



CALIFORNIA
COMMUNITY
FOUNDATION

501(c)(3) Non-Profit
Organization

GRANT AGREEMENT SUMMARY

Grant Period Begins: **January 1, 2014**
Ends: **December 31, 2014**

Amount of Grant: **\$150,000.00**

Reporting Dates: **Progress Report (\$37,500) – August 31, 2014**
Final Report – January 31, 2015

Grant Purpose: To support equitable and healthy transit-oriented development planning in Los Angeles by

- (1) funding a new Transit Corridor Cabinet Coordinator position in the Mayor's office to coordinate an inter-agency workplan to facilitate transit oriented planning near transit stations and implement the approved Transit Corridors Strategy and work plan;
- (2) foster a shared vision for the City, community stakeholders and Funders' Collaborative members of what a transit-oriented Los Angeles will be, and how it will serve all Angelenos;
- (3) build a system for regular communication and collaboration for all stakeholders; and
- (4) strengthen the relationship between the Mayor's office and the participating funders.

Measurable Objectives and Expected Outcomes

1. The Funders' Collaborative and Mayor's Office representative(s) will meet quarterly on shared activities including:
 - a. Developing a vision statement of what a transit-oriented Los Angeles will be;
 - b. Building a regular system for collaboration, communication and accountability with all stakeholders, ensuring participation by low income residents in neighborhoods engaged in transit-oriented land use planning;
 - c. Identifying and attaining new funding sources to enhance transit oriented development initiatives that promote health.

Key Indicators: Vision Statement; TCC Coordinator and Co-Chairs, CCF, Funders' Collaborative members and City Sustainable Director will meet quarterly

2. Designate a Transit Corridor Cabinet Coordinator for 2014 to work with city departments, Metro and community stakeholders to implement the TCC plan by scheduling, coordinating and ensuring community participation in key transit-oriented land use plans and policy initiatives.

Key Indicators: Metro plan approved and communicated to stakeholders; adopt a vision statement that includes health equity principles; adopt a vision statement that includes health equity principles



GRANT AGREEMENT

Date Authorized: 12/19/2013

City of Los Angeles

Grant Number: _____

The grant to your organization from the foundation is for the explicit purpose(s) described below and is subject to your acceptance of the following conditions. To acknowledge this agreement, to accept the grant, and to be eligible to receive the funds when needed please return the signed agreement to the foundation.

Amount of Grant: \$150,000.00

Grant Purpose: To support equitable and healthy transit-oriented development planning in Los Angeles by (1) funding a new Transit Corridor Cabinet Coordinator position in the Mayor's office to coordinate an inter-agency workplan to facilitate transit oriented planning near transit stations and implement the approved Transit Corridors Strategy and work plan; (2) foster a shared vision for the City, community stakeholders and Funders' Collaborative members of what a transit-oriented Los Angeles will be, and how it will serve all Angelenos; (3) build a system for regular communication and collaboration for all stakeholders; and (4) strengthen the relationship between the Mayor's office and the participating funders.

Grant Period Begins: February 1, 2014
Ends: December 31, 2014

Reporting and Payment Schedule: Payment of a grant amount of \$112,500 shall be made upon receipt of fully executed Grant Agreement and upon receipt of matching funds from Local Sustainability Matching Fund and from The California Endowment. The payment of the remaining balance of \$37,500 shall be made upon receipt and review of a satisfactory progress report due on August 31, 2014.

Reporting Period	Report Due Date	Type	Amount
	****	****	\$112,500.00
February 1 – July 31, 2014	August 31, 2014	Progress Report	\$37,500.00
August 1 – December 31, 2014	January 15, 2015	Final Report	

Measurable Objectives and Expected Outcomes

See Attachment A for Measurable Objectives and Outcomes. The objectives are subject to modification only with the foundation's prior written approval.

Grant Budget:

See Attachment B for the Grant Budget for February 1, 2014 through January 31, 2015.

Reporting on progress towards Measurable Objectives, Outcomes, and Budget should be reported on the **PROGRESS REPORT FORM** provided by the Foundation.

Authorized Representatives:

Foundation Officer for this Grant:

Ms. Ann Sewill, Vice President, Housing & Economic Development
California Community Foundation
221 S. Figueroa Street, Suite 400
Los Angeles, CA 90012
asewill@calfund.org
213.452.6267

Grantee Representative for this Grant:

Doane Liu
Deputy Mayor
Office of Mayor Eric Garcetti, City of Los Angeles
201 N. Spring Street, 3rd Floor
Los Angeles, CA 90012
213-978-0600

Special Provisions:

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued thereunder.

