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INFORMATION
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January 11, 2016

Honorable City Council
City of Los Angeles
City Hall, Room 395
Los Angeles, CA 90012

Dear Councilmembers:

RE: Calculation of new fees for the waiver and appeal of street dedications and/or improvements

Council File No. 15-0719

CPC File Nos.: CPC-2013-910-GPA-SP-CA-MISC, ENV-2013-0911-EIR

Pursuant to the ordinance establishing a waiver and appeal process for future street dedications and improvements two new fees have been established. These fees have been calculated based upon the estimated staff time required to process the waiver and/or appeal request. These fees are established in Section 12.37 F.3 and F.4, 19.01 B.3 and 19.01 Z of the Los Angeles Municipal Code as described in the accompanying ordinance.

Waiver of Street Dedication/Improvements

The newly established fee referenced in Sections 12.37 F.3 and 19.01 Z for the Waiver of Street Dedication/Improvements has been established at \$1,970. This amount covers the cost of a City Planning Associate in the Department of City Planning to prepare the notice of the requested waiver and mail it to the required recipients within 14 days. The fee further covers the cost of a City Planner to review the application for a waiver and determine whether the request for the waiver, and/or a reduction or modification of the required dedication or improvement, can be substantiated based upon one of the findings described in Subsection 12.37 I. b. The fee also includes the time for the City Planner, on behalf of the Planning Director, to prepare the determination and for staff to mail the determination.

The fee is calculated based upon the following assumptions as to the number of hours required for each of the activities described above and the hourly pay schedule of the staff responsible for each action. The hourly fee includes city benefits and overhead.

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City Planning Associate mailing of the notice.*	7 hours at \$88.45 hour
City Planner review of the application.	4 hours at \$104.18 hour
City Planner preparation of the determination.	3 hours at \$104.18 hour
City Planning Associate mailing of the determination.*	7 hours at \$88.45 hour

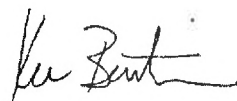
*Work associated with mailing includes preparation of the labels, printing, folding and stuffing of envelopes.

Appeal of a Required Dedication or Street Improvement

The newly established fee described in Sections 12.37 F.4 and 19.01 B 3 for the Appeal of a Required Dedication or Street Improvement has been established at \$1,570. This amount covers the cost of a City Planner to prepare and issue the report to the Area Planning Commission along with the time the planner would spend at the appeal hearing. The work associated with the report would include accumulating background information on the project and responding to the issues brought up in the appeal request as well as any supportive administrative work. The fee is calculated based upon the assumption that the City Planner would need to spend 15 hours to conclude the activities described above times the hourly rate of \$104.18. The hourly fee includes city benefits and overhead.

Sincerely,

MICHAEL J. LOGRANDE
Director of Planning



Ken Bernstein, AICP
Principal City Planner

Attachments-Ordinance