

INTRADEPARTMENTAL CORRESPONDENCE

BPC #15-0267  
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August 20, 2015  
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POLICE COMMISSION

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

*Amesford 8/19/15*

**SUBJECT:** NARCOTICS ANALYSIS LABORATORY TRUST FUND EXPENDITURE  
PLAN NO. 18

**RECOMMENDED ACTIONS**

That the Board of Police Commissioners (Board) REVIEW and APPROVE the Narcotics Analysis Laboratory Trust Fund Expenditure Plan No. 18. The Expenditure Plan includes funding in the amount of \$715,000 that will be used to pay for casework overtime, specialized analysis of evidence samples for drugs of abuse and the purchase of supplies and specialized equipment used by the Scientific Investigation Division (SID) Criminalistics Laboratory for the analysis of narcotics evidence.

1. That the Board TRANSMIT the Narcotics Analysis Laboratory Trust Fund Expenditure Plan No. 18 to the Mayor and the Los Angeles City Council for approval.
2. That the Board AUTHORIZE the City Controller's Office to establish appropriation accounts within Fund 863 Department 70 as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
TBD	Toxicology Analyses	\$ 40,000.00
TBD	Maintenance/Service Agreements	\$ 85,000.00
TBD	Casework Overtime	\$100,000.00
TBD	Equipment	\$140,000.00
TBD	Training, Travel & Subscriptions	\$150,000.00
TBD	Supplies and Equipment Maintenance	\$200,000.00

3. That the Board AUTHORIZE the Los Angeles Police Department (LAPD) to prepare City Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer (CAO), and AUTHORIZE and INSTRUCT the City Controller to implement the instructions.
4. AUTHORIZE the Controller to increase appropriations as needed from Fund 863/70, Account to be determined, to Fund 100/70, General Overtime Account No. 001090, by an amount not to exceed \$100,000.00.

**DISCUSSION**

Section 11372.5 of the California Health and Safety Code provides that a \$50 fee shall be collected from every person for each narcotics offense for which they are convicted. The intent of the law is to reimburse law enforcement agencies for costs associated with the chemical analysis of controlled substances and the operation of their criminalistics laboratories.

The City of Los Angeles (City) has established the Narcotics Analysis Laboratory Trust Fund to receive, administer and disburse funds that are collected by the courts and forwarded to the City pursuant to this legislation. The City ordinance that established the fund requires that the Los Angeles City Council approve an expenditure plan prior to actual disbursement of funds.

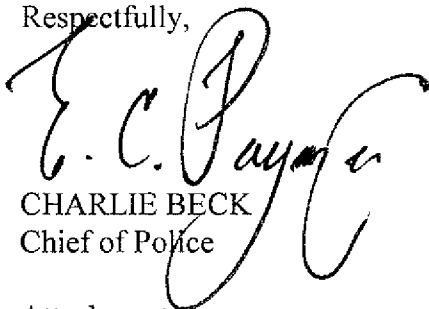
The overtime and equipment to be purchased includes the following items:

OVERTIME, ANALYSIS AND EQUIPMENT ITEMS	COST
Toxicology analyses of blood and urine samples for drugs of abuse	\$ 40,000.00
Laboratory Information Management System Maintenance/Service Agreement	\$ 85,000.00
Narcotics Casework Overtime	\$100,000.00
Gas Chromatograph/Mass Spectrometer for Toxicology Unit	\$140,000.00
Training, Travel and Subscriptions	\$150,000.00
Supplies and Equipment Maintenance	\$200,000.00
TOTAL	\$715,000.00

A fact sheet describing these items in detail is attached.

If you have any questions regarding this matter, please contact Scientific Investigation Division Commanding Officer D'Anna Markley, at (323) 415-8100.

Respectfully,



CHARLIE BECK  
Chief of Police

Attachment

**BOARD OF  
POLICE COMMISSIONERS**

Approved *August 25, 2015*  
Secretary *Maria Silva*