



Los Angeles  
World Airports

November 18, 2014

**LAX**  
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**Van Nuys**  
**City of Los Angeles**

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Gina Marie Lindsey  
Executive Director

The Honorable City Council  
of the City of Los Angeles  
City Hall – Room 395  
Los Angeles, CA 90012

Reference: CF 14-1557

This is to hereby transmit for your information the Mayor approved City Administrative Officer's report relative to a contract with Dooley for the purchase of ammunition for the Airport Police Division at Los Angeles International Airport.

Sincerely,

Christine D. Iseri  
Government Affairs Representative  
Los Angeles World Airports

Attachments



0150-10283-0000

**TRANSMITTAL**

TO  
Gina Marie Lindsey, Executive Director  
Department of Airports

DATE  
**NOV 17 2014**

COUNCIL FILE NO.

FROM  
The Mayor

COUNCIL DISTRICT  
11

**Approval to Award a Contract to Dooley Enterprises, Inc.  
To Purchase Ammunition for the Airport Police Division at  
Los Angeles International Airport**

Transmitted for further processing, including Council consideration.  
See the City Administrative Officer report, attached.

  
MAYOR

(Ana Guerrero)

MAS:AVM: 10150045t

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: November 13, 2014

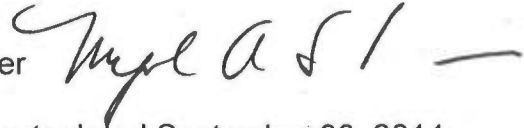
CAO File No. 0150-10283-0000

Council File No.

Council District: 11

To: The Mayor

From: Miguel A. Santana, City Administrative Officer



Reference: Communication from the Department of Airports dated September 30, 2014; referred by the Mayor for report on October 6, 2014

Subject: **APPROVAL TO AWARD A CONTRACT TO DOOLEY ENTERPRISES, INC. TO PURCHASE AMMUNITION FOR THE AIRPORT POLICE DIVISION AT LOS ANGELES INTERNATIONAL AIRPORT**

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### SUMMARY

The Executive Director of the Department of Airports (Department) requests approval to award a sole-source contract (Contract) to Dooley Enterprises, Inc. (Dooley). Approval of the proposed Contract will allow the Department to purchase ammunition for the Airport Police Division (APD) at Los Angeles International Airport (LAX). The proposed Contract term is three years and the total cost is for an amount not-to-exceed \$600,000. The Department currently purchases ammunition for APD at LAX through an existing three-year contract with Dooley that will expire on November 30, 2014.

The Board of Airport Commissioners (BOAC) approved the proposed Contract during a meeting on October 2, 2014. The above-referenced aspects of the Amendment, and this report, incorporate revised information received from the Department subsequent to the initial request submittal. Pursuant to Charter Section 373, and the Los Angeles Administrative Code Section 10.5(b)2, Council approval of the proposed Contract is required because the cumulative contract term will exceed three years.

### Background

Approximately three years ago, Dooley was the only, and lowest, bidder in response to a Request for Bids (RFB) process released by the Department. The BOAC approved a three-year contract with Dooley for \$540,000 on November 7, 2011. That current contract has provided APD at LAX with Winchester ammunition required for officers' duty weapons, for APD training and for quarterly firearm qualifications. Dooley is an authorized distributor for the Winchester brand of ammunition and the sole source for such ammunition in Southern California, Alaska, Nevada, Oregon and Washington. Staff confirms that the Department has purchased Winchester ammunition from Dooley for many years. The existing Dooley contract will expire November 30, 2014.

According to staff, the Department has expended approximately \$512,000 through October 2014 and anticipates that the remaining balance of \$28,000 will be used before the contract expires. In addition to the Airport Police at LAX, Department staff report the Airport Police at LA/Ontario International (LA/ONT) and Van Nuys (VNY) Airports also utilize Winchester ammunition. Currently VNY picks up their ammunition at LAX and LA/ONT has a separate contract with Dooley viable until February 2016. Department staff at LAX and LA/ONT may evaluate whether it is beneficial to join together in a contract with Dooley.