Please read and adhere to the following special provisions of this grant award.

I. Announcing Grants

When acknowledging the grant in the media or otherwise, the Grantee shall refer to the fund as the "Local Sustainability Matching Fund- a project of the Funders' Network for Smart Growth and Livable Communities." Any Media Release that

refers to the funding source of the Grant shall refer to the "Funders' Network for Smart Growth and Livable Communities." The Grantee must (1) agree to acknowledge the Funders' Network in all Media Releases, and (2) provide copies of all Media Releases to the Funders' Network. The Grantee should coordinate this media activity through Amy Rutledge, Communications Manager, amy@fundersnetwork.org and through Ann Sewill, asewill@calfund.org at the foundation.

Announcements of the grant award are to be made by the grantee unless otherwise indicated by the foundation. Grantees are expected to review the text of any announcements and plans for publicity with the foundation's officer for this grant. All subsequent public announcements, news features, publications or information concerning the grant purposes will indicate the foundation's funding participation. Please send a copy of any published accounts mentioning the project or the foundation to the foundation officer.

II. Expending of Funds

This grant is to be used only to support the organization as described in the grant purpose section of this agreement and in accordance with the approved budget. The approved budget is subject to modification only with the foundation's prior written approval.

- A. The grantee shall return to the foundation any unexpended funds:
 - 1. At the end of the grant period, or
 - 2. If the foundation determines that the grantee has not performed in accordance with this agreement and approved budget.
- B. Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the approved purpose and objectives.
- C. The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records.
- D. Equipment or property purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of the organization or the use of grant funds is changed, the equipment or property reverts to the foundation at its option.
- E. Reports, materials, books and articles resulting from this grant may be copyrighted by the organization receiving the grant or by the author, in accordance with the policies of the grantee organization toward the goal of obtaining the widest dissemination of such reports, materials, books and

articles. The foundation reserves the royalty-free license to use such publications. For projects involving possibility of patents, the grantee should request further information from the foundation.

III. Report to the Foundation

Full financial accounting of the expenditure of these grant funds and narrative reports on the grant-supported objectives are required as a condition of this grant. All reports should be submitted electronically according to the schedule on the first page of this agreement.

Interim or Progress Reports should include a financial summary, indicating how foundation funds have been expended during the period, and a completed reporting form that provides information on the work to meet the objectives and measure progress toward the expected outcomes outlined in this grant agreement. Please remember that progress and accomplishments that can be quantified make it easier for the foundation to communicate these results to external audiences.

Final Reports, required within 15 days after the end of the grant period, should include a complete financial statement showing all funds received and expended for the purpose and objectives covered by the grant, a completed report form with narrative on achievements of these objectives and outcomes and their significance in helping the organization meet its goals and mission. The financial and narrative reports should, in each case, compare actual expenditures and accomplishments with the budget, objectives and outcomes cited in this executed grant agreement.

Information and images submitted as part of the reports (e.g., reports, brochures and other publications) may be used at any time by the foundation for publicity purposes. The foundation will assume that all submitted images are copyrighted by the grantee and no further permission is necessary. Images will be credited to the grantee organization. The foundation encourages the submission of clear, high-resolution images of at least 300 dpi in .jpg format and requests that the images feature action-shots of people unless a building is being showcased.

IV. Limit of Commitment

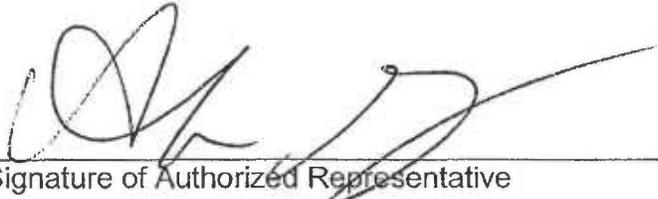
The foundation is pleased to award the grantee with a grant to support the organization as described in the grant purpose section of this agreement. This grant is made with the understanding that the foundation will not provide additional financial support to the grantee, such as support in the form of an event sponsorship, table purchase, and/or ad placement, for the term of the agreement. This policy is instituted in order to reduce duplication and to provide more equitable funding to more organizations in Los Angeles County.

V. Nondiscrimination

The grantee organization is responsible for ensuring that it is operated and organized so that it does not discriminate in the hiring of staff or the provision of services on the basis of race, religion, gender, sexual orientation, age, national origin or disability.

