Action Report/Corrective Action Plan provides a summary of the activation, identifies involved departments and agencies, and details the recommendations for future activations of the EOC.

Attachment

- DRAFT -



# **After Action Report/Corrective Action Plan 2014 Los Angeles Marathon EOC Activation**

**May 28, 2014**



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## **I. Executive Summary**

### **A. Statement of Purpose**

The Emergency Management Department (EMD) is responsible for preparing a formal After Action Report/Corrective Action Plan (AAR/CAP) following all activations of the City's Emergency Operations Center (EOC). AAR/CARs are intended to assist the City of Los Angeles analyze its EOC activation, staffing and management processes in order to document the following:

- Procedures and protocols to sustain and build upon
- EOC operational elements and processes to improve
- Improvement plan with recommended corrective actions, responsibilities and timelines

The AAR/CAR should be viewed as suggestions for improving the effectiveness of future EOC activations. Recommended corrective actions identify steps to be taken and assign specific City agencies with responsibility for their coordination and implementation. Timetables are also established for implementation against the benefits in determining resource allocation. In some cases, agencies may determine the benefits of implementation are insufficient to outweigh the costs. In other cases, agencies may identify alternative solutions that are more effective. Each agency should review the recommendations and determine the most appropriate action and time needed for implementation.

### **B. Event Name**

2014 Los Angeles Marathon Emergency Operations Center (EOC) Activation

### **C. Event Date**

March 9, 2014

### **D. Event Location**

City of Los Angeles Emergency Operations Center  
500 E. Temple Street, Los Angeles, CA 90012

### **E. EOC Activation Duration**

One (1) day: The EOC was activated at 0500 hours on Sunday, March 9, 2014, and deactivated at 1700 hours on Sunday, March 9, 2014.

### **F. EOC Activation Lead Agency**

Los Angeles Fire Department (LAFD)

### **G. EOC Activation Level**

Level II ALPHA (Fire/EMSLead)

## **H. EOC Activation Participating Agencies**

- American Red Cross (ARC)
- City Administrative Officer (CAO)
- Department on Disability (DOD)
- Department of Public Works Bureau of Engineering (PW/BOE)
- Department of Public Works Bureau of Street Services (PW/BOSS)
- Department of Recreation and Parks (RAP)
- Department of Transportation (LADOT)
- Department of Water and Power (LADWP)
- Emergency Management Department (EMD)
- General Services Department (GSD)
- Information Technology Agency (ITA)
- Los Angeles County Office of Emergency Management (LAC OEM)
- Los Angeles Fire Department (LAFD)
- Los Angeles Police Department (LAPD)
- Los Angeles Unified School District (LAUSD)
- Office of the Mayor

## **I. EOC Activation Chronology**

The EOC was activated as a planned measure to provide effective Citywide coordination of information and resources for the 2014 Los Angeles Marathon. EMD consulted with LAPD, LAFD and the Office of the Mayor during the pre-event planning. The collective decision was made to activate the EOC to Level II ALPHA (Fire/EMS Lead).

The EOC was activated to provide support to field response agencies and to ensure effective coordination and management of Citywide response should the event escalate or specific incidents occur. This included coordination with Department Operations Centers (DOCs) for LAPD and LAFD.

The EOC worked in conjunction with a Multi-Agency Coordination Center (MACC) that was established in the EOC Media Center/Conference Room. The mission of the MACC was to coordinate field operations across jurisdictional lines including the City of Los Angeles, County of Los Angeles, City of Santa Monica, City of Beverly Hills, the Veterans Administration and the Marathon organizers. Each jurisdiction provided representatives from their respective Law Enforcement and Fire/EMS agencies. This EOC activation AAR/CAP will address EOC to MACC coordination issues.

The planned activation of the EOC took place at 0500 hours on March 9, 2014, with pre-determined National Incident Management System (NIMS) positions staffed by City agencies. All five (5) NIMS functional EOC sections were activated: Management, Operations, Planning and Intelligence, Logistics, and Finance and Administration.

The Operations Section activated the following Branches: Law, Fire, Mass Care, Public Works, Transportation, and Utilities.

The Planning and Intelligence Section coordinated a scheduled series of management and coordination meetings using a pre-established Concept of Operations, EOC Coordination Plan, meeting agenda templates and situation reporting format developed by EMD. This included regular situation briefings and status updates regarding key issues. Meetings were held as follows:

### **0530 – Director Face-to-Face Meeting**

The EOC Director and Deputy Directors met with Management Section staff to review the pre-established EOC Concept of Operations and EOC Coordination Plan. The following objectives were confirmed.

#### **Management Objectives**

- Facilitate multi-agency, Citywide coordination as needed in the EOC
- Ensure information sharing is maintained between the EOC and the UCP, MACC and any activated City DOC
- Provide support to the UCP in the event emergency services are required
- Gather information and intelligence from appropriate agencies and resources

#### **Coordination Objectives**

- Maintain situational awareness on Marathon activities and impacts to the City
- Monitor media coverage and coordinate emergency public information related to the Marathon
- Provide mass care coordination in support of field evacuations if an incident were to occur within the City portion of the event
- Facilitate policy direction if needed
- Coordinate and share information with the UCP, MACC, activated City DOCs, and other applicable jurisdiction EOCs
- Provide resource support to the City UCP if requested
- Keep executives and elected officials informed regarding significant Marathon related incidents and overall EOC status
- Prepare a Mass Care Plan by 0900 to activate:
  1. Family Reunification Center(s)
  2. Shelter Site(s) to accommodate 100 people inclusive of persons with disabilities and others with access and functional needs
- Ensure the MACC is provided with EOC briefings and that EOC Management attends all MACC briefings

### **0600 – General EOC In-Coming Briefing**

The EOC Director and Deputy Directors addressed all EOC responders in the Main Coordination Room (MCR) and provided a brief summary of the event, including role and relationship of the EOC with the UCP, MACC and activated DOCs.