

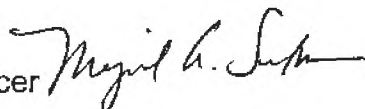
CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0111-31157-0000

Date: July 29, 2015

To: The Council

From: Miguel A. Santana, City Administrative Officer

Subject: **SUBSTITUTE AND IN-LIEU POSITION AUTHORITIES NEEDED IN 2015-16**

Council File 15-0600 instructed the City Administrative Officer to prepare a listing of all substitute and in-lieu position authorities needed to fulfill the intent of the Council action on the 2015-16 Budget. Attached is the requested listing by department. No Council action is required.

The Council also adopted a policy that states that authorization of substitute positions, other than for layoff avoidance, shall require Council approval only if a department does not have adequate savings identified within its budget to fund such requests. Therefore, departments will transmit these types of requests directly to the City Council for consideration.

Attachments

MAS:BC:JWW:jl:01160003h