

# LOS ANGELES POLICE COMMISSION

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ALEXANDER A. BUSTAMANTE  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
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November 25, 2014

BPC #14-0427

The Honorable City Council  
City of Los Angeles  
c/o City Clerk's Office  
Los Angeles, CA 90012

Dear Honorable Members:

RE: SUPPLEMENTAL POLICE ACCOUNT XXVIII

At the regular meeting of the Board of Police Commissioners held Tuesday, November 25, 2014, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant II

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #14-0427

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POLICE COMMISSION

November 21, 2014  
3.5

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

  
RICHARD M. TEFANK  
EXECUTIVE DIRECTOR

11/21/14  
DATE

SUBJECT: SUPPLEMENTAL POLICE ACCOUNT XXVIII

RECOMMENDED ACTIONS

1. That the Board approve the Fiscal Year 2014/15 (FY 2014/15) expenditure plan for the Supplemental Police Account (SPA) XXVIII.
2. That the Board transmit to the Mayor and City Council the FY 2014/15 expenditure plan for SPA XXVIII.

DISCUSSION

The Adopted Budget for FY 2014/15 includes a Department of Justice allocation of \$1.5 million for SPA XXVIII. These funds are for discretionary use by the Department; however, expenditures are contingent on the development and approval of an expenditure plan detailing use of the funds.

The attached fact sheet summarizes the anticipated expenditure of funds allocated to SPA XXVIII, and Addenda I - III detail the line items within each schedule of expenses. Funding for miscellaneous operational expenses, equipment, and training expenses from SPA XXVIII is intended to supplement funding approved in SPA XXV, SPA XXVI, and SPA XXVII to support ongoing operations.

If you have questions or require further information, Police Administrator II Laura Luna, Commanding Officer, Fiscal Operations Division, is available at (213) 486-8590.

Respectfully,



CHARLIE BECK  
Chief of Police

BOARD OF  
POLICE COMMISSIONERS  
Approved *November 25, 2014*  
Secretary *Maria Silva*

Attachments

**FACT SHEET**

**SUPPLEMENTAL POLICE ACCOUNT XXVIII**

November 14, 2014

The Los Angeles Administrative Code Section 5.115 provides for the Forfeited Assets Trust Fund, and within this fund, the Supplemental Police Account (SPA). The SPA is an annual allocation of \$1.5 million to the Los Angeles Police Department (Department) with the expenditure plan approved by the Mayor and City Council. The Adopted Budget for Fiscal Year 2014/15 included an allocation of Department of Justice funds totaling \$1,500,000 for SPA.

Actual disbursement of these funds can occur only after an expenditure plan is submitted and approved by the City Council. Fiscal Operations Division prepares the annual expenditure plan based upon operational needs associated with informants, miscellaneous operational expenses, equipment, and training expenses.

The proposed expenditure plan for SPA XXVIII is divided into three categories with the following proposed allocations:

I.	Miscellaneous Operational Expenses	\$538,681
II.	Equipment	\$730,966
III.	Travel and Training	\$230,353
	<b>TOTAL</b>	<b>\$1,500,000</b>

Funding for operational expenses included in SPA Plans XXV, XXVI and XXVII are being augmented with funding in SPA XXVIII with the intent of ensuring support to regular operations until its final approval. Following is the summary of information on the anticipated expenditures in each category.

**MISCELLANEOUS OPERATIONAL EXPENSES - \$538,681**

Funding for miscellaneous operating expenses will provide continuous support to a variety of law enforcement activities as required (Addendum I).

Funding in the amount of \$10,551 is being provided to Commercial Crimes Division (CCD) for GPS tracking units, air cards and annual subscriptions for Ask Art Database.

Funding in the amount of \$3,175 is being provided to Emergency Operations Division (EOD) for shipping expenses to acquire military acquisitions.

Funding in the amount of \$283,226 is being provided to Gang and Narcotics Division (GND) to support its investigative and operational expenses such as; cell phones, servers, GPS tracking units, surveillance cameras, car rentals, range fees and maintenance of equipment.

Funding in the amount of \$76,300 is being provided to Major Crimes Division (MCD) for its cell phones, air cards and maintenance of surveillance cameras.

## FACT SHEET

### **SUPPLEMENTAL POLICE ACCOUNT XXVIII**

November 14, 2014

Funding in the amount of \$49,181 is being provided to Robbery Homicide Division (RHD) for its cell phones and Stealth Legacy expenses.

Funding in the amount of \$40,710 is being provided to Professional Service Bureau (PSB) for its car rentals, covert tracking service, range fees and air cards.

Funding in the amount of \$75,538 is being reserved for unforeseen increases in telecommunication expenditures.

