

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

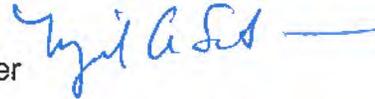
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Date: June 29, 2016

CAO File No. 0220-00540-1179  
Council File No. 15-0620  
Council District: Citywide

To: The Mayor  
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Housing and Community Investment Department Transmittal dated June 14, 2016;  
Received by the City Administrative Officer on June 15, 2016

Subject: **REQUEST FOR AUTHORIZATION TO SIGN AMENDMENT NUMBER ONE TO A  
SUBCONTRACT FOR THE CENTERS FOR DISEASE CONTROL AND  
PREVENTION GRANT FOR CHILDHOOD LEAD POISONING PREVENTION**

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**RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager of the Los Angeles Housing and Community Investment Department (HCID), or designee, to:
  - A) Sign Amendment Number One to Subcontract Number 2416-HCIDLA-14-15 with Impact Assessment, Inc. (IAI) (C-126021), to increase compensation by \$20,000, for a total contract amount not to exceed \$45,000, and to retroactively extend the period of performance by 12 months from September 30, 2015 through September 29, 2016, for a total contract term of 20 months from February 6, 2015 through September 29, 2016, and subject to the following: a) funding availability; b) satisfactory contractor performance; c) HCID work requirements; d) compliance with all City contracting requirements; e) approval of the City Attorney as to form and legality;
  - B) Prepare Controller's instructions for any necessary technical adjustments consistent with the Mayor and City Council action on this matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions; and,
2. Authorize the Controller to increase the receivable within Fund No. 49N Small Grants and Awards in the amount of \$20,000 from the Centers for Disease Control (CDC), passed through IAI; and

3. Instruct the City Clerk to place on calendar on the first available meeting date after July 1, 2016, or soon thereafter, the following recommendations:

A) Establish new accounts within Fund No. 49N and appropriate as follows:

Account	Title	Amount
43N143	HCIDLA	\$13,807
43N299	Reimbursement to General Fund	6,193
<b>Total</b>		<b>\$20,000</b>

B) Appropriate \$13,807 within Fund 100/43 as follows :

Account	Account Name	Amount
1010	Salaries	\$12,317
002130	Travel	1,490
<b>Total</b>		<b>\$13,807</b>

## SUMMARY

The Los Angeles Housing and Community Investment Department (HCID), is requesting authority to sign Amendment Number One to Subcontract Number 2416-HCIDLA-14-15 (C-126021) with Impact Assessment, Inc. (IAI) to retroactively extend the period of performance by 12 months from September 30, 2015 through September 29, 2016, for a total contract term of February 6, 2015 through September 29, 2016 and to increase compensation by \$20,000, for a total revised compensation of \$45,000. Approval will allow for the continuation of efforts to reduce the number of children exposed to lead and the number of housing units that contribute to lead poisoning within the City of Los Angeles. Amendment Number One will also allow HCID to expend the balance remaining from their initial Year 1 (February 6, 2015 through September 29, 2015) allocation of \$25,000. HCID has received authority to expend these funds through September 29, 2016 pursuant to the Centers for Disease Control (CDC) award to IAI dated October 30, 2015 (Attachment C of HCID Transmittal dated June 14, 2016). Further it will provide HCID with new funds for Year 2 through the extension period. The HCID has indicated that in order to expend all CDC grant funds allotted to them for Year 1 and Year 2 from the pass-through IAI subcontract (C-126021), the authority to sign Amendment Number One is necessary.

Even though the Year 2 award from IAI was received by HCID in November 2015, the HCID has indicated that its delayed submission of the HCID transmittal requesting approval from the Mayor and Council is due to its decision to wait until the budget and subcontract documents were final for both Years 1 and 2. The initial Subcontract Number 2416-HCIDLA-14-15 (C-126021) was approved by Council and Mayor on July 1, 2015 for a contract term from February 6, 2015 through September 29, 2015 with two 12-month renewal options (C.F. 15-0620). Amendment Number One would exercise the first 12-month renewal option. Charter Section 1022 is not applicable to this subcontract as HCID is the subrecipient of funds from a federal grant award, and HCID will be the entity expending the funds. The recommendations in this report are in compliance with the City's Financial Policies in that there is no additional cost to the City. A copy

of the HCID transmittal, along with the proposed Amendment Number One, has been forwarded to the City Attorney for concurrent review and approval as to form and legality and compliance with the City's contracting requirements. Our Office concurs with the HCID's request.

## **BACKGROUND**

In July 2014, the CDC issued a Funding Opportunity Announcement (FOA) for Childhood Lead Poisoning Prevention Program to fund cooperative agreements with agencies to use lead poisoning surveillance data to identify the highest risk areas and to target appropriate population-based prevention interventions wherever needs are identified. Acting as a bona fide agent for the HCID, IAI applied for and was awarded a three-year cooperative agreement with the CDC. Thereafter, Subcontract Number 2416-HCDILA-14-15 (C-126021) was attested between IAI and HCID on August 4, 2015. The grant activities to date as a result of this Subcontract (C-126021) include development of three Korean language brochures and new Spanish language brochures that provide information regarding lead poisoning and prevention; support for HCID's proposed Enhance Repairs pilot program in the Los Angeles Promise Zone; development of strategies that link housing inspection data from HCID to blood lead test results at the Los Angeles County Childhood Lead Poisoning Prevention Program with data privacy restrictions; and establishment of a partnership with AltaMed to facilitate blood lead testing of children at high-risk of lead poisoning.

## **FISCAL IMPACT STATEMENT**

There will be a positive impact to the General Fund. An additional \$20,000 from a grant from the Centers for Disease Control will be passed through Impact Assessment, Inc. to the Los Angeles Housing and Community Investment Department, including funds to reimburse the General Fund for Related Costs. The recommendations in this report are in compliance with the City's Financial Policies in that program costs will be paid for by federal grant funds.

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