

BUDGET AND FINANCE COMMITTEE REPORT relative to a contract with MuniServices, LLC for Utility Users' Tax Discovery, Audit and Tax Compliance Review Services.

Recommendation for Council action:

AUTHORIZE the Office of Finance to execute the three-year contract, attached to the Council file, with two one-year extension options with MuniServices, LLC to provide Utility Users' Tax Discovery, Audit, and Tax Compliance Review Services.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that the recommendation in this report is in compliance with the City's Financial Policies in that funding is provided on a contingency basis to the contractor and is paid out of additional General Fund revenues.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting of February 9, 2015, the Budget and Finance Committee considered the CAO's report of the Office of Finance' request to execute a contract with MuniServices, LLC to provide Utility Users' Tax Discovery, Audit, and Tax Compliance Review Services. The CAO report and contract, attached to the Council file, provide additional information. During Committee consideration, representatives of Finance and the CAO provided an overview of the matter and responded to related questions from Committee members. After further discussion and having offered an opportunity for public comment, the Budget and Finance Committee recommended to approve the CAO's recommendation. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	ABSENT
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	YES

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