

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of two Controller Aides for the Office of the Controller from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of two Controller Aides for the Office of the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 18, 2015

(LAST DAY FOR COUNCIL ACTION - AUGUST 18, 2015)

Summary:

On August 5, 2015, your Committee considered a July 17, 2015 communication from the Mayor relative to the exemption of two Controller Aides for the Office of the Controller (Controller) from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Charter allows for a maximum of 200 exempt positions under Section 1001 (b). Currently, there are 150 approved exemptions citywide. Approval of this request will not increase the count as these positions will replace two Internal Auditor IV positions which are currently exempted.

The Controller Aide position is responsible for providing administrative support for the Controller. The position will conduct research and analysis on issues of importance to the Controller; write, edit and maintain reports and correspondence prepared for the Controller's signature; handle sensitive and confidential information; and coordinate and direct communication of public information from the Controller. The position will also be responsible for coordinating and attending community meetings and events representing and conducting presentations for the Controller and interacting with local, state, and federal officials.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemptions as detailed in the July 17, 2015 communication and the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	ABSENT
HARRIS - DAWSON:	YES
ARL	
8/5/15	

-NOT OFFICIAL UNTIL COUNCIL ACTS-