

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Senior Project Coordinator, Economic and Workforce Development Department (EWDD), from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Senior Project Coordinator, EWDD, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - SEPTEMBER 8, 2015

(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 8, 2015)

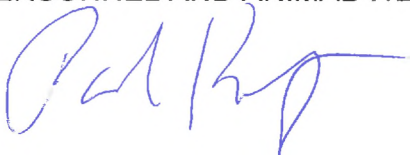
Summary:

On September 2, 2015, your Committee considered an August 14, 2015 communication from the Mayor relative to the exemption of one Senior Project Coordinator in the EWDD from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Senior Project Coordinator will be assigned to the Great Streets Program and be responsible for processing loans, Facade Program development, community outreach, and public relations. The position will be responsible for preparing and evaluating financial packages for loans and grants; coordinating loans and grants with private lenders; recording and tracking maintenance or use covenants; drafting reports and notices on contract violations; compiling information on the financial status of property or business owners; and preparing loan, grant, and contract documents for execution.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in the August 14, 2015 communication and the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	YES
HARRIS-DAWSON:	ABSENT

ARL
9/2/15

-NOT OFFICIAL UNTIL COUNCIL ACTS-