### **EQUIPMENT - \$730,966**

The expenditure plan for SPA XXVIII reflects the need for necessary safety and support equipment required to bolster law enforcement activities in the City of Los Angeles (Addendum II), such as surveillance equipment, specialized technology equipment, investigative tools and canine replacement.

Funding in the amount of \$67,164 is being provided to CCD to upgrade their technology equipment, computers and software of which the Department's General Fund budget does not provide.

Funding in the amount of \$1,635 is being provided to Detective Support and Vice Division (DSVD) for their annual Cellebrite licensing.

Funding in the amount of \$36,409 is being provided to EOD to purchase items needed to set up and ensure the proper running of Department Command Posts whenever there is mass deployment of sworn personnel throughout the City.

Funding in the amount of \$282,631 is being provided to GND to replace aging canines, camera equipment, annual licenses and ammunition.

Funding in the amount of \$50,772 is being provided to MCD to install cameras for special events such as Presidential visits. They also require surveillance components to support Department-wide counter terrorism, criminal and administrative investigations.

Funding in the amount of \$67,901 is being provided to Metro Canine (Metro K9) for replacement of aging canines, dog houses and vehicle kennels.

Funding in the amount of \$65,771 is being provided to Property Division for freezer shelves, barcode scanners and a fire/security door.

Funding in the amount of \$15,260 is being provided to RHD for a specialized surveillance camera system.

**FACT SHEET**

**SUPPLEMENTAL POLICE ACCOUNT XXVIII**

November 14, 2014

Funding in the amount of \$143,423 is being provided to Professional Standards Bureau, to purchase specialized camera equipment used by investigators in the field to gather and document case evidence as well as undercover equipment and software for complaint investigations.

**TRAVEL AND TRAINING - \$230,353**

Supplemental Police Account XXVIII includes \$35,752 for work related travel and training for GND personnel, \$38,150 for CCD, \$19,620 for MCD, \$10,450 for EOD, \$6,540 for Metro K9 and \$10,900 for PSB. In addition, \$48,941 for Air Support Division for much needed simulated training, which aids in the overall life and safe operation of the aircraft. The Chief of Police's discretionary travel budget was maintained at \$40,000. Funding was also allotted in the amount of \$20,000 for the Department's participation in the National Police Week activities (Addendum III). Discretionary travel funds are provided for the Chief of Police with the intent of providing a source of funding to support the Chief's efforts in promoting the professional image and reputation of the Department and to further the Department's role in professional law enforcement organizations.

**ADDENDA**

- I. Miscellaneous Operational Expense
- II. Equipment
- III. Travel & Training

Prepared by:  
Fiscal Operations Division

**ADDENDUM I  
 SUPPLEMENTAL POLICE ACCOUNT  
 EXPENDITURE PLAN XXVIII  
 FY 14/15  
 SCHEDULE OF MISCELLANEOUS OPERATIONAL EXPENSE**

<b>SERIAL NUMBER</b>	<b>BUREAU</b>	<b>DIVISION</b>	<b>CATEGORY</b>	<b>TOTAL</b>
EX01	DB	CCD	Computer Hardware & Software	\$ 2,969
EX02	DB	CCD	Telecommunications	\$ 7,582
EX03	CTSOB	EOD	Miscellaneous Expense	\$ 3,175
EX04	DB	GND	Canine Equipment & Expenses	\$ 5,450
EX05	DB	GND	Computer Hardware & Software	\$ 1,308
EX06	DB	GND	Maintenance	\$ 38,150
EX07	DB	GND	Telecommunications	\$ 154,388
EX08	DB	GND	Training	\$ 5,450
EX09	DB	GND	Vehicle Leases	\$ 78,480
EX10	CTSOB	MCD	Maintenance	\$ 5,450
EX11	CTSOB	MCD	Telecommunications	\$ 70,850
EX12	DB	RHD	Telecommunications	\$ 49,181
EX13	PSB	SOD	Maintenance	\$ 2,725
EX14	PSB	SOD	Telecommunications	\$ 9,776
EX15	PSB	SOD	Training	\$ 5,101
EX16	PSB	SOD	Vehicle Leases & Rentals	\$ 23,108
EX17	ALL	Dept-wide	Telecommunications	\$ 75,538
				<b>\$ 538,681</b>

