

ERIC GARCETTI  
MAYOR

May 26, 2015

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Samantha Millman to the Los Angeles City Planning Commission for the term ending June 30, 2019. Ms. Millman will fill the vacancy created by Maria Cabildo, who has resigned.

I certify that in my opinion Ms. Millman is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

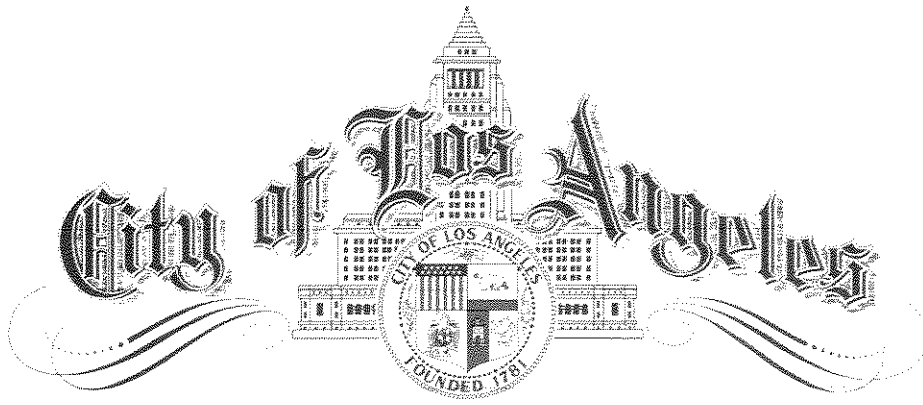
**Name:** Samantha Millman  
**Commission:** Los Angeles City Planning Commission  
**End of Term:** 6/30/2019

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 4 - South Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Central Area Planning Commission
6. **Highest level of education completed:** University of California, Berkeley
7. **Occupation/profession:** Vice President, Millco Investments
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Ahn, Robert L.	Central	4	Asian Pacific Islander	M	30-Sep-13	30-Jun-19
Ambroz, David H. J.	Central	4	Caucasian	M	23-Oct-13	30-Jun-16
Cabildo, Maria Guadalupe	East	14	Latina	F	30-Sep-13	30-Jun-19
Choe, Caroline	Central	14	Asian Pacific Islander	F	30-Sep-13	30-Jun-16
Dake Wilson, Renee	Central	4	Caucasian	F	09-Aug-13	30-Jun-18
Katz, Richard	South Valiey	2	Caucasian	M	30-Sep-13	30-Jun-17
Mack, John W.	South	10	African American	M	30-Sep-13	30-Jun-15
Perlman, Dana	Central	5	Caucasian	M	07-Aug-12	30-Jun-17
Segura, Marta	South	8	Latina	F	14-Aug-13	30-Jun-18





ERIC GARCETTI  
MAYOR

May 26, 2015

Ms. Samantha Millman

Dear Ms. Millman:

I am pleased to inform you that I hereby appoint you to the Los Angeles City Planning Commission for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Samantha Millman  
May 26, 2015  
Page 2

As part of the City Council confirmation process, you will need to meet with Tom LaBonge, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,



ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Samantha Millman  
May 26, 2015

**Nominee Check List**

**I. Within three days:**

\_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office  
of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or  
email: cary.gross@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to  
file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Tom LaBonge** (contact at (213) 473-7004).
- \_\_\_\_\_ **Councilmember Jose Huizar, Chair of the Council Committee  
considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these  
arrangements.