

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: May 31, 2016

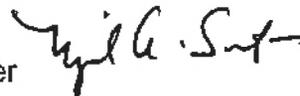
CAO File No. 0130-02066-0000

Council File No. 14-1511

Council District:

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated May 5, 2016; Additional information provided through May 23, 2016

Subject: **RETROACTIVE ACCEPTANCE OF GRANT AWARD FROM THE CALIFORNIA COMMUNITY FOUNDATION TO SUPPORT EQUITABLE AND HEALTHY TRANSIT-ORIENTED DEVELOPMENT PLANNING IN LOS ANGELES – PHASE II**

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### SUMMARY

The Mayor's Office of City Services (Mayor's Office) requests Council approval for the retroactive acceptance of a grant in the amount of \$50,000 from the California Community Foundation (CCF) Local Sustainability Matching Fund and related actions needed to implement transit-oriented planning activities. In accordance with the executed grant agreement, the grant will support a position or partial positions to coordinate Phase II of the Mayor's Transit Corridor equitable development network and continue the strategy and work plan for the Great Streets, Equitable Development and Healthy Communities project. No matching funds are required. The performance period is effective for a two-year period from April 1, 2015 through March 31, 2017. This Office proposes adoption of the recommendations in this Report since it reflects the correct grant award amount and allocation of funds.

### BACKGROUND

In December 2013, the Mayor's Office applied for and was subsequently awarded an initial grant in the amount of \$150,000 for the CCF Funders' Network for Smart Growth and Livable Communities Local Sustainability Matching Fund. This Phase I grant (February 1, 2014 – December 31, 2014) supported healthy transit-oriented development planning in the City with the following key goals: funding a transit corridor coordinator position in the Mayor's Office, development of a transit-oriented vision and work plan for the City, stakeholders and Funders' Collaborative members; building a communication network for participating stakeholders; and strengthening relationships between the Mayor's Office and participating funders. The Mayor's Office incorporated these goals into the Great Streets, Equitable Development and Healthy Communities Initiative, developed a vision statement and established a Great Streets Studio to bring together community stakeholders in all 15 Council Districts to plan streetscapes and transit-oriented improvements and identify potential sources of future funding for further improvements.

In March 2015, the City was awarded a \$50,000 grant from the CCF to implement Phase II for further implementation of the Mayor's Great Streets Equitable Development and Healthy Communities Initiative. Phase II activities will include continued Mayor's Office leadership and coordination of inter-agency planning and transit-oriented development activities within a half mile radius of Metro stations, promotion of sustainable, healthy public infrastructure and equitable development, and strengthen the collaborative network between the Mayor's Office and participating funders.

In April 2016, the City received the first disbursement of \$25,000 from the CCF. The remaining balance of the grant (\$25,000) will be remitted upon receipt of a satisfactory final report in April 2017. Funds will be utilized to support a portion of the salary costs of two Mayoral Aide VI positions over the two-year grant period. The balance of salary and related costs for these positions is available in the Mayor's Adopted Budget.

## **RECOMMENDATIONS**

That the Council:

1. Authorize the Mayor, or designee to:
  - a. Retroactively accept a grant award in the amount of \$50,000 from the California Community Foundation Local Sustainability Matching Fund for the performance period of April 1, 2015 through March 31, 2017;
  - b. Retroactively approve the executed Grant Award Agreement and submit any other necessary agreements and documents relative to the grant award, subject to the review and approval of the City Attorney as to form and legality; and
  - c. Prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and Council action needed on this matter, subject to approval of the City Administrative Officer, and authorize the Controller to implement these instructions.
2. Upon receipt of grant funds, authorize the Controller to transfer and appropriate \$25,000 from the Mayor Fund, Transfers and Grants Revenue Source Code Account 4513 to the Salaries As-Needed Account 001070.

## **FISCAL IMPACT STATEMENT**

There is no additional impact to the General Fund. Approval of the recommendations will result in the acceptance of a \$50,000 grant from the California Community Foundation Local Sustainability Matching Fund to continue implementation of transit-oriented planning activities. The remaining balance of salary and related costs are provided in the Mayor's Adopted Budget. The recommendations are in compliance with City Financial Policies in that funding for the proposed activities is available within the identified grant funds.