



ERIC GARCETTI
MAYOR

April 22, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Samantha Millman to the Affordable Housing Commission for the term ending June 30, 2019. Ms. Millman will fill the vacancy created by Bryan Sullivan, who has resigned.

I certify that in my opinion Ms. Millman is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Samantha Millman
Commission: Affordable Housing Commission
End of Term: 6/30/2019

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 4 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Central Area Planning Commission
6. **Highest level of education completed:** University of California, Berkeley
7. **Occupation/profession:** Vice President, Millco Investments
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Abe, Melanie	South Valley	3	Asian Pacific Islander	F	27-Oct-14	30-Jun-18
Epps, William Saxe	Central	9	African American	M	15-Aug-02	30-Jun-19
Jacinto, Joel	West LA	11	Asian Pacific Islander	M	28-Feb-14	30-Jun-19
Navarro, Pete	East	14	Latino	M	02-Dec-05	30-Jun-16
Pak, Ben	North Valley	12	Asian Pacific Islander	M	18-Apr-14	30-Jun-20
Sotelo, Dalila	Central	14	Latina	F	16-May-14	30-Jun-17
Sullivan, Bryan	South Valley	4	Caucasian	M	28-Feb-14	30-Jun-19



ERIC GARCETTI
MAYOR

April 22, 2015

Ms. Samantha Millman

Dear Ms. Millman:

I am pleased to inform you that I hereby appoint you to the Affordable Housing Commission for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in

Ms. Samantha Millman
April 22, 2015
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the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions. Commissioners must be residents of the City of Los Angeles.

If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is fluid and cursive, with a long horizontal stroke at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Samantha Millman
April 22, 2015

Nominee Check List

I. **Within three days:**

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. **Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office
of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or
email: cary.gross@lacity.org.

_____ **Remuneration Form**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

III. **r's Office will schedule a meeting with you and:**

_____ **Your City Councilmember Tom LaBonge** (contact at (213) 473-7004).

_____ **Councilmember Gilbert Cedillo, Chair of the Council Committee
considering your nomination** (contact at (213) 473-7001).

Staff in the Mayor's Office of External Affairs will assist you with these
arrangements.