### **Proposed Award for a Contract with Dooley Enterprises, Inc.**

During the BOAC meeting on October 2, 2014, the APD Chief explained that not only is Dooley the only authorized Winchester ammunition distributor, the company's close proximity to LAX allows for frequent deliveries and eliminates a need to store large quantities of ammunition, which is beneficial since LAX has limited storage space. Based upon the sole source nature of a contractor, the Department is requesting an exemption from Charter Section 371 competitive bidding process through the provision of Charter Section 371(e)(10), "Competitive Bidding; Competitive Sealed Proposals, Exemptions." Specifically, an exemption may be sought when the contracting authority finds use of competitive bidding for the requested work is undesirable, impractical or impossible.

Approval to award the proposed Contract will allow the Department uninterrupted ability to purchase Winchester ammunition necessary for LAX officers' duty weapons, for APD training and for quarterly firearm qualifications. The Contract was developed when Dooley submitted its price quotes within 2.5 percent of the existing contract budget. The proposed contract total cost is for an amount not-to-exceed \$600,000; the proposed three-year term will terminate November 30, 2017. Department staff anticipates as additional officers are trained and deployed to LAX, there may be an increase in ammunition purchases at LAX to provide for more officers' needs. Therefore, an estimated authorization of \$200,000 per year is requested during the term of the proposed Contract. Staff reports approximately \$170,700 per year was expended through the existing contract.

### **An Alternative Considered**

The Los Angeles Police Department (LAPD) purchases ammunition through a contract with Dooley and Department staff considered the possibility of collaborating with LAPD on its contract. However after review the LAPD contract, Department staff concluded that, at this time, such collaboration would not be beneficial and is not viable because:

- Airports Police Department (APD) needs and LAPD needs coincide with only four of 18 specified ammunition products provided by Dooley, and
- The Department's duration of joining the LAPD contract would be less than six months since March 31, 2015 is the expiration date of the current LAPD contract with Dooley



## **City Contract Compliance**

The proposed Amendment is subject to approval as to form by the City Attorney. Dooley has an assigned Business Tax Registration Certificate number. Dooley has submitted the Bidder Contributions City Ethics Commission (CEC) Form 55 and will comply with its provisions. Also, the proposed contractor has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with provisions of the Contractor Responsibility Program. Furthermore, the Department of Public Works, Office of Contract Compliance has determined that Dooley is in full compliance with provisions of the Equal Benefits Ordinance. Dooley will comply with the provisions of the Affirmative Action Program and the Child Support Obligations Ordinance.

The proposed action is statutorily exempt from the provisions of the Living Wage Ordinance and the Service Contractor Worker Retention Ordinance and is not subject to City insurance requirements, to provisions of Charter Section 1022, Use of Independent Contractors or to provisions of the First Source Hiring Program.

Staff of the Department's Procurement Services reviewed the request (File 10038225). There were no subcontracting opportunities identified and, consequently, no mandatory Small Business Enterprise goal was set for this project.

This proposed action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA), by Article II, Section 2.f of the Los Angeles City CEQA Guidelines.

Pursuant to Charter Section 373, "Long Term Contracts Approved by Council," and the Los Angeles Administrative Code Section 10.5, "Limitation and Power to Make Contracts," an approval of proposed contract will result in the cumulative contract term with Dooley exceeding three years; therefore, the proposed request is subject to Council approval.

## **RECOMMENDATION**

That the Mayor approve, subject to the City Attorney approval as to form, an award of a proposed Contract with Dooley Enterprises, Inc. (Dooley) to purchase ammunition for the Airport Police Division (APD) at Los Angeles International Airport (LAX), for a term of three years with an expiration date of November 30, 2017, and the total cost is for an amount not-to-exceed \$600,000, and return the request to the Department of Airports for further processing, including Council consideration.

## **FISCAL IMPACT STATEMENT**

Approval of the proposed Contract between Dooley and the Department of Airports will have no impact on the General Fund. Funds for the proposed Contract are available in the fiscal Year 2014-15 Los Angeles World Airports Operating Budget in the LAX Cost Center 1160068 – APD Firing Range, Commitment Item 522 – Materials and Supplies. Funding for future years will be

requested through the annual budget process. This project complies with the Department of Airports adopted Fiscal Policies.

**TIME LIMIT FOR COUNCIL ACTION**

Pursuant to Charter Section 373, "Long Term Contracts Approved by Council", and the Los Angeles Administrative Code Section 10.5, "Limitation and Power to Make Contracts", unless the Council takes action disapproving a contract that is longer than three years within 60 days after submission to Council, the contract shall be deemed approved.

*MAS:AVM:10150045*