

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

**DATE:** September 16, 2015

**TO:** Public Works and Gang Reduction Committee

Attention: Office of the City Clerk  
City Hall, Room 395

**FROM:** Nazario Saucedo, Director  
Bureau of Street Services

**SUBJECT:** **CITY COUNCIL INSTRUCTION FOR BUREAU OF STREET SERVICES  
TO REPORT RELATIVE TO CITYWIDE TREE TRIMMING  
CF 15-0600\_S50 and 14-0600-S182**

The Fiscal Year (FY) 2015-16 Budget approved by the City Council allocated \$6.5 million for tree trimming services, \$4 million appropriated within the Contractual Services Account of the Bureau of Street Services (BSS) and an additional \$2.5 million allocated within the Unappropriated Balance (UB). The City Council instructed BSS to report back to the Public Works and Gang Reduction Committee regarding delivery of tree trimming services both by City staff and by contract.

The BSS recommends that the hybrid approach of FY 14-15 be continued for FY 15-16 allocating \$1,000,000 from the UB for City staff services as follows: \$500,000 for contract tree services inspections ensuring contract compliance, high quality, and excellent constituent service, and; \$500,000 overtime on-demand tree trimming in each Council District in advance of community and citywide events, along the Great Streets corridors, and for other short lead-time tree trimming projects. The BSS recommends the remaining UB balance of \$1,500,000 be allocated for contracted tree trimming services.

**RECOMMENDATIONS**

That the City Council, subject to approval of the Mayor:

1. REQUEST the City Administrative Officer (CAO) to prepare Controller instructions to:
  - a. Provide the BSS with \$500,000 for staff to supervise contract tree trimming services;
  - b. Provide the BSS with \$500,000 for overtime funding in FY 2015-16 for on-demand tree trimming in the amount of \$33,333 for each Council District;
  - c. Provide BSS with a total of \$5.5 million in FY 2014-15 to fund contract tree trimming citywide