

Los Angeles Police Department

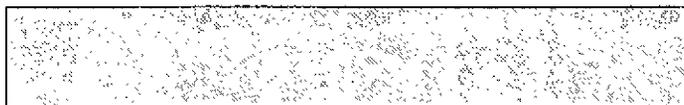
2015-16 Fiscal Year Budget Item Request Worksheet

Office / Bureau / Division: OAS/ ASB/ Personnel Division
BUDGET ITEM REQUEST TYPE (CHECK APPLICABLE BOX & ATTACH COMPLETED ASSOCIATED FORMS)
<input checked="" type="checkbox"/> PERSONNEL (FORM LAPD 01.91.3 – PERSONNEL BUDGET REQUEST ; FORM PDES 3 – POSITION DESCRIPTION; EQUIPMENT CHECKLIST)
<input type="checkbox"/> EQUIPMENT/EXPENSE (EQUIPMENT/EXPENSE BUDGET REQUEST)
<input type="checkbox"/> COMMUNICATIONS SERVICES (FORM CAO 40 – REQUEST FOR COMMUNICATIONS SERVICES)
<input type="checkbox"/> ALTERATION/IMPROVEMENT (FORM CAO 42 – ALTERATION AND IMPROVEMENT REQUEST)
<input type="checkbox"/> DEPARTMENT CELLULAR PHONE (APPLICATION FOR ASSIGNMENT OF CELLUAR TELEPHONE)
1. General description of the budget item requested. <i>Provide a description of the service the requested item will perform and detail the requested funding. Also indicate whether this is an entirely new item, or an existing item that will be enhanced.</i> One Senior Personnel Analyst I, one Police Sergeant II, and 8 Personnel Analyst IIs will contribute towards two of the Department's goals, which is Maintaining the Personnel Strength of the Department and Employee Wellness.
2. Describe how the proposed item adds value, demonstrates cost effectiveness, and provides a strong return on investment. It is aimed to reduce work-related injuries, which will increase full-duty work force and reduce City spending on Workers' Compensation claims and its related lawsuits..
3. Describe how this item will further the goal of providing excellent customer service. A larger number of full duty work force, including sworn employees, would directly promote one of the Mayor's current goals: Make our Communities Safest in the Nation.
4. If applicable, describe any policy or ordinance changes required to implement this requested item. N/A
5. If applicable, describe how the item will generate revenue. N/A
6. Describe the impact if this item were to not be funded. <i>If this is an existing item for which an increase is requested, describe both the impact of not funding the increase and the impact if the item was to be eliminated.</i> Current staffing cannot ensure the authenticity of any Workers' Compensation claims filed. The additional staff will allow the Department to attempt to reduce Workers' Compensation claims by interviewing injured employees and witnesses, provide recommendations to promote safe job practices, and to monitor closely the work status of employees on long-term leave of absence and those with work restrictions.

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7. List services provided by any other City departments that are associated with this item and that are required to be increased or continued if this request is funded.

N/A

	REQUESTING COMMANDING OFFICER'S SIGNATURE <i>Cece Harper-Paris</i>
	BUREAU COMMANDING OFFICER'S SIGNATURE
CHECK APPLICABLE BOX <input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	

REV: 8/2014