FOR THE GRANTEE:

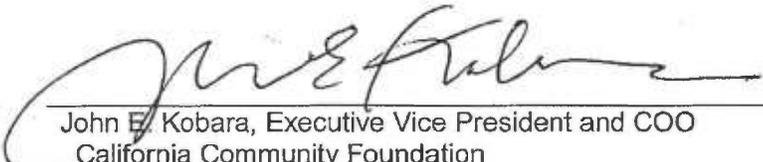
1/31/2014
Date


Signature of Authorized Representative

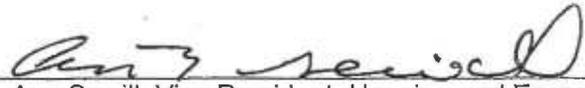
Ana Guerrero
Print Name

Chief of Staff
Print Title

12/19/2013
Date


John E. Kobara, Executive Vice President and COO
California Community Foundation

12/19/2013
Date


Ann Sewill, Vice President, Housing and Economic Development
California Community Foundation

Attachment A

Measurable Objectives and Expected Outcomes

1. The Funders' Collaborative and Mayor's Office representative(s) will meet quarterly on shared activities including:

Activities	Deliverables	Timetable
A. Develop a vision statement of what a transit-oriented Los Angeles will be and how to get there in consultation with a broad group of community stakeholders.	Vision Statement adopted by TCC and Funders' Collaborative	March 2014
B. Build a regular system for collaboration, communication and accountability with all stakeholders, ensuring participation by low income residents in neighborhoods engaged in transit-oriented land use planning.	TCC Coordinator and Co-Chairs, the California Community Foundation and Funders' Collaborative members and City Sustainability Director will meet quarterly to review progress.	Ongoing
C. Identify and attain new funding sources to enhance transit oriented development initiatives that promote health.		Ongoing

2. Designate a Transit Corridor Cabinet Coordinator for 2014 to work with city departments, Metro and community stakeholders to implement the TCC plan by scheduling, coordinating and ensuring community participation in key transit-oriented land use plans and policy initiatives including:

Activities	Deliverables	Timetable
A. Develop the General Plan mobility element with a "complete streets" plan.	Element approved by Planning Commission	Ongoing to December 2014
B. Monitor a) land use plans, including both existing and future stations and other health-promoting developments, b) policy initiatives that optimize the benefits of transit and focus affordable housing and other community development around transit, c) the piloting of	Four to eight community plans monitored monthly	Ongoing to December 2014

form-based development standards within targeted, high-priority station areas and transit corridor plans, and d) the allocation of affordable housing subsidies by transit station areas and transit corridors.		
C. Focus city housing resources (subsidies, land, zoning incentives) around station areas	Housing Plan approved by City Council	January 2014
D. Implement bike and car share programs	Program adopted by City Council	June 2014
E. Streamline CEQA performance metrics as needed to encourage transit oriented development	Standard metrics adopted	Ongoing to December 2014
F. Enact policies to ensure equity in transit system and TOD – work with Metro to optimize participation by DBE/MBE/WBE in contracts and development	Metro plan approved and communicated to stakeholders	March 2014
G. Develop a list of community leaders and stakeholders in underrepresented communities, including Boyle Heights and South Los Angeles, as well as regional groups for the City to engage in the project. These stakeholders will include individuals and organizations with a health equity lens.	List of community leaders and stakeholders in underrepresented communities	December 2014
H. Coordinate the data driven policy assessment by making the CCF Research Bank, separately funded by the California Community Foundation, available to community organizations, collaboratives, and the City to access research and technical experts to inform their work with local communities (mobilize residents) and small	Adopt a vision statement that includes health equity principles	December 2104

<p>businesses (business actions), and to ensure that the implementation of the plan supports social equity and public health goals.</p>		
<p>I. Make available resources like the Health Equity Atlas, and attend quarterly meetings of LA THRIVES (Los Angeles Transit, Housing, Resources, and Investments for a Vibrant Economy), bringing together over two dozen organizations to start working on the tools needed to preserve affordable units in the neighborhoods near transit as new development occurs.</p>	<p>Support for action plan implementation through the identification and inclusion of community leaders</p>	<p>December 2014</p>

Attachment B

Grant Budget: February 1, 2014 through December 31, 2014

**Project Budget and Financial Information
City of Los Angeles**

Salaries	\$150,000
Total Expenses	\$150,000

*Including any benefits, benefits not to exceed 32% of salary amount.