

R4

BUDGET & FINANCE

MOTION

In approximately one month, the Mayor will release his 2015-16 Proposed Budget, detailing his proposed spending plan for all City services. The Charter requires that the City Council hold public hearings to consider the Mayor's Proposed Budget before taking action by the June 1st deadline.

To effectuate a productive hearing process prior to the Charter deadline, General Managers and City staff from each of the City's departments, bureaus, and offices must be prepared to discuss the impact of the Mayor's Proposed Budget on their respective operations, and promptly respond to detailed questions from Budget & Finance Committee members. Over the years, the Budget & Finance Committee's annual hearing process has been modified and refined to ensure that it provides members with the background they need to make fully informed decisions. At the same time, the Budget & Finance hearing process must function under relatively severe time constraints, as the Committee must review thousands of pages of budget documents and listen to hours of testimony from the public and from department representatives.

The City Administrative Officer and the Chief Legislative Analyst both assist the Committee and the City Council with budget hearings and are familiar with the intricacies of the process. In preparation for the 2015-16 deliberations, the CAO and CLA should provide the Budget & Finance Committee with an overview of the various steps in that deliberative process to give members and the public a complete overview of the tasks ahead.

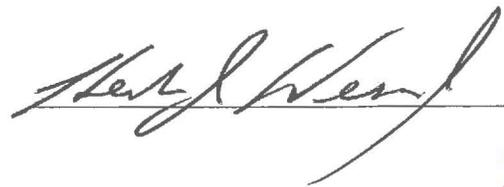
I THEREFORE MOVE that the City Council instruct the CAO and CLA to report to the Budget & Finance Committee before April 20, 2015 with an overview of the Committee's annual budget hearing process, detailing the various components of that process, including the tasks and responsibilities that staff must complete during the process (e.g., budget memos, reports, question reconciliation, etc..) to facilitate Committee members' requests for information.

PRESENTED BY:



PAUL KREKORIAN
Councilmember, 2nd District

SECONDED BY:


MAR 25 2015

ORIGINAL