**ADDENDUM II  
SUPPLEMENTAL POLICE ACCOUNT  
EXPENDITURE PLAN XXVIII  
FY 14/15  
SCHEDULE OF EQUIPMENT**

<b>SERIAL NUMBER</b>	<b>BUREAU</b>	<b>DIVISION</b>	<b>CATEGORY</b>	<b>TOTAL</b>
EQ01	DB	CCD	Investigative Tools & Equipment	\$ 67,164
EQ02	DB	DSVD	Computer Hardware & Software	\$ 1,635
EQ03	CTSOB	EOD	Command Post Equipment & Supplies	\$ 36,409
EQ04	DB	GND	Camera Equipment	\$ 9,047
EQ05	DB	GND	Canine Equipment & Expense	\$ 21,146
EQ06	DB	GND	Computer Hardware & Software	\$ 212,789
EQ07	DB	GND	Guns & Ammunition	\$ 29,975
EQ08	DB	GND	Investigative Tools & Equipment	\$ 9,674
EQ09	CTSOB	MCD	Camera Equipment	\$ 18,530
EQ10	CTSOB	MCD	Computer Hardware & Software	\$ 2,398
EQ11	CTSOB	MCD	Guns & Ammunition	\$ 3,270
EQ12	CTSOB	MCD	Investigative tools & equipment	\$ 8,153
EQ13	CTSOB	MCD	Miscellaneous Equipment	\$ 8,066
EQ14	CTSOB	MCD - TSU	Repairs/Replacement & Maintenance	\$ 3,815
EQ15	CTSOB	MCD - TSU	Surveillance Equipment	\$ 6,540
EQ16	CTSOB	METRO K9	Canine Equipment & Expense	\$ 35,948
EQ17	CTSOB	METRO K9	Guns & Ammunition	\$ 21,827
EQ18	CTSOB	METRO K9	Investigative Tools & Equipment	\$ 2,551
EQ19	CTSOB	METRO K9	Miscellaneous Equipment	\$ 2,453
EQ20	CTSOB	METRO K9	Repairs/Replacement & Maintenance	\$ 3,270
EQ21	CTSOB	METRO K9	Surveillance Equipment	\$ 1,853
EQ22	OSO	PROPERTY	Miscellaneous Equipment	\$ 65,771
EQ23	DB	RHD	Surveillance Equipment	\$ 15,260
EQ24	PSB	SOD	Camera Equipment	\$ 7,630
EQ25	PSB	FID/IAG	Computer Hardware & Software	\$ 81,343
EQ26	PSB	SOD	Guns & Ammunition	\$ 750
EQ27	PSB	SOD	Miscellaneous Equipment	\$ 11,214
EQ28	PSB	SOD	Surveillance Equipment	\$ 42,486
				<b>\$ 730,966</b>

**ADDENDUM III**  
**SUPPLEMENTAL POLICE ACCOUNT**  
**EXPENDITURE PLAN XXVIII**  
**FY 14/15**  
**SCHEDULE OF TRAVEL AND TRAINING**

<b>SERIAL NUMBER</b>	<b>BUREAU</b>	<b>DIVISION</b>	<b>CATEGORY</b>	<b>AMOUNT</b>
TT01	DB	CCD	Training & Travel	\$ 38,150
TT02	DB	GND	Training & Travel	\$ 35,752
TT03	CTSOB	ASD	Training & Travel	\$ 48,941
TT04	CTSOB	MCD	Training & Travel	\$ 19,620
TT05	CTSOB	METRO K9	Training & Travel	\$ 6,540
TT06	PSB	SOD	Training & Travel	\$ 10,900
TT07	COP	COP	Training & Travel	\$ 60,000
TT08	CTSOB	EOD	Training & Travel	\$ 10,450
				<b>\$ 230,353</b>



## INTRADEPARTMENTAL CORRESPONDENCE

November 14, 2014

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**TO:** Chief of Police

**FROM:** Office of Administrative Services

**SUBJECT:** APPROVAL AND TRANSMITTAL OF THE SUPPLEMENTAL POLICE ACCOUNT EXPENDITURE PLAN XXVIII

It is recommended that the Chief of Police approve and transmit to the Board of Police Commissioners a request to approve the expenditure plan for the Supplemental Police Account (SPA) XXVIII for Fiscal Year (FY) 2014/15. Los Angeles Administrative Code Section 5.115, which established the Forfeited Assets Trust Fund, annually allocates \$1.5 million for the SPA. During annual budget deliberations, the Mayor and Council allocate these funds in support of the Los Angeles Police Department (Department).

The Adopted Budget for FY 2014/15 included the Department of Justice allocation of \$1.5 million for SPA XXVIII. These funds are for discretionary use by the Department; however, expenditures are contingent on the development and approval of an expenditure plan detailing use of the funds. All the indicated Bureaus and Divisions have already reviewed and approved the SPA.

The attached fact sheet summarizes the anticipated expenditure of funds allocated to SPA XXVIII. Funding for miscellaneous operational expenses, equipment, and training expenses from SPA XXVIII, is intended to supplement funding approved in SPA XXV, SPA XXVI, and SPA XXVII to support ongoing operations.

Police Administrator II Laura Luna, Commanding Officer, Fiscal Operations Division, is available at (213) 486-8590, if you have any questions or require further information.



SANDY JO MacARTHUR, Assistant Chief  
Director, Office of Administrative Services

